

## **Humboldt-ERFSA Small Grant Program for Tenure-track Faculty, Lecturers, and Staff**

Applications are due by **Thursday, March 26, 2026 at 3 p.m. PST**. Late applications will not be reviewed.

Sponsored by the Humboldt-Emeritus and Retired Faculty and Staff Association, grant awards are intended to help tenured-track faculty, lecturers, and staff with less than 5 years employment at Cal Poly Humboldt seeking to expand professional qualifications.

Proposals must relate to teaching effectiveness, scholarly or creative activity, and/or service to the University, profession, or the community.

The grant awards are intended to supplement other assistance, including in-kind (self-funded) support.

Awards up to \$1000 will be made upon evaluations of the applicant's prior work and on the relationship of the proposal to further professional development. Funding can be requested for services, fees, materials, or travel. Humboldt-ERFSA will not award grants to pay for wages, work-for-hire, stipends, or tuition.

Applications may be up to three [3] pages long and should include all the items indicated in the instructions on the application: contact information, name of project, project proposal, itemized budget, project benefits, and resume.

Please submit your application in a single pdf electronically to Kumi Watanabe-Schock at [kw1@humboldt.edu](mailto:kw1@humboldt.edu)

[Download application](#)

Even small grant awards are competitive. Preference will be given to applicants who have not received a prior Humboldt-ERFSA grant award. They are also generally given to work that applies to two or more aspects of your retention or tenure evaluation or staff step increases. For example, proposals including the submission of papers with student involvement, or requests for teaching materials or creative projects and equipment interacting directly with students, are often given preference over a faculty or staff member's individual performance or solo presentation of a paper at a professional conference.

You will be notified by mid-April of the status of your grant proposal. You will be invited to the Humboldt-ERFSA Emeritus Status retirees' reception in April and the Office of Academic Affairs/University Senate Awards Ceremony where you will be acknowledged by ERFSA in early May.

If you have questions about the application process, you may contact ERFSA President Emerita Professor Marshelle Thobaben ([mt1@humboldt.edu](mailto:mt1@humboldt.edu)).

Revised: May 14, 2025