

Oct 15, 2026, Humboldt-ERFSA Executive Meeting Notes and ERFSA Exec Com Establishing a CPH Humboldt-ERFSA Current Use Account from a Transfer of Funds from HAF Humboldt-ERFSA Acct

Present: Marshelle Thobaben, President & Cal Poly Humboldt University Senate Representative; Jeffry Borgeld, Membership Chair; Lou Ann Wieand, Treasurer, Susan Dobie, Program Chair, Kumi Watanabe-Schock, Communications Chair

President Report (Marshelle)

Oct. 13th Sent the draft meeting notes dated, Oct. 15th, to VP Karp for the CPH records documenting the process Humboldt-ERFA Exc Com used to **Establish the CPH Humboldt-ERFSA Current Use Account from a Transfer of Funds from HAF Humboldt-ERFSA Acct.**

Oct. 13th Announced the ERFSA CPH Current Use Account at the University Senate meeting.

Sept. 16th Email sent to Lindsey Murrell, Donor Relations Manager, Humboldt Area Foundation & Wild Rivers Community Foundation—**REFER TO CORRESPONDENCE AT THE END OF THE AGENDA**

****Decision with Acting VP Karp:** At the Sept 10th meeting the ERFSA Exc Com voted to have ERFSA establish a **CPH Humboldt-ERFSA Current Use Account**. ERFSA will maintain accounts with both HAF and CPH. Establishing a CPH account would provide the added advantage of expanding our fundraising opportunities. Establishing a CPH account would provide the added advantage of expanding our fundraising opportunities. This is an addition to The Cal Poly Humboldt ERFSA Account TV012-HSU_ERFA_Fund—dues account.

Motion: The Executive Committee moved to recommend that the Humboldt Area Foundation & Wild Rivers Community Foundation (HAF+WRCF) approve a \$2,000 distribution from the ERFSA Expendable Field of Interest Fund to the Cal Poly Humboldt Foundation, for deposit into an ERFSA CPH Current Use Account. The funds are to be used for purposes consistent with the intent and provisions of the Fund Agreement. The motion further authorizes the ERFSA President, or designee, to submit the distribution request to HAF+WRCF and obtain confirmation that the proposed distribution is permissible under the Fund Agreement.

****Action:** September 10, 2026: Motion approved by the Humboldt-ERFSA Executive Committee.

From the HAF

Request Date	Status	Recipient	Description
09/24/2026	Paid	Cal Poly Humboldt Foundation	Fund number A6796 (Emeritus Retired Faculty Staff Fund ERFSA)

Oct. 9, 2026: Yes, Humboldt Area Foundation check arrived on 09/28/26 for the Emeritus Retired Faculty & Staff Association Fund (ERFSA). Please let me know if you have any other questions. Best regards, Heidy, University Advancement

On October 15, 2026, The Humboldt-ERFSA Executive Committee unanimously approved the following change regarding the designation of the organization that should receive the

remaining balance of the HAF+WRCF fund if the Cal Poly Humboldt Emeritus and Retired Faculty & Staff Association (Humboldt-ERFSA) should cease to exist.

Expendable Field of Interest Fund Agreement (7/11/2024)

Cal Poly Humboldt Emeritus and Retired Faculty & Staff Association Fund

Purpose: The then named Humboldt State University retired faculty members established this fund more than 20 years ago to assist young faculty in their professional development. The funds are used to support activities such as; assisting faculty and staff employees with less than five years of employment at California State Polytechnic University-Humboldt in their professional development, honoring new emeritus faculty, administrators and staff, and paying for expenses associated with providing professional speakers at ERFSA meetings. The Cal Poly Humboldt Emeritus and Retired Faculty & Staff Association Fund has provided awards to more than **70 junior faculty** to further their research and creative accomplishments and to enhance their teaching effectiveness. Recent recipients have used their awards to help involve current students in their work on projects, many related to the local area, such as forest regeneration, the North American river otter, Native American architecture, field research in Tibet, Devonian floras, children's theater, and printmaking.

Change to 100 junior faculty and staff

Current: Grants from the Fund: The Cal Poly Humboldt Emeritus and Retired Faculty & Staff Association **Board** will serve as the fund's Committee, providing recommendations for expenditures in writing, preferably in the form of meeting minutes, for the Foundation Board's final approval.

