

AGENDA

University Space & Facilities Advisory Committee

MEETING LOCATION: Zoom Meeting

MEETING TIME: Friday, January 10, 2025, 11:00AM-12:00PM

Voting

Non-Voting

x	Katie Koscielak (Andrea Alstone)	x	Travis Fleming
x	Wendy Sotomayor	x	Deirdre Clem
x	Eric Riggs	x	Kassidy Banducci
x	Todd Larsen/Ann Johnson-Cruz	x	Elizabeth Whitchurch
x	Kristen Stegeman-Gould	x	Howard Maxwell
	Nick Pettit	x	Michael Fisher - Co-Chair Designee
x	James Graham	x	James Woglom - Co-Chair
x	Duncan Hughes		Sherie Gordon
	Brian Law		
	Genevieve Marchand		
x	Patrick Orona		
	CJ Paulsen		

Quorum (6 or more) - yes

1. Previous Meeting Notes

- a. [December 13, 2024 Minutes](#) - approved

2. AY2024-2025 USFAC Details

- a. USFAC Reporting (Senate) -renaming of the former Craftsman Mall project to 'Hinarr Hu Moulik' was on the general consent calendar and passed without comment
- b. Committee and Membership Updates
 - i. Ann Johnson Cruz to replace Todd Larsen as the Enrollment Management & Student Success representative

3. USFAC Working Groups

- a. Public Art Working Group - Jim Woglom
 - i. A small subcommittee has been formed to discuss the options for the Art bathroom
 - ii. Project Rebound proposal for a mural expected by March.
- b. Naming Committee - Mike Fisher & Kristen Stegeman-Gould - no report
 - i. Honorary [Policy](#) Review
- c. Landscape Working Group - Liz Whitchurch - no report
- d. Facilities Use Working Group - Mike Fisher
 - i. Space Policy Update - In Progress
 - ii. Project Prioritization - In Progress

4. Space Requests

- a. 2024-2025 Academic Year Space Request Call

1 Harpst Street, Arcata, California 95521-8299

<https://senate.humboldt.edu/university-space-and-facilities-advisory-committee>

- i. [Schedule](#) - we are on schedule and Associated Students' review is in process in conjunction with USFAC's review.
- ii. Active Requests
 - 1. [Request 102: Career Development Center](#) - request to temporarily renovate NHE_120 to consolidate the department into one location that is clear and centralized for students, and so they can vacate JGC and provide a space for their new director (January).
 - 2. [Request 103 - Place-Based Learning Center](#) - request for one closed-door office for the director, five additional pro staff work stations, and a work room for 4-6 student staff. Ideally would be close to RAMP and Advising spaces.
 - a. FM and PDC is currently reviewing a potential space to allocate to this department, while also considering longer term goals for campus space usage.
 - b. Patrick Orona asked if the request stays in the queue if we do not identify space for them currently?
 - c. This is not the first request from PBLC and their request is a high priority for the USFAC to identify space based on the scoring.
 - 3. [Request 104 - Library Alternative Transportation Locker](#) - request for secure, covered shelter to store bicycles and human-powered vehicles.
- iii. Reviews ([PDC, Divisions](#))
- iv. [Rubric](#) - the committee will complete their review of the three space requests by the next meeting on January 24, 2025, at which time the committee will review scores and determine recommendations for the URPC.

5. Space Management

- a. Vacated space - N/A
- b. Allocation Changes
- c. Capacity Changes - N/A
- d. Room Use/Space Type (within allocation, space data analysis, not related to space request process) - N/A

6. Other Items

- a. Mike Fisher would like to add to an upcoming agenda that a Notice of Preparation for Campus Physical Plan for the EIR is upcoming. A presentation to this group on the campus physical plan will also be on a future agenda.

7. Action Items

- a. 1.b. - December 13, 2024 Minutes approved

REMINDER- Next USFAC meeting is Friday, January 24, 2025, 11:00AM, Zoom Meeting