

AGENDA

University Space & Facilities Advisory Committee

Voting

Non-Voting

	Andrea Alstone	x	Travis Fleming
x	Wendy Sotomayor	x	Deirdre Clem
x	Eric Riggs	x	Kassidy Banducci
	Ann Johnson-Cruz	x	Elizabeth Whitchurch
	Kristen Stegeman-Gould	x	Howard Maxwell
	Nick Pettit	x	Michael Fisher - Co-Chair
	James Graham	x	James Woglom - Co-Chair
x	Duncan Hughes		
	Brian Law		
	Genevieve Marchand		
x	Patrick Orona		
	CJ Paulsen		

Quorum (6 or more) - no

MEETING LOCATION: Zoom Meeting

MEETING TIME: Friday, May 30, 2025, 11:00AM-12:00PM

1. Previous Meeting Notes

- a. [May 2, 2025 Minutes](#) - no quorum; moving minutes to next meeting

2. AY2024-2025 USFAC Details

- a. USFAC Reporting (Senate)
- b. Committee and Membership Updates -we have upcoming membership changes. Deirdre Clem will work with Jorge Monteiro, chair of the Appointments and Elections Committee, to review vacancies and filling appointments.

3. USFAC Working Groups

- a. Public Art Working Group - Jim Woglom
 - i. Project Rebound mural is in production
- b. Naming Committee - Mike Fisher & Kristen Stegeman-Gould
 - i. Honorary [Policy](#) Review - No Update
- c. Landscape Working Group - Liz Whitchurch
 - i. Liz Whitchurch reported that there are a few specimens within the Housing Dining Health project footprint that the working group would like to save and replant elsewhere on campus.
 1. Cryptomeria just west of Gist Hall, at the base of the staircase that connects G11 with Laurel Drive
 2. Two Western Red Cypress along the hillside near Campus Apts
 3. Two Variegated tulip trees on the southern edge of the planned workzone. These trees are viable for relocating.

- ii. Also discussed the use of the redwood and that the working group is making every effort to utilize it in the future on campus.
 - iii. The working group will provide their recommendations to USFAC, and it will be in the record of USFAC. The working group and the USFAC do not make a voted decision on this topic.
- d. Facilities Use Working Group - Mike Fisher
 - i. Mike has a strategy around this and wants to brainstorm with the committee

4. Space Requests

- a. 2024-2025 Academic Year Space Request Call
 - i. [Schedule](#) - will ask SenEx for review asap as it didn't make it to Senate general consent calendar.

5. Space Management

- a. Vacated Space - N/A
- b. Allocation Changes - N/A
- c. Capacity Changes - N/A
- d. Room Use/Space Type (within allocation, space data analysis, not related to space request process) -
 - i. Changes with Place Based Learning Communities - Kat Goldberg to move from SBS_307 to LIB_024 - no quorum, move to next meeting agenda:
 - 1. SBS_307 - change room use from Admin Professional to Admin Support
 - 2. LIB_024 - which will change room use from Admin Support to Admin Professional to accommodate Kat Goldberg's new office location (moving from SBS_307). Assume departmental allocation change from Center for Community Based Learning D40023 to Learning Center (PBLC) D20105.

6. Other Items

7. Action Items

- a. 1.b. - May 2, 2025 Minutes, no quorum, no vote

REMINDER- Next USFAC meeting is Friday June 27, 2025, 11:00AM, Zoom Meeting