**Speaker Rejection Template**

(Speaker),

I am responding to your request to present a talk regarding (*insert title here*) to ERFSA, the Emeritus Retired Faculty and Staff Association. Unfortunately, most of our members are already aware of your topic and do not believe that it is in keeping with the goals of our program.

Please do not think that your topic has been isolated in this regard, as we have responded to similar organizations in the same manner. On a more personal note, I have been following (*insert topic here*) for some time and find it to be a great program, as have other ERFSA members.

Thank you for your interest in our organization,

Susan Dobie

Program Chair