

AGENDA

University Space & Facilities Advisory Committee

MEETING LOCATION: Zoom Meeting

MEETING TIME: Friday, June 27, 2025, 11:00AM-12:00PM

Voting

Non-Voting

x	Andrea Alstone	x	Travis Fleming
x	Wendy Sotomayor	x	Deirdre Clem
	Eric Riggs		Kassidy Banducci
x	Ann Johnson-Cruz		Elizabeth Whitchurch
x	Kristen Stegeman-Gould		Howard Maxwell
x	Nick Pettit - Michael Herbert proxy		Michael Fisher - Co-Chair
x	James Graham	x	James Woglom - Co-Chair
x	Duncan Hughes		
x	Brian Law		
	Genevieve Marchand		
x	Patrick Orona		
	CJ Paulsen		

Quorum (6 or more) - yes

1. Previous Meeting Notes

- a. [May 2, 2025 Minutes](#) - approved
- a. [May 30, 2025 Minutes](#) - approved

2. AY2024-2025 USFAC Details

- a. USFAC Reporting (Senate) - Senate doesn't meet during summer so no reporting.
- b. Committee and Membership Updates - AEC will run elections for URPC rep to replace Jim Woglom's position. Michael Herbert to stand in as proxy for Nick Pettit as the Athletics representative.

3. USFAC Working Groups

- a. Public Art Working Group - Jim Woglom - nothing new to report. Ann Johnson-Cruz asked when the Project Rebound install will occur.
- b. Naming Committee - Mike Fisher & Kristen Stegeman-Gould - no report
 - i. Honorary [Policy](#) Review
- c. Landscape Working Group - Liz Whitchurch - no report
- d. Facilities Use Working Group - Mike Fisher - no report
 - i. Space Policy Update - In Progress
 - ii. Project Prioritization - In Progress

4. Space Requests

- a. 2024-2025 Academic Year Space Request Call
 - i. [Schedule](#) - Senate to review once they reconvene in the fall.

5. Space Management

1 Harpst Street, Arcata, California 95521-8299

<https://senate.humboldt.edu/university-space-and-facilities-advisory-committee>

- a. Vacated Space - N/A
- b. Allocation Changes - N/A
- c. Capacity Changes - N/A
- d. Room Use/Space Type (within allocation, space data analysis, not related to space request process) -
 - i. To reflect intradivisional [department allocation changes](#) between Student Activities Center and Student Clubs & Activities (the physical ticket office has been removed from on campus presence) per Wendy Sotomayor:
 - 1. GSAC_236 - change room use from Auxiliary Administration Office - Clerical to Administration - Professional (reflects change of dept to Student Clubs & Activities)
 - 2. GSAC_238 - change room use from Student Office - Clerical to Auxiliary Other Office (reflects change of dept to Student Activities Center)
 - 3. GSAC_238A - change room use from Student Office - Clerical to Auxiliary Administration Office (reflects change of dept to Student Activities Center)
 - 4. GSAC_239 - split space into two rooms (create new space GSAC_239A)
 - a. GSAC_239 - change room use from Other/Auxiliary Merchandizing to Student Office - Clerical (to reflect dept change to Office of Student Life)
 - b. GSAC_239A (new) - room use changes to Other/Auxiliary Lounge (allocation remains with Student Activities Center)
 - ii. Changes with Place Based Learning Communities - Kat Goldenberg to move from SBS_307 to LIB_024:
 - 1. SBS_307 - change room use from Admin Professional to Admin Support
 - 2. LIB_024 - which will change room use from Admin Support to Admin Professional to accommodate Kat Goldenberg's new office location (moving from SBS_307). Assume departmental allocation change from Center for Community Based Learning D40023 to Learning Center (PBLC) D20105.

6. Other Items

7. Action Items

- a. 1.a. - May 2, 2025 Minutes approved
- b. 1.b. - May 30, 2025 Minutes approved
- c. 5.d.i - approved
- d. 5.d.ii - approved

REMINDER- Next USFAC meeting is Friday July 25, 2025, 11:00AM, Zoom Meeting