

August 13, 2026, Humboldt-ERFSA Executive Meeting Notes

Present: Marshelle Thobaben, President & Cal Poly Humboldt University Senate Representative; Jeffry Borgeld, Membership Chair; Lou Ann Wieand, Treasurer, Susan Dobie, Program Chair, Kumi Watanabe-Schock, Communications Chair

President Report (Marshelle)

VP Steve Karp, Acting Vice President for University Advancement, Executive Director & Secretary of the Cal Poly Humboldt Foundation, President of the Cal Poly Humboldt Real Estate Holdings

- Aug 11th Meeting with President Carvajal—debriefing with VP Steve Karp/Marshelle
Handouts for my meeting with President Carvajal was reviewed by exec com members & posted on the ERFSA website; they include Meeting with President Carvajal ERFSA Overview; Humboldt-ERFSA Exe Com's Recruitment and Retention Strategies: Summary of Feedback & ChatGPT CPU's Trade-offs.

Marshelle,

Thank you so much for our meeting and for all the work you did in advance to prepare for it. The documents – and thinking behind them – were very informative and most definitely appreciated! It's clear that you and the other ERFSA leaders love our university, and I'm grateful for your continued involvement and care as we, together, try to make Cal Poly Humboldt even better going forward. We intend to share your ideas with others on our team, and I look forward to continuing to learn from you in the years to come.

*Go Jacks!
Richard*

- **July 20, 2026, Emailed Exc Com re July 20th Meeting with Steve Karp. [The Foundation will co-sponsor the Humboldt-ERFSA Emeritus Status/Grant Reception in Spring 2027.](#)**

Will continue discussion: At today's meeting there will be a discussion of the opportunity for ERFSA to open a CPH **Current Use Account** and/or the advantages of having an **Endowment Account**. ERFSA could maintain accounts with both HAF and CPH. Establishing a CPH account would provide the added advantage of expanding our fundraising opportunities.

Practices that help us communicate effectively, support one another, and carry out the Executive Committee's work in productive, sustainable, and respectful ways.

- Responding to requests for input: To help keep things moving, unless there is an objection, when I ask the Executive Committee for input, I'll generally allow 3 days for responses, depending on the urgency. If you need a little more time, a brief note is always appreciated.
- Please continue to work in the way that best fits your schedule. Some of us work weekends, while others do not, and everyone has different commitments and rhythms. There is *no expectation* that you will respond outside of the times that work for you. The

goal is simply to keep one another informed so we can plan accordingly and move our work forward together.

July 22-27, 2026, the following documents Angie posted to the Humboldt-ERFSA website <https://www.humboldt.edu/emeritus-and-retired-faculty> **Thank you Angie!**

- Added Letter to President Carvajal for Aug 11, 2026, Meeting-ERFSA Highlights -- under Correspondence <https://www.humboldt.edu/emeritus-and-retired-faculty/executive-committee/policies>
- Replaced ERFSA Invitation Letter to Retiring Employees—under Membership Template
- Added Grant Fundraiser Notice 2026-2027 under Fundraiser Template
- Added Humboldt-ERFSA Financial Statement for 2025-2026 Posted on the ERFSA Website <https://www.humboldt.edu/sites/default/files/emeritus-and-retired-faculty/2026-07/2025-2026-erfsa-financial-report.pdf>
- Added Revised invitation to Emeritus Status Awardees Membership Template. Approved by Susan, Kumi, Lou Ann.
- Home page replaced Meeting/Event Schedule with Fall 2026 Luncheon Guest Speakers [Emeritus & Retired Faculty & Staff Association \(ERFSA\) | Cal Poly Humboldt](#)
- Changed Humboldt-ERFSA Executive Committee Members titles to Professor Emeritus/Emerita, etc. on the ERFSA Website [Executive Committee | Cal Poly Humboldt](#)

Aug 1st Emailed Emeritus Status Flyer to the ERFSA listserv to remind retired employees to apply for ES if interested and notified the Provost Office

Will Continue Discussion-Fundraiser 26-27 AY

- Begin the ERFSA fundraiser at the Sept Luncheon Meeting and the emailing the 1st Fundraiser letter to the ERFSA listserv (June 30th approved) Posted on Fundraising Template [Templates | Cal Poly Humboldt](#)

Continued discussion: The fundraiser “**shared responsibility**”—who would like to volunteer to draft the next fundraiser letter to be sent after we see how many/who the donors are after the first one is sent. The 2024 fundraiser letters remain on Fundraising Template as examples.

