

## Minutes

### University Space & Facilities Advisory Committee

**MEETING LOCATION:** Zoom Meeting

**MEETING TIME:** Friday, January 30, 2026, 11:00AM-12:00PM

Voting		Non-Voting	
x	Andrea Alstone	x	Travis Fleming
x	Wendy Sotomayor	x	Deirdre Clem
x	Eric Riggs		Kassidy Banducci
x	Ann Johnson-Cruz		Elizabeth Whitchurch
x	Kristen Stegeman-Gould		Howard Maxwell
x	Nick Pettit and Michael Herbert	x	Michael Fisher - Co-Chair
x	Laura Levy		Genevieve Marchand - Co-Chair
	Duncan Hughes		
x	Brian Law		
x	Patrick Orona		
x	Dave Jannetta		
x	Skye Honor		

Quorum (6 or more) - yes

#### 1. Previous Meeting Notes

- a. [October 24, 2025](#) Minutes - approved
- b. [November 21, 2025](#) Minutes - approved
- c. [January 16, 2026](#) Minutes - approved

#### 2. AY2025-2026 USFAC Details

- a. USFAC Reporting (Senate)
- b. Committee and Membership Updates

#### 3. Space Requests

- a. 2025-2026 AY Space Request Call
  - i. Review and discuss [active space requests](#)
    1. [Request 108 - Q Center](#)
      - a. Summary: Student-centered space for LGBTQ under Cultural Centers for Academic Excellence. Space needs include a closed-door office for one coordinator for private meetings, three student computer stations, and space for community gathering. They ideally would like to be located on north campus - around the SAC/NHE/SH. Their long term hope is for a full building for the centers as a whole. Currently temporarily occupying NHW\_211 allocated to Associated Students until Fall 2026.
      - b. Mike indicated that part of our poly buildout plans is a replacement health center (Housing, Dining & Health project), which would result in a vacated Student Health & Counseling (building 42). The plan was for a co-located hub of

centers, but cannot manifest until the project is delivered, which is at least five years out. Dave Jannetta asked what the five year timeline is hinging on - is it funding? Is it definitely happening? Mike Fisher confirmed that the hold is funding-related. Costs have increased dramatically (inflation) since the polytechnic prospectus was prepared, and the campus is looking for additional revenue from housing, health and dining programs, as well as occupancy housing rates. Housing is assessing the performance of Hinarr Hu Moulik before heading into additional debt that might not be able to be supported. Ann Johnson-Cruz asked what the plan is if we cannot build this project? There are a lot of centers and programs relying on the vacated buildings. The answer is unknown at this point aside from finding space already built on campus.

2. [Request 109 - Micromobility Vehicle Locker](#)

- a. Summary: Covered, secure shelter for micromobility vehicles close to LIB approx 200 sf, with the following features: weather-resistant, accessible, a lock (card dip), security cameras, security lights, and a few standard bicycle racks, including some positioned with wider spaces for larger/less common MVs.
- b. This request was submitted in a prior cycle and the USFAC did not recommend approval and requested review by the transportation committee
- c. Summary: Covered, secure shelter for micromobility vehicles close to LIB approx 200 sf, with the following features: weather-resistant, accessible, a lock (card dip), security cameras, security lights, and a few standard bicycle racks, including some positioned with wider spaces for larger/less common MVs.
- d. Mike Fisher indicated that the request reads more as a project than a space request. Ann Johnson-Cruz feels similarly.
- e. Based on merit alone, this is something the campus is in need of.
- f. Dave Jannetta compared this to the art installation that came through PAWG recently and how they relate or differ. The relation is allocating/encumbering exterior space. Exterior space allocation has been completed one time before for the Rou Dalagurr Food Sovereignty Lab & Traditional Ecological Knowledges Institute and required an MOU between the Native American Studies department and Facilities Management department.
- g. Andrea Alstone asked who is responsible for bike racks on campus? The Transportation Advisory Group stewards the transportation management plan, and combining this with the Campus Master Plan would provide the guidelines. Generally it would be managed by Facilities Maintenance as it would be a built facility.
- h. Another element of the proposal asks for a space for an atypical mobility vehicle. There are also other non-typical bikes such as cargo bikes, tricycles, electric scooters, etc. Andrea Alstone wants us to not get lost with the one request for the velo bike and consider that other types of alternative transportation would likely use this shelter that are not able to use traditional bike racks.
- i. Dave Jannetta asked if we have security for our parking lots? Do we need to go above and beyond our standard security measures? Could be costly. We do not have this type of security in our parking and bike areas.
- j. Kristen Gould indicated that these electric vehicles now count as part of our Clery Act reporting for motor vehicle theft. The bigger issue: is this a space request or is this a project, and would this come through USFAC for review? Based on the scoring, we think it is important for this to be a campus resource. The question is whose purview is this under, and who pays for it? The Library is one of the true public spaces on campus, so having this resource seems

