Cal Poly Humboldt FOUNDATION

Minutes of the
DONOR INTENTION & FULFILLMENT COMMITTEE
May 29, 2026

Members Present:
Carin Kaltschmidt
Eden Donahue
Michelle Donahue
Jack McGurk
Dan Phillips
Robin Smith

Members Absent:
Jordan Kemme

Guests: Ana Davis, Jorie Emory, Mike Fisher, Kevin Furtado, Steve Karp, Andrew Kinziger, Stacie Lyans, Angie Petroske, Samantha Puentes, Jamie Rich, Travis Williams, Teresa Wilmott

A regular meeting of the Cal Poly Humboldt Foundation Donor Intention & Fulfillment Committee was held on Friday, May 29, 2026 at 9:00 AM via Zoom Teleconference.

1. Call to Order / Land Acknowledgement / Roll Call

The meeting was called to order at 9:03 AM by Committee Chair Carin Kaltschmidt.

2. Public Comments

There were no public comments.

3. Minutes: February 27, 2026 Meeting

Upon motion duly made (Robin Smith), seconded (Michelle Donahue), and unanimously carried, it was:

RESOLVED, that the Minutes of the February 27, 2026 meeting are accepted.

4. Funding Impact Presentation

Andrew Kinziger, Chair of the Department of Fisheries Biology, provided a presentation on the Roelofs Humboldt Fisheries Fund by telling the story of how an alumni fishing annual tradition became an enduring engine for graduate student support. The Humboldt Fishin' Lumberjacks (HFLJ) group began as a way to sustain professional friendships

formed in the Fisheries program and on North Coast Rivers … what started as a charter trip became a durable alumni network of faculty, students, and fisheries professionals. The Roelofs Humboldt Fisheries Fund was established in 2015 to honor a professor, mentor, and long-time Fisheries leader and is intended to support graduate students pursuing fisheries conservation and research focused on North Coast watersheds and adjacent marine environments. The fund embodies the Roelofs legacy: rigorous science, field-based fisheries work, mentorship, and service to the resource. It is grown through gifts and onboard raffles during the annual fishing trips.

5. Check 5 Update

Travis Williams, Operations Specialist, guided the committee through documentation covering the randomly selected funds for February through April 2026. During this timeframe all gifts were entered and receipted promptly and there were no significant issues discovered. It was discovered that no scholarships have been awarded through the Imogene Platt Scholarship (AJ146) in quite some time, so Advancement is working with the department to start awarding scholarships from this fund again.

6. Current Use Funds Update

Kevin Furtado, Foundation Business Analyst, provided an update on Advancement's initiative to work with Campus Departments on spending plans for their available current use funds. Advancement provides a monthly report to each Major Business Unit's leadership outlining details for each of their current use funds, including revenue and expense totals, available cash balances, and fund purposes, denoting funds that are supported by endowment distributions. This report assists leadership in identifying resources available for various purposes.

7. Other Business

No other business was discussed.

8. Adjournment

In the absence of objection, the meeting was adjourned at 10:08 AM.