

Campus Therapy Dog Process & Procedures

November 2024

1. All visitations must be scheduled in advance through 25Live (*a minimum of 10 business days prior to the event for low-risk events, 20 business days prior for high-risk events*) and approved by Risk Management and Associated Students before the date of the event.
2. The following information is required when submitting the initial request for approval:
 - Preferred section(s) on the campus for visitation.
 - Provide name(s) of Cal Poly Humboldt staff member(s) that will accompany the handlers during the event.
3. The Cal Poly Representative hosting the event will:
 - Inform the provider of any additional requirements outlined in the approval including the allowable areas prior to the event.
 - Prior to the start of the event, they will check each handler's credentials to ensure they are current on the day of the event. If not, the handler will need to remove the therapy dog from campus.
 - Infection Control:
 - i. Handlers are expected arrive with a clean therapy dog.
 - ii. Cal Poly Representative will make available hand sanitizer* for the following:
 - a) The handler is expected to use hand sanitizer prior to interacting with each visitor.
 - b) The visitor is expected to use hand sanitizer prior to and after interacting with the therapy dog.

****In the event food is being served in conjunction with the or a nearby event, the therapy dogs will be spaced at a location furthest away from the food serving area.***