

Emeritus & Retired Faculty & Staff Association

Application Template for Humboldt-ERFSA 2026 Grant Award

Applications are due **Thursday, March 26, 2026, at 3 p.m. PST**. Late applications will not be reviewed. **Application materials should be sent *electronically* in a single pdf to Kumi Watanabe-Schock at kw1@humboldt.edu**

Use this template to prepare your application and limit your proposal to a maximum of three pages, single spaced, 12-pt font, for it to be considered. No additional attachments will be accepted. Applications **over 3 pages will be rejected**. Please note that Humboldt-ERFSA **will not** award grants to pay for wages, work-for-hire, stipends, or tuition.

TEMPLATE TO USE:

Name

Position at Cal Poly Humboldt, Department

Rank and date of last RTP action or Performance Review

Email

Cellphone

Mailing address where to send the award check

Name of Research/Creative Project:

Name of your research/creative project, starting date, and anticipated completion date for your project.

Project Proposal

Provide a general description of your research or creative project which may be used by Humboldt-ERFSA to publicize the grant award recipients in 2-5 sentences. It should include the purpose, hypothesis, and methodology for your research/creative project, if applicable. If it is an artistic project, describe how, when, and where it will be presented, displayed, or performed. If staff application, please show relevance and value to the institution.

Itemized Budget: (Be specific as possible)

Provide an itemized budget needed to conduct and implement your research/creative project. Identify professional support, including financial support received for your research/project offered or denied, including in-kind (self-funded). (Note that other funding sources are not required to receive an Award Grant.)

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Project Benefits:

Explain why you think Humboldt-ERFSA should select your proposal for a grant award. Describe specifically the benefits, contributions and how your project will contribute to further expanding your professional qualifications. Provide any additional information that you would like the Executive Committee to consider.

Resume:

Provide a brief summary of your resume and experience related to your project, and/or your past professional work, including a very short bibliography of representative publications, papers, and other scholarly or artistic activities. Staff can show what contributions that they have made for betterment of the institution.

Applicant's signature: _____

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Revised May 2025