Change to The Cal Poly Humboldt Emeritus, Retired Faculty and Staff Association Executive Committee will serve as the fund's Committee, providing recommendations for expenditures in writing, preferably in the form of meeting minutes, for the Foundation Board's final approval.

Reason: Humboldt-ERFSA does not have a Board, but an Executive Committee

Current: If The Cal Poly Humboldt Emeritus and Retired Faculty & Staff Association Board should cease to exist, HAF+WRCF will expend the balance of the fund to the California State University Emeritus and Retired Faculty Association, 18111 Nordhoff Street, CA 91330-8339.

Change to: If the Cal Poly Humboldt Emeritus, Retired Faculty and Staff Association should cease to exist, HAF+WRCF will expend the balance of the fund to the Cal Poly Humboldt Foundation to establish an Endowment Account to provide grants for junior faculty and staff with less than five years of employment at Cal Poly Humboldt.

Strategic Planning Council Update

- Reported on the Half-Day Strategic Planning Retreat: Friday, September 25 | 12:00–5:00 p.m. **Kumi Watanabe-Schock**
- Next Strategic Planning Work Session: Tues, Nov. 3, 1:00-3:00pm
- January 27th final meeting

Sept 15th University Senate-submitted ERFSA report regarding luncheon speakers/fundraiser
Oct. 13th U.S. Meeting-- Emeritus Status nominees nomination applications read

Oct 5th Melanie Mamakos, CSU-ERFSA Office Manager, *resigned* with two weeks' notice from CSU-ERFSA. Oct 16th was her last day.

10/12/26 Cyril Oberlander, University Library Dean-request a meeting to discuss further collaboration with OLLI—Kumi to contact Dean Oberlander

I am writing to ask if you are interested in a presentation about the Library and OLLI, please let me know. In addition, I would be greatly interested in hearing from you about the connections that have existed between ERFSA and OLLI, and what might be possible (cooperative events, invitation to present OLLI class, etc.).

We are planning OLLI free events in the Library Hall of Simulation for Saturday afternoons in the Spring semester, and certainly special fun events, such as Authors Celebration and Pi-e Day, and we would welcome ERFSA members to join in the fun. I would be happy to send you the announcements as they become available for you to review and possibly share.

Lastly, if you and ERFSA want a library tour event sometime, please let me know. The new flight simulator is a hit, students attempted to fly through a hangar and land on an aircraft carrier with Meg, our Distinguished Alumni on Friday. Very fun!

10/13/2026: Emeritus Status nominations update: 12 Nominees approved

- 10/09/26: Meeting re problem with the process: Provost Young, U.S. Chair Harmon, Exc Asst to President Bethany Gilden
- 10/13/2026 ERFSA Listserv notified of the ES awardees
- HR/APS Notified via Pearl
- ERFSA website updated by Angie

10/15-16 OAA letters notifying the ES recipients of their being awarded or not ES

Discussion-Fundraiser 26-27 AY “shared responsibility”

Fundraising: \$2,110 (from 4/26 to 9/21/26) 4 new donors since fall fundraiser

- Results of 1st Fundraiser Invitation: Thank you letter emailed to donors
- Jeff will draft a fundraiser letter to be sent to former donors [humboldt-erfsa-donors.pdf](#)

Shared Responsibility update the Grant Templates

Grant templates on ERFSA Website

- [ERFSA Grant Recipient Acceptance Letter Template 2025 \(docx\)](#)—date of réception
- [ERFSA Grant Recipient Rejection Letter Template \(docx\)](#)
- [2025-ERFSA Award Ranking Template \(xlsx\)](#)
- [ERFSA Grant Flyer 2025](#)—were missing*
- [ERFSA Grant Application 2025](#)—were missing*

****Sept 14th** Approved the updated missing Grant Flyer and Grant Application Templates and posted on ERFSA website

Grant Announcements/exc com selection dates—from Angie timeline sounds right to me ...

