

## **Space Allocation Request 103: PBLC Office**

### **Space Allocation Request Basics**

**Request Name:** PBLC Office

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**Division Submitting Request:** Academic Affairs

**MBU:** Academic Programs

**Department Name:** LEARNING COMMUNITIES

**Department ID:** D20105

**Nature of Request:** Requesting additional or alternate square footage without a specific room/space/location already identified.

**Is this change expected to be temporary?:** No

**Preferred Move-in Date:** 2/1/2024

### **Type of Space Needed**

At least one closed door office (Director), 5 additional professional staff work stations, and nearby space for 4-6 student staff working together (could be adjacent conference room). Ideally in close proximity to Advising and RAMP spaces.

### **Space Allocation Request Details**

#### **Alignment with University Principles**

**1. How does this request support Cal Poly Humboldt's Strategic Plan?**

- 1: Academic Roadmap,
- 2: Community Collaboration & Shared Success,
- 3: Employee Engagement & Success,

4: Future Proofing Cal Poly Humboldt,

6: Student Experience & Success

**2. How does this request support each of the goals selected above?**

1) PBLCs are innovative academic programs and ways of instruction that now serve all first year students and will expand to serve transfers 2) The place aspect of PBLCs connect students to the local community including businesses, recreational and research sites, and indigenous cultures 3) Our office morale suffers from being crammed into a small space with no definition between desks. Student staff are required to work in the library since we have no space for them, and they are disconnected from the team. Our lack of space is directly compromising our ability to support students and student staff. 4) Closer proximity to partner offices RAMP and Advising would allow us to have a more central, coordinated, and holistic strategy of support 6) Students will know where to find us and utilize us as a resource. No one comes to see us in SBS and they feel awkward coming into our cluttered space. It is not student friendly.

**3. How does this request support, sustain, or enhance current initiatives with proven patterns of success?**

Students in PBLCs feel a greater sense of belonging, are connected to faculty and the community, have higher GPAs, and make swifter progress to their degree completion. First year retention has steadily increased with the expansion of students served through PBLCs. When we were placed in this office, only 13% of first year students were in a PBLC. Now we are serving 91% of first year students. Our next charge is to begin serving transfers, but we are unable to begin that work in earnest because there is not enough space for the staff we need to support this growth.

**Needs Analysis**

This request is critical to the outcomes and objectives of our department and Academic Programs as a whole because we cannot serve more students without more space. We need more personnel to assist with these efforts that are proven to directly improve student success and we cannot hire personnel without somewhere to put them. We are being asked to expand our model and are used as an example of

success in the polytechnic prospectus, Housing decisions, WASC reports, and university, college, and SEM strategic plans yet we cannot expand as instructed without personnel and space for those personnel.

### **Funding**

**1. Has funding been identified?**

Yes

**2. If funding has been identified, do you have an estimated cost?**

No

**3. If a chartfield has been identified, please provide.**

Potential to split with grant dependent on cost

**4. Have you consulted with Planning, Design and Construction Unit?**

Yes

### **Additional Relevant Information not Previously Addressed**

Our current space in SBS 305 was meant to be temporary, yet we have been here 7 years. We have been promised multiple spaces and all have fallen through. We were meant to have a space in the library renovation, but that went to RAMP. We were then meant to have space in NHE but loaned it out of kindness to EM who then took it from us. We were then promised space in the new E&T building and a temporary space in the old children's center in the meantime. We were booted from E&T and have heard nothing about the children's center. We are officially at the wall we stressed would come with our request 2 years ago.

**Do you have additional information pertaining to your request that has not been previously addressed?**

**Would you like a colleague or colleagues to be provided a copy of your space request? If so, please provide their email address below.**

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