

## **Cal Poly Humboldt Addendum To CSU Systemwide Time, Place, and Manner Policy**

### **University Designee with Oversight and Enforcement Responsibility**

The Vice President for Enrollment Management & Student Success (VPEMSS), Chrissy Holliday, is the University administrative employee designated to serve as the Designated University Official for Cal Poly Humboldt with responsibility for oversight, implementation and enforcement of the Systemwide Time, Place, and Manner Policy (TPM) and this Addendum, including oversight of a training program for responsible staff and the broader University community (including Students and Employees). While the VPEMSS is the designee, they and the Associate Vice President for Facilities Management, Mike Fisher, will serve as co-leads on the University Free Speech Support & Resource Team and in implementing this policy for Cal Poly Humboldt.

### **Designated University Law Enforcement Liaison**

Mitch Mitchell, AVP of Student Success and Dean of Students, is the University administrative employee designated to serve as the Designated Law Enforcement Liaison between University law enforcement and Students exercising rights guaranteed by the First Amendment to the United States Constitution or Section 2 of Article I of the California Constitution, or both.

### **Free Speech Support & Resource Team**

The University's Free Speech Support & Resource Team is composed of leaders across all divisions with administrative roles with responsibility related to implementation and enforcement as outlined in the Time, Place, and Manner Policy. In addition, the University has a Community Engagement Team (CET), a group of representatives from across the University who will work to ensure the safety of the campus community during free speech activities. The team will encourage respectful dialogue, assess the tone and temperature of crowd engagement, and work to de-escalate if needed. Below are the positions which are members of the Free Speech Support & Resource Team:

<b>Name</b>	<b>Title and Division</b>	<b>Contact Information</b>	<b>Policy Role</b>
Chrissy Holliday	Title: Vice President Division: Enrollment Management & Student Success	<a href="mailto:ceh118@humboldt.edu">ceh118@humboldt.edu</a>	<b>Designated University Official</b> ; University Designee with Oversight and Enforcement Responsibility

			Co-Lead Free Speech Support & Resource Team
Michael Fisher	Title: AVP, Facilities Management Division: Administration & Finance	<a href="mailto:mdf15@humboldt.edu">mdf15@humboldt.edu</a>	Co-Lead Free Speech Support & Resource Team  Fostering Healthy Discourse and Exchange of Ideas in a Safe and Peaceful Manner  Public, Limited, and Non-Public Areas  University Response to Activities that Violate this Policy, Threaten Safety, or Disrupt University Activities  Prohibited Activities and Uses on University Property
Mitch Mitchell	Title: AVP of Student Success and Dean of Students Division: Enrollment Management & Student Success	<a href="mailto:jam624@humboldt.edu">jam624@humboldt.edu</a>	<b>Designated Law Enforcement Liaison</b>  Resources for Mental Health and Trauma Support for Employees and Students  Educational Programs and Activities to Support the Balance Between Free Speech Activities, Educational Mission, and Student Safety

			<p>Fostering Healthy Discourse and Exchange of Ideas in a Safe and Peaceful Manner</p> <p>University Response to Activities that Violate this Policy, Threaten Safety, or Disrupt University Activities</p> <p>Prohibited Activities and Uses on University Property</p> <p>Activities and Uses on University Property Requiring Written Permission</p> <p>Unscheduled Events and Demonstrations</p> <p>Scheduled Events and Demonstrations Assemblies, Marches, Demonstrations and Protests</p> <p>Public, Limited, and Non-Public Areas</p>
Anthony Casas	Title: AVP for HR and CHRO Division: Administration & Finance	<a href="mailto:alc689@humboldt.edu">alc689@humboldt.edu</a>	<p>Resources for Mental Health and Trauma Support for Employees and Students</p> <p>Fostering Healthy Discourse and Exchange of Ideas in a Safe and Peaceful Manner</p>

			University Response to Activities that Violate this Policy, Threaten Safety, or Disrupt University Activities
Cris Koczerza	Title: AVP Campus Resilience & Response Division: Administration & Finance	<a href="mailto:cej32@humboldt.edu">cej32@humboldt.edu</a>	Fostering Healthy Discourse and Exchange of Ideas in a Safe and Peaceful Manner  University Response to Activities that Violate this Policy, Threaten Safety, or Disrupt University Activities Non-Affiliates on University Property  Prohibited Activities and Uses on University Property Unscheduled Events and Demonstrations  Scheduled Events and Demonstrations Assemblies, Marches, Demonstrations and Protests  Public, Limited, and Non-Public Areas
Greg Allen	Title: Chief of Police, AVP Campus Safety & Community Wellbeing Division: Administration & Finance	<a href="mailto:gda1@humboldt.edu">gda1@humboldt.edu</a>	Educational Programs and Activities to Support the Balance Between Free Speech Activities, Educational Mission, and Student Safety

			<p>University Response to Activities that Violate this Policy, Threaten Safety, or Disrupt University Activities</p> <p>Fostering Healthy Discourse and Exchange of Ideas in a Safe and Peaceful Manner</p> <p>Non-Affiliates on University Property</p> <p>Prohibited Activities and Uses on University Property</p> <p>Unscheduled Events and Demonstrations</p>
Associate Dean of Students (currently vacant)	<p>Title: Associate Dean of Students</p> <p>Division: Enrollment Management &amp; Student Success</p>	E-mail: TBD	<p>Resources for Mental Health and Trauma Support for Employees and Students</p> <p>Educational Programs and Activities to Support the Balance Between Free Speech Activities, Educational Mission, and Student Safety</p> <p>Fostering Healthy Discourse and Exchange of Ideas in a Safe and Peaceful Manner</p>

			<p>University Response to Activities that Violate this Policy, Threaten Safety, or Disrupt University Activities</p> <p>Prohibited Activities and Uses on University Property</p> <p>Activities and Uses on University Property Requiring Written Permission</p> <p>Unscheduled Events and Demonstrations</p> <p>Scheduled Events and Demonstrations Assemblies, Marches, Demonstrations and Protests</p> <p>Public, Limited, and Non-Public Areas</p>
Jennifer Sanford	<p>Title: Executive Director, Student Health &amp; Wellbeing</p> <p>Division: Enrollment Management &amp; Student Success</p>	<a href="mailto:jls7003@humboldt.edu">jls7003@humboldt.edu</a>	<p>Resources for Mental Health and Trauma Support for Employees and Students</p> <p>Fostering Healthy Discourse and Exchange of Ideas in a Safe and Peaceful Manner</p>
Wendy Sotomayor	<p>Title: Executive Director of Gutswurrak Student Activities Center, Conference &amp; Event Services and Cal Poly Humboldt Presents</p>	<a href="mailto:wls7001@humboldt.edu">wls7001@humboldt.edu</a>	<p>Fostering Healthy Discourse and Exchange of Ideas in a Safe and Peaceful Manner</p>

	Division: Enrollment Management & Student Success