- M 2/22 - 1st portal announcement (1 month prior to application deadline)
- M 3/22 - 2nd portal announcement (after spring break)
- Th 3/25 - applications due
- Th. 4/1 - selections made

Kumi—receive the applications—send them to Exc Com 3/25

- Picture of grant recipients at reception/publicity

Jeff--Letter of acceptance/rejections

Lou Ann—sent those awarded a grant applications and request to send a check to HAF

Shared Responsibility Grant Reception

Decision: Baywood Golf and Country -Emeritus status/Grant awardees/Grant Donners

Decision Social on Thursday, April 22nd 5-7pm. Program begins 5:30pm Sept 12th Emailed

Paula, President's aide, OAA, USC, Angie, VP Karp

Marshelle---Request estimate for food/drink from Josh, General Manager

Division of tasks for the reception

Program Chair (Susan)

Debrief: Oct 8, 2026. Cutcha Risling Baldy: Prof. Native American Studies, 2026 Outstanding Professor Award Recipient. ***“Rou Dalagurr: Everyone Works Together - Indigenous Food Sovereignty & Community Resilience”.***

Continued discussion: Humboldt-ERFSA Spring 2027 Speakers

- Kumi to contact Dean Oberlander regarding library tour in the spring

Future Fall Presenters

Nov 12, 2026, Dr. Justus Ortega, PhD. (Dean of the College of Professional Studies), **Dr. Sarah Landis, PT, MS, DPT** (Director of the Health and Medical Science Degree Program and Biomechanics Lab Mgr.) ***“Physical Balance and Fall Risk”.*** The Cal Poly Humboldt Fall Risk Program is a collaborative community initiative that partners with local healthcare providers, senior centers, community organizations, and wellness programs to promote healthy aging and reduce fall risk among older adults. This presentation will highlight the impact of these partnerships, showcase ongoing research findings, and demonstrate how community engagement, experiential learning, and applied research come together to improve the lives of older adults while preparing for the next generation of healthcare professionals.

Introduction by Lou Ann Wieand

Dec 10, 2026, Christine Noel: Education Curator, Sequoia Park Zoo. ***“Stories of Survival at the Sequoia Park Zoo.”*** Sequoia Park Zoo provides a home to many non-releasable rehabilitated animals, including black bear, eagle and owls. Stories of zoo team survival and descriptions of the specialized care, husbandry and welfare practices that go into caring for these animals will be discussed. The Zoo's website is redwoodzoo.org. We are also accredited by the Association of Zoos and Aquariums (AZA), their website is aza.org.

Introduction by Susan Dobie

Membership (Jeff)

2026-27AY sum=41

Treasurer (Lou Ann)

Sept/Oct luncheon meal/room rent—sent to Nate?

The Cal Poly Humboldt ERFSA Account TV012-HSU_ERFA_Fund: \$8,557.93

HAF & WRCF Account: \$65,903.27

Cal Poly Humboldt Foundation \$2,000

CSU-ERFSA Quarterly Rebate—sent to HAF: \$189.90 (8/24/26)

Communications Chair (Kumi)

- Press releases & UNotices go out through the regular channels including the Northcoast Journal Calendar section for Spring Speaker Series

- **Reported on Sept. 24th 9:30 to 11:30 am Zoom Meeting with CSU-ERFSA Ex Com and campus affiliates to start to build relationships between the affiliates so that we can each better serve the retirees from our campus.** Kumi Watanabe-Schock

Next Meeting: Nov 19th 1-3pm

****Email Documentation re The Executive Committee moved to recommend that the Humboldt Area Foundation & Wild Rivers Community Foundation (HAF+WRCF) approve a \$2,000 distribution from the ERFSA Expendable Field of Interest Fund to the Cal Poly Humboldt Foundation, for deposit into an ERFSA CPH Current Use Account**

9/17/26 Please arrange for the \$2,000 distribution to be sent to the Cal Poly Humboldt Foundation
Marshelle Thobaben <marshelle.thobaben@humboldt.edu>
 to Savannah, Marshelle, Steven, Angie, ERFSA

Hi Savannah,

Thank you for clarifying that the HAF Humboldt-ERFSA account has now been updated to include a CPH Foundation account as well, since we did not have one in 2025.

In Kind Regards,
 Marshelle

On Thu, Sep 17, 2026, at 4:24 PM Savannah Sonia <SavannahS@hafoundation.org> wrote:
 Hi Marshelle,

Nope! The confirmation you've provided here is enough and our records have been updated with this information. Thank you, and I hope you have a great rest of your week.