Continued Discussion: Promoting the ERFSA website as a primary source of information for our members. Another “**shared responsibility**” who would like to volunteer to

- Draft a brief memo for the ERFSA listserv highlighting the various buckets/resources available on the website and encouraging members to use it.
- Who would like to update the Grant letters?

Grant

- [ERFSA Grant Recipient Acceptance Letter Template 2025 \(docx\)](#)
- [ERFSA Grant Recipient Rejection Letter Template \(docx\)](#)
- [2025-ERFSA Award Ranking Template \(xlsx\)](#)
- [ERFSA Grant Flyer 2025](#)
- [ERFSA Grant Application 2025](#)

Grant Reception—where? When?

Program Chair (Susan)

Kumi volunteered to update the Google List of potential speakers be updated--whose responsibility for giving the status of the speakers listed.

<https://docs.google.com/document/d/1NTJlADmB3kuhyEVZNt26EoBqmUru6egxmrpbwLmnj4/edit?tab=t.0>

Continued discussion: Humboldt-ERFSA Spring 2027 Plan

Luncheon Program for Fall 2026—thank you Susan!

Posted on ERFA Website [Emeritus & Retired Faculty & Staff Association \(ERFSA\) | Cal Poly Humboldt](#)

Sept 10, 2026, Ryan Aylward: NOAA Warning Coordination Meteorologist. ***“El Niño—Just Hot Water.”*** Discussion about El Niño—what it is and isn't—and how El Niño and the Southern Oscillation impact our local weather and climate

<https://www.climate.us/>, <https://www.weather.gov/education/>

Introduction by Jeffry Borgeld

Oct 8, 2026. Cutcha Risling Baldy: Prof. Native American Studies, 2026 Outstanding Professor Award Recipient. ***“Rou Dalagurr: Everyone Works Together - Indigenous Food Sovereignty & Community Resilience”***. A discussion exploring how the Rou Dalagurr Food Sovereignty Lab creates real-world solutions that support both people and the environment. Engaging sustainability, Indigenous leadership, climate action, or community-based research, this presentation highlights how everyone has a role to play in land management and decolonized futures. Come see how working together today can help shape a healthier future for generations to come.

<https://www.humboldt.edu/food-sovereignty>

https://www.canva.com/design/DAG5KD7tAlc/m1IfuRmeHhdtgb779Phh4A/view?utm_content=DAG5KD7tAlc&utm_campaign=designshare&utm_medium=link2&utm_source=uniquelinks&utm_id=hcc2e7a4b6d

Introduction by Kumi Watanabe-Schock.

Preview [YouTube video Welcome to the Rou Dalagurr Food Sovereignty Lab and Traditional Ecological Knowledges Institute](#)

Nov 12, 2026, Dr. Justus Ortega, PhD. (Dean of the College of Professional Studies), **Dr. Sarah Landis, PT, MS, DPT** (Director of the Health and Medical Science Degree Program and Biomechanics Lab Mgr.) ***“Physical Balance and Fall Risk”***. The Cal Poly Humboldt Fall Risk Program is a collaborative community initiative that partners with local healthcare providers, senior centers, community organizations, and wellness programs to promote healthy aging and reduce fall risk among older adults. This presentation will highlight the impact of these partnerships, showcase ongoing research findings, and demonstrate how community engagement, experiential learning, and applied research come together to improve the lives of older adults while preparing for the next generation of healthcare professionals.

Introduction by Lou Ann Wieand

Dec 10, 2026, Christine Noel: Education Curator, Sequoia Park Zoo. ***“Stories of Survival at the Sequoia Park Zoo.”*** Sequoia Park Zoo provides a home to many non-releasable rehabilitated animals, including black bear, eagle and owls. Stories of zoo team survival and descriptions of the specialized care, husbandry and welfare practices that go into caring for these animals will be discussed. The Zoo's

website is redwoodzoo.org. We are also accredited by the Association of Zoos and Aquariums (AZA), their website is aza.org.

Introduction by Susan Dobie

Membership (Jeff)

2025-26 AY sum=66 members; **\$4,310** is the total revenue (dues) collected.

2026-27AY sum=2

8/26 Jeff sent the revised letter to Michelle Caisse, Interim Director of HR and Alexis Collins & Jazmin Bisiaux in Payroll/Benefits to replace the letter provided to retiring employees. Jaxmin responded she would replace the revised letter from the older one.

8/26 CSU-ERFSA Office Manager Melanie provided the list of retired faculty for Jan 1st-June 30th to Jeff/Marshele.