- appropriate. Kristen does not see this as a space request but does not want to lose sight of it because it is an important resource for campus.
- k. Brian Law thinks it should accommodate all types of alternative transportation, so it might need to be larger than proposed.
  - l. Travis Fleming mentioned security is only as good as the last person who closes the door. How do we support this on campus if it's being used by anyone coming to the Library. The logistics of controlling the gate is tricky. Could manage this by creating a sort of 'shell' around each bike stall, but that could increase the price dramatically.
  - m. Ann Johnson-Cruz asked if we can put up cameras and not lock it? Is the goal to provide space vs more security? Kristen Gould agrees, and said we don't offer security for other parking on campus.
  - n. Mike Fisher discussed that we realize the need for atypical vehicle parking of differing sizes and the priority is for shelter and security. If USFAC provided support for a project of this nature, it would move through Facilities as a project.
  - o. Andrea Alstone asked who would champion this project? Would the Library pair their funding with the SHIFT-approved project XHF040 that currently has \$120,000 in funding?
  - p. Travis Fleming is open to looking at existing bike parking locations and modifying the spacing to allow for larger bikes.
3. [Request 110 - Cal Poly Strategic Space Moves](#)
    - a. Summary: This request is to allocate vacated space with a series of moves.
      - 1A. Relocate the **Campus Bookstore** from the Campus Store building to the existing book store location in the Gutswurra Student Activities Center 3rd floor.
      - 1B. Relocate **Extended Education and OLLi** from SBS 211 and STEW 106 & 213 to Campus Store building
      - 1C. Relocate **Human Resources** from SH 212 & 213 to SBS 211
      - 1D. Relocate **PBLC** from SBS 305 & 307 to SH 213. Update as of 1/30/26 from Mike Fisher: offer RAMP the basement of Telonicher House, then move PBLC to existing RAMP space in LIB
      - 1E. Relocate **Communications Dept** from Telonicher House to SH 212 & 213. With the update noted in 1D, moving Comms Dept to full HR suite which would alleviate building offices in the former HR office.
      - 1F. Relocate **Office of Sustainability** from FM 113 to SBS 305 & 307
    2. Relocate **Title IX** from SH 213 to SH 111
    - 3A. Relocate **North Coast Rape Crisis Team** from Feuerwerker House to LAPT 116 & 117.
    - 3B. Locate **Inclusive Student Success** (under EMSS) from SH 212 & 213 to LAPT 110, 112, 113, 114, 115
  - b. Ann Johnson-Cruz recognizes the need for moving Communications out of Telonicher House, however moving HR to SBS would provide a more difficult route for those who are disabled/altered. Mike Fisher indicated that SBS is fully accessible with parking and elevators. Co-locating student and administrative services is the goal.
  - c. This captures PBLC's request from the prior cycle.
  - d. The upper floors of Telonicher House would not be occupied as they are not accessible. They could be used as storage space but not occupiable.
- ii. [2024-25 Rationale and Recommendations](#) for reference
  - iii. [Rubric](#)
  - iv. [Schedule](#)

#### 4. Action Items

- a. 1.a. - October 24, 2025 Minutes approved
- b. 1.b. - November 21, 2025 Minutes approved
- c. 1.c. - January 16, 2026 Minutes approved

**REMINDER- Next USFAC meeting is Friday February 13, 2026, 11:00AM, Zoom Meeting**