

Minutes

University Space & Facilities Advisory Committee

MEETING LOCATION: Zoom Meeting

MEETING TIME: Friday, December 13, 2024, 11:00AM-12:00PM

Voting

Non-Voting

x	Katie Koscielak (Andrea Alstone)	x	Travis Fleming
x	Wendy Sotomayor	x	Deirdre Clem
	Eric Riggs	x	Kassidy Banducci
x	Todd Larsen	x	Elizabeth Whitchurch
x	Kristen Stegeman-Gould	x	Howard Maxwell
	Nick Pettit	x	Michael Fisher - Co-Chair Designee
	James Graham		James Woglom - Co-Chair
x	Duncan Hughes		Sherie Gordon
x	Brian Law		
x	Genevieve Marchand		
x	Patrick Orona		
	CJ Paulsen		

Quorum (6 or more) - yes

1. Previous Meeting Notes

- a. [November 15, 2024 Minutes](#) - approved

2. AY2024-2025 USFAC Details

- a. USFAC Reporting (Senate) - see Facilities Use Working Group
- b. Committee and Membership Updates

3. USFAC Working Groups

- a. Public Art Working Group - Jim Woglom
- b. Naming Committee - Mike Fisher & Kristen Stegeman-Gould
 - i. Honorary [Policy](#) Review - this is up next for review and possible revisions
 - ii. Name for Student Housing at former Craftsman Mall: Hinarr Hu Moulik (Our House/Home) (Phonetic spelling is: "hee-NOD huh MOO-leek") -
 1. This vote request came to the committee via email, with a result of mostly 'aye's and two 'needs discussion'.
 2. Mike Fisher explained how the stakeholder review was facilitated by Housing and generally outside of our Non-Honorary Naming Guidelines as they were not completed at the time. Dr. Holliday and Adrienne Colegrove-Raymond consulted with the Wiyot specialist. Future naming efforts for non-honorary building naming will be reviewed by USFAC per the guidelines.
 3. The committee discussed the concern of potential name abbreviating, and if the intent of the name is really honored if it's abbreviated or mispronounced, as well as questions

regarding the consultative process to date, and the next steps. Cal Poly SLO has done this: <https://housing.calpoly.edu/student-housing/residence-halls-and-apartments/yt> and <https://www.youtube.com/watch?v=daHVBW4vgso>. Mike Fisher will bring these discussion items and the vote to Adrienne Colegrove-Raymond.

4. Vote: name the Student Housing project at the former Craftsman Mall as “Hinarr Hu Moulik” - approved
- c. Landscape Working Group - Liz Whitchurch
 - i. The group met and reviewed the integrated pest management control plan and approved for publication on the website. They started the tree care plan, which is almost complete and will be fully reviewed by their January meeting. The tree plan helps the campus apply for the Tree Campus designation.
- d. Facilities Use Working Group - Mike Fisher - no update but we are working on points i and ii below:
 - i. Space Policy Update - In Progress
 - ii. Project Prioritization - In Progress

4. Space Requests

- a. 2024-2025 Academic Year Space Request Call
 - i. [Schedule](#)
 - ii. Active Requests - Deirdre Clem will email the committee the next steps, including the full requests, the rubric, PDC and division reviews, and deadlines. The Associated Students will concurrently review the requests and complete their rubric. Deirdre will communicate back to the applicants the current status and the process moving forward.
 1. [Request 102: Career Development Center](#) - request to temporarily renovate NHE_120 to consolidate the department into one location that is clear and centralized for students, and so they can vacate JGC and provide a space for their new director (January).
 2. [Request 103 - Place-Based Learning Center](#) - request for one closed-door office for the director, five additional pro staff work stations, and a work room for 4-6 student staff. Ideally would be close to RAMP and Advising spaces.
 3. [Request 104 - Library Alternative Transportation Locker](#) - request for secure, covered shelter to store bicycles and human-powered vehicles.
- iii. Reviews ([PDC, Divisions](#))

5. Space Management

- a. Vacated space - N/A
- b. Allocation Changes
 - i. [RWC_202](#) (West Gym) correction from Conference & Event Services to All School - vote approved to correct the allocation
- c. Capacity Changes - N/A
- d. Room Use/Space Type (within allocation, space data analysis, not related to space request process) - N/A

6. Other Items

- a. Jenkins Hall Renovation project update - Kristen Gould asked for an update on the project. The plan is to move the art departments from Sculpture and Ceramics buildings in Summer 2025 for Fall 2025 classes. Then Sculpture and Ceramics buildings will be demolished along with Campus Apartments late Summer/early Fall 2025. Then the Housing, Dining and Health building will be built once the Student Housing project at the former Craftsman Mall is occupied, as well as after an enrollment review. The current construction schedule is 2027-2029 for the Housing, Dining and Health project.

7. Action Items

- a. 1.b. - November 15, 2024 Minutes approved

- b. 3.b.ii - Hinarr Hu Moulik (Our House/Home) approved
- c. 5.b.i - Correct RWC_202 allocation back to All School approved

REMINDER- Next USFAC meeting is Friday, January 10, 2025, 11:00AM, Zoom Meeting