Cal Poly Humboldt.

University Resources & Planning Committee

Meeting Details

Date: Friday, October 23, 2026

Time: 1:00-2:30 PM

Location: Corbett Conference Room (CCR) or Via Zoom:

https://humboldtstate.zoom.us/j/83288906207?pwd=aavPiAieNfhcRC1LSLzwFkgTduZO3R.1&jst=3

Meeting Agenda

1. Approve minutes from the 10/9/26 meeting.
2. Review draft slides for the forum.
3. Approve questions for divisional presentations

Draft Charge

1. Educate the campus community on state, system, and campus fiscal matters through platforms such as the successful budget forum series.
2. Recommend and maintain budgeting principles and priorities.
3. Recommend a balanced and strategically-aligned operating budget for Presidential consideration by the end of the academic year.
4. Partner with the University Budget Office on multi-year scenario planning to build a resilient budget.
5. Review and recommend changes to budgetary policies and guidelines (i.e. reserves, roll forward guidelines, etc.) for strategic relevance and alignment with Chancellor's Office policy.

Draft questions for Divisional Presentations

1. Where did you land this year? What were the impacts of last years budget reductions?
2. Where are you relying on one-time money to fund ongoing operational expenses? What would you not do within your division if there was no roll forward?
3. What are the top fiscal priorities of your division?
4. What fiscal problems are you trying to solve?
5. Where do you have opportunities to improve long-term sustainability of divisional budgets?

Important Links:

Meeting Schedule for 26/27
URPC Charge for AY 25/26
URPC Balanced Budget Principles and Priorities

Senate Bylaws related to URPC

- The Committee shall make recommendations to the Senate and, within the policy guidelines established by the Senate, advise the President and appropriate administrative officers concerning the allocation of university resources and general budget policy.

- The Committee shall act as the deliberative body of the Senate on issues pertaining to university budgets, long term capital planning, and allocation of special funds.

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- The Committee shall question, review, and evaluate resource allocations based on current fiscal priorities and strategies in support of the University vision and Strategic Plan and evaluate consistency of resource HSU Faculty Handbook Appendix F, Part 2 University Senate Bylaws and Rules of Procedure Updated: 1/2020 allocations (both budgeted and un-budget).
- The Committee shall review and make recommendations concerning new budget allocations (augmentations and reductions), cross-divisional budget allocations and allocations to special funds, and advise administrators on the use of those funds. It is not the role of this committee to interfere with internal division processes, but rather to review and evaluate the consistency of resource allocations with agreed upon budget priorities and the University's vision and strategic plan. The function shall not be construed as to in any way imply an authority with regard to specific personnel decisions, and at all times is constrained by contractual agreements of the University.
- The Committee shall receive quarterly budget reports to review how budgeted and unbudgeted funds are spent relative to agreed budget categories and priorities, and make relevant recommendations
- The Committee shall review reports on budget and expenditure outcomes and impacts; it shall receive, review and advise on annual reports from division leaders concerning achievements relative to projected goals and objectives
- The Committee shall serve as the consultative body on long term fiscal planning, reviewing patterns of previous expenditures and proposing changes as they may affect student success consistent with the University mission, and making general policy recommendations regarding present and future resource decisions including consultation on the development of proposals for non-traditional funding.