

AGENDA

University Space & Facilities Advisory Committee

MEETING LOCATION: Zoom Meeting

MEETING TIME: Friday, October 18, 2024, 11:00AM-12:00PM

1. Previous Meeting Notes

- a. [September 6, 2024 Minutes](#)

2. AY2024-2025 USFAC Details

- a. USFAC Reporting (Senate)
- b. Membership Updates/[Vacancies](#)

3. USFAC Working Groups

- a. Public Art Working Group - Jim Woglom
- b. Naming Committee - Mike Fisher & Kristen Stegeman-Gould
 - i. Honorary [Policy](#) Review
 - ii. Coral Sea replacement vessel naming
 - iii. [Functional Non-Honorary Naming Guidelines](#) (addendum to Space Policy Process Guidelines)
- c. Landscape Working Group - Liz Whitchurch
- d. Facilities Use Working Group - Mike Fisher
 - i. [Committee Membership and Charge](#) - Ready for Review
 - ii. Space Policy Update - In Progress
 - iii. Project Prioritization - In Progress

4. Space Requests

- a. 2023/2024 Academic Year Space Request Call
 - i. [Schedule](#)
- b. 2024-2025 Academic Year Space Request Call
 - i. [Schedule](#)
 - ii. Call is open September 25th - November 5th

5. Space Management

- a. Vacated space - N/A
- b. Allocation Changes - N/A
- c. Capacity Changes - N/A
- d. Room Use/Space Type (within allocation, space data analysis, not related to space request process)
 - i. [BSS 209](#) update room use per XPL320 from Teaching Lab L/D to Conference Room
 - ii. [BSS 209A](#) update room use per XPL320 from Teaching Lab Service to Faculty/Admin - Service
 - iii. [FOR 217](#) update room use [per request from Erin Kelly](#) from Greenhouse to (workspace)
 - iv. [SAC 221B](#) update room use [per request from Wendy Sotomayor](#) from Telecom to Office

6. Other Items

7. Action Items

a. 1.b. - September 6, 2024 Minutes

REMINDER- Next USFAC meeting is Friday, November 1, 2024, 11:00AM, Zoom Meeting