8/13/26 Jeff sent reminder to pay dues for 2026-27AY email to the ERFSA listserv and a separate email to encourage newly retired faculty/staff to join.

Revised Membership Letters Posted on the ERFSA Website under Membership templates

- ERFSA Membership dues letter
- ERFSA Invitation Letter to Retiring Employees to join ERFSA—approved by Exc Com July 20, 2026.
- Invitation letter to be sent the AY Emeritus Status Awardees
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Treasurer (Lou Ann) Marshele

Humboldt-ERFSA Financial Statement for 2025-2026 AY posted on the ERFSA Website under Financial Report <https://www.humboldt.edu/sites/default/files/emeritus-and-retired-faculty/2026-07/2025-2026-erfsa-financial-report.pdf> Reviewed by Jeff and Lou Ann & Marshele.

Planning for 2026-2027 AY

The Cal Poly Humboldt ERFSA Account TV012-HSU_ERFA_Fund: **\$6,679.31**

HAF & WRCF Account: \$ **65,430.81**

All bills for 2025-2026 AY, including Septentrio Winery and Baywood Gold & Country Club (May speaker lunch) have been paid.

8/2026 Updated ERFSA-HAF&WRCF revised Donor website content

Humboldt Area Foundation & Wild Rivers Community Foundation-Cal Poly ERFSA Website https://haf.fcsuite.com/erp/donate/create/fund?funit_id=1470

July 21, 2026, Lindsey Murrell, Donor Relations Manager regarding **Humboldt-ERFSA old link**. **HAF&WRCF Donor website:** *It unfortunately **will remain active**, but our admin team is working on putting in a reroute so folks who find their way to the old link get rerouted to the new one.*

Name	HSU Emeritus and Retired Faculty Association
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July 13, 2026, from Nate Cacciari-Roy, OAA Budget Analyst

Cal Poly Humboldt Accounts Payable has an invoice workflow process, so as invoices flow in to be paid from the various campus entities, Accounts Payable processes payments to vendors. There could be a variety of reasons why invoices are processed at different times, but thankfully all outstanding ERFSA invoices have been paid at this time.

If you'd like to speak to someone to ask specific questions about the inner workings of the Accounts Payable workflow and how the systems function, here's [a link to the Accounts Payable website](#), which includes the various staffing contacts within that department toward the bottom of the page. In addition, our campus holds Zoom office hours and training on the Humboldt CSU Buy Procure-to-Pay (P2P) system, which can be accessed by clicking [this Zoom link](#). These drop-in hours are currently held on Tuesdays 10-11am, Wednesdays 3-4pm, and Thursdays 2-3pm. There are also resources located on the [CSU Buy Training Website](#).

Communications Chair (Kumi)

- **Small Grant Recipients New Promotional Videos:** Roberto Mónico (2025) will be added shortly, in addition to Kaitlin Reed (2020) video. Kumi will line up more recipients for promotional videos in 26-27.
- **Emeritus Status ID cards:** Tim Miller, co-Chair of Library Access Services & Digital Media Librarian will work with ITS to change the titles I.D.s from "Emeritus Faculty & Emeritus Staff" to "Faculty Emeritus & Staff Emeritus". Timothy W. Miller, Library Faculty Co-chair (Access Services), Digital Media & Learning Librarian: question about Faculty and Staff IDs.

For ERFSA Emeritus Status ID

Cal Poly Humboldt Emeritus Status ID

There are two ways to get your Cal Poly Humboldt Faculty Emeritus Status ID.

1. At the library's front desk ask for an emeritus faculty ID. The staff looks up your emeritus status & then they will print you an ID. The library hours vary.
2. Online--the instructions link is: <https://library.humboldt.edu/services/ID/index.html>

*To be added to the ERFSA website: Cal Poly Humboldt Emeritus Status ID once Timothy W. Miller, Library Faculty notifies ERFSA the ID has changed as stated below.

- In accordance with Section 540 of CPH's Faculty Handbook, faculty and staff emeriti may place the Latin designation *emeritus* or *emerita* following the title of their highest academic or administrative position on official correspondence. Because *emeritus* is an adjective rather than a noun, the grammatically correct usage is "Staff Emeritus" **or** "Faculty Emeritus," rather than "Emeritus Staff" or "Emeritus Faculty" for the Emeritus Status ID.
- **Update on OLLI Promotion of ERFSA program** – Liz Lujan, Interim OLLI Registrar will continue to promote Speaker Series in weekly e-newsletter. Mairead is on medical leave.

Next Meeting: Sept 10, 2026