Kind regards,
 Savannah

From: Marshelle Thobaben <marshelle.thobaben@humboldt.edu>
Sent: Thursday, September 17, 2026 3:32 PM
To: Savannah Sonia <SavannahS@hafoundation.org>
Cc: Steven Karp <karp@humboldt.edu>; Angie Petroske <angie.petroske@humboldt.edu>; ERFSA Exc Com Humboldt <erfsa-exc-com-humboldt@humboldt.edu>; Marshelle Thobaben <mt1@humboldt.edu>
Subject: Re: Please arrange for the \$2,000 distribution to be sent to the Cal Poly Humboldt Foundation

Hi Savannah,

Thank you for your quick response and for sending the HAF ERFSA check to the Cashiers Office for our new CPH-Humboldt-ERFSA Current Use Foundation Account.

Do we need to do anything else to indicate in your records that Humboldt-ERFSA will now have a CPH Foundation account since we didn't have one in 2025?

Please let me know.

In Kind Regards,
 Marshelle

On Thu, Sep 17, 2026, 3:10 PM Savannah Sonia <SavannahS@hafoundation.org> wrote:
 Hi Marshelle,

Thank you for your email! We will move forward and release this distribution next week; the documentation provided works great.

We have a note in our system from late 2025 that says that ERFSA does not work with Cal Poly Humboldt Foundation or have an independent financial account. Your email indicates that we should send the \$2,000 to Cal Poly Humboldt Foundation with the fund number on the memo line.

I want to confirm that we are able to send the check to the Foundation so we can update our records properly. Thank you so much!

Best wishes,
Savannah Sonia
Program Manager, Grants and Scholarships
she/her/hers
Humboldt Area Foundation
[363 Indianola Road, Bayside CA 95524](#)
Working on ueded Indigenous ancestral territory.
Tel [707.284.0180](#)
Fax [707.442.9072](#)
Web [hafoundation.org](#)
[Facebook](#) • [Instagram](#) • [LinkedIn](#)

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From: Marshelle Thobaben <marshelle.thobaben@humboldt.edu>
Sent: Wednesday, September 16, 2026 3:03 PM
To: Lindsey Murrell <lindseym@hafoundation.org>
Cc: Executive Committee HSU ERFSA <executive-committee-hsu-erfa@humboldt.edu>; Marshelle Thobaben <mtl@humboldt.edu>; Angie Petroske <angie.petroske@humboldt.edu>; Steven Karp <karp@humboldt.edu>
Subject: Please arrange for the \$2,000 distribution to be sent to the Cal Poly Humboldt Foundation

Emeritus & Retired Faculty & Staff Association

Dear Lindsey Murrell, Donor Relations Manager:
Humboldt Area Foundation & Wild Rivers Community Foundation

The Humboldt-ERSFA Executive Committee approved the motion below.

Motion: The Executive Committee moved to recommend that the Humboldt Area Foundation & Wild Rivers Community Foundation (HAF+WRCF) approve a \$2,000 distribution from the ERFSA Expendable Field of Interest Fund to the Cal Poly Humboldt Foundation, for deposit into an ERFSA CPH Current Use Account. The funds are to be used for purposes consistent with the intent and provisions of the Fund Agreement. The motion further authorizes the ERFSA President, or designee, to submit the distribution request to HAF+WRCF and obtain confirmation that the proposed distribution is permissible under the Fund Agreement.

Action: Motion approved by the Humboldt-ERSFA Executive Committee.

Please confirm that the proposed distribution is permissible under the Fund Agreement and let us know if you need any additional information or documentation to process the request.

Once confirmed, please arrange for the \$2,000 distribution to be sent to the Cal Poly Humboldt Foundation for deposit into the Humboldt-ERSFA CPH Current Use Account.

The funds will be used for purposes consistent with the intent and provisions of the Fund Agreement.

Payment of the \$2,000 by HAF can be made by check payable to Cal Poly Humboldt Foundation. Please reference **Fund number A6796** (Emeritus Retired Faculty Staff Fund ERFSA) in the memo of the check.

This check can be mailed to:

Cashiers Office/SBS building
[1 Harpst Street](#)
[Arcata, California 95521](#)

Thank you for your assistance with this request. We appreciate your help in facilitating the distribution.

Best regards,
Marshelle Thobaben, President Humboldt-ERFSA
