

AGENDA

University Space & Facilities Advisory Committee

MEETING LOCATION: Zoom Meeting

MEETING TIME: Friday, November 1, 2024, 11:00AM-12:00PM

Voting

Non-Voting

x	Katie Koscielak (Andrea Alstone)	x	Travis Fleming
x	Wendy Sotomayor	x	Deirdre Clem
x	Eric Riggs	x	Kassidy Banducci
x	Todd Larsen		Elizabeth Whitchurch
	Kristen Stegeman-Gould	x	Howard Maxwell
	Nick Pettit		Michael Fisher - Co-Chair Designee
x	James Graham	x	James Woglom - Co-Chair
x	Duncan Hughes		Sherie Gordon
x	Brian Law		
x	Genevieve Marchand		
x	Patrick Orona		
x	CJ Paulsen		

Quorum (6 or more) - yes

1. Previous Meeting Notes

- a. [October 18, 2024 Minutes](#) - approved

2. AY2024-2025 USFAC Details

- a. USFAC Reporting (Senate)
- b. Membership Updates - Welcome CJ Paulsen, Associated Students appointee and we all shared our favorite ice creams with our introductions

3. USFAC Working Groups

- a. Public Art Working Group - Jim Woglom
 - i. Art B restroom graffiti is an ongoing issue
- b. Naming Committee - Mike Fisher & Kristen Stegeman-Gould
 - i. Honorary [Policy](#) Review
 - ii. [Functional Non-Honorary Naming Guidelines](#) (addendum to Space Policy Process Guidelines) - this needs a resolution and Jim Woglom will take it to SenEx to discuss next steps.
 - iii. New research vessel naming: a survey for the new name has received over 2,000 responses and the naming team has consulted with local tribes
- c. Landscape Working Group - Liz Whitchurch
 - i. nothing new to report since the last USFAC meeting
- d. Facilities Use Working Group - Mike Fisher
 - i. [Committee Membership and Charge](#) - Ready for Review and needs CBC. Deirdre Clem asked the USFAC to review one final time before we meet in two weeks.
 - ii. Space Policy Update - In Progress

iii. Project Prioritization - In Progress

4. Space Requests

- a. 2024-2025 Academic Year Space Request Call
 - i. [Schedule](#)
 - ii. Call is open September 25th - November 5th and we currently have three requests

5. Space Management

- a. Vacated space - N/A
- b. Allocation Changes - N/A
- c. Capacity Changes - N/A
- d. Room Use/Space Type (within allocation, space data analysis, not related to space request process)
 - i. [FOR_217](#) update room use [per request from Erin Kelly](#) from Greenhouse to (workspace). PDC [assessment](#). The project would be more sizable in improvements (interior and exterior accessible pathway) than expected, due to this space changing to a 'public' space within the code. The USFAC recommends additional communication with the department regarding potential options. Dean Riggs thinks that this may be a temporary solution as the Engineering and Technology building will be constructed and occupants in the Forestry and Natural Resources buildings will move to the new build, which opens up more space within the FOR and NR buildings. Motion to table this room use change request while the requestor has additional communication with PDC.

6. Other Items

7. Action Items

- a. 1.b. October 18, 2024 Minutes approved
- b. 5.d.i. Motion to table this room use change for FOR_217 approved

Action Item: Email Vote 11/7/24 to pass naming of the new Research Vessel pursuant to the [Guidelines for Functional \(non-honorific\) Naming of Facilities](#):

Voting		Non-Voting	
Approved	Katie Koscielak (Andrea Alstone)	Approved	Travis Fleming
Approved	Wendy Sotomayor	x	Deirdre Clem
	Eric Riggs	x	Kassidy Banducci
Approved	Todd Larsen		Elizabeth Whitchurch
	Kristen Stegeman-Gould	x	Howard Maxwell
	Nick Pettit		Michael Fisher - Co-Chair Designee
Approved	James Graham	x	James Woglom - Co-Chair
Approved	Duncan Hughes		Sherie Gordon
Approved	Brian Law		
Approved	Genevieve Marchand		
Approved	Patrick Orona		
	CJ Paulsen		

REMINDER- Next USFAC meeting is Friday, November 15, 2024, 11:00AM, Zoom Meeting