

Minutes

University Space & Facilities Advisory Committee

MEETING LOCATION: Zoom Meeting

MEETING TIME: Friday, March 27, 2026, 11:00AM-12:00PM

Voting

Non-Voting

x	Andrea Alstone	x	Travis Fleming
x	Wendy Sotomayor	x	Deirdre Clem
x	Eric Riggs	x	Kassidy Banducci
x	Ann Johnson-Cruz	x	Elizabeth Whitchurch
x	Kristen Stegeman-Gould	x	Howard Maxwell
x	Nick Pettit and Michael Herbert	x	Michael Fisher - Co-Chair
x	Laura Levy	x	Genevieve Marchand - Co-Chair
x	Duncan Hughes		
x	Brian Law		
x	Patrick Orona		
x	Dave Jannetta		
	Skye Honor		
x	Leah Choi		

Quorum (7 or more) - yes

1. Previous Meeting Notes

- a. [February 27, 2026 Minutes](#) approved

2. AY2025-2026 USFAC Details

- a. USFAC Reporting (Senate) - no report
- b. Committee and Membership Updates - Welcome Leah Choi, Faculty Representative appointed by the Senate. Leah works as a Librarian here on campus and also holds a faculty seat on Senate.
- c. Associated Students Nate Heron and Eduardo Cruz joined to learn a bit more about how the space request process works.
 - i. Nate Heron provided feedback of our space request process. He indicated in the chat: when Associated Students was reviewing these requests this is a very different story than was presented to the board. While the wrestling request has already passed in this committee I would urge this group to provide the full information and story in the future because our results, numbers, and decision would have been very different understanding everything else of the situation coming from Associated Students
 - ii. Mike Fisher appreciates this feedback and we are building a new structure for the space request process to account for Associated Students review and scoring for space requests. Ann Johnson-Cruz asked if we could send the space request minutes alongside our request to Associated Students for review.
 - iii. Potential to include in the request the utilization of the space, and/or the history of the usage.

3. USFAC Working Groups

- a. Public Art Working Group - Kristen Stegeman-Gould - no report
- b. Naming Committee - Kristen Stegeman-Gould - no report
- c. Landscape Working Group - Liz Whitchurch - no report today but they are preparing for some tree work around asphalt projects for the summer.
 - i. Mike Fisher asked if the resilient landscaping project was going to be installed this summer? May focus on the north ramp currently planted with mediterranean aromatic plants to get the ball rolling.
- d. Facilities Use Working Group - Genevieve Marchand - no report. Travis Fleming asked if we are going to address off campus exterior space. Include Travis in the roster.

4. Space Requests

- a. 2025-2026 AY Space Request Call
 - i. Informational documents:
 - 1. [Space requests summary](#)
 - 2. [2025-26 Rationale and Recommendations](#)
 - 3. [active space requests](#)
 - 4. [Schedule](#)

5. Space Management

- a. Vacated Space - N/A
- b. Allocation Changes
 - i. [RWC 125](#) Fitness Studio - request to [reallocate](#) from All School to Campus Recreation D40084 (note Campus Recreation does not have any allocated space)
 - 1. Discussion around history of allocations (Outdoor Recreation until 2017, then was changed to All School in 2021).
 - 2. The request is specific to spin bike programming, which are equipment that require space to store.
 - 3. Mike Fisher recommended that this committee does not vote on this request currently as it is outside of the space request cycle.
 - 4. Wendy Sotomayor shared that it was under the UC as rec sports, then changed as a category B to accommodate campus rec but all other campus clubs and organizations. Campus Recreation would be a priority group, but introducing the bikes changes the request. Wendy pulled usage data from the last four years, and KA 202 and RWC 126. Removing RWC 126 to Athletics for wrestling, leaves this only floor type to accommodate dance. KA 202 is an academic priority, which is different from 125 and 126. An increase in academic classes in 125 since 126 has changed to wrestling with the mats currently installed. KA 202> more staff to keep rooms open on weekends, but due to lack of staffing and funding, all three spaces are restricted on weekends which limits availability even further. 125 is a very underutilized space. Taking off 126, Wendy is curious if we'll see an increase in use. Greatest concern is institutional priority (commencement, big time) requires any room available to accommodate. Conversely, adding a bike program could increase utilization which is a priority for all spaces on campus. AY 25-26 room usage was primarily fitness and dance classes, yoga, fencing, latin dance, photo journalism, many dance, faculty staff noon fitness class, wrestling practice, circus club, rehearsals/meetings, lumberjack spirit squad, social gathering, thrift shop. The full list of academic year usage is [here](#), as provided by Wendy.

5. Travis Fleming does not think the bike program is the right use for this space due to the various users for the space and the specific flooring type in this space vs KA 202 and now RWC 126.
 6. Kristen Gould asked if they could be stored in the West Gym or is there another space to store the equipment and schedule classes but not take an entire space offline.
 7. Genevieve Marchand will report back to the requestor that this can be submitted in the next space request cycle but no change in allocation will occur before the cycle.
- c. Capacity Changes - N/A
 - d. Room Use/Space Type (within allocation, space data analysis, not related to space request process) - N/A
- 6. Other Items/New Business**
- a. Minor/Major Capital Project Update (Kassidy Banducci) - Kassidy Banducci provided an update on our capital project portfolio
- 7. Action Items**
- a. 1.a. - February 27, 2026 Minutes

REMINDER - Next USFAC meeting is Friday April 10, 2026, 11:00AM, Zoom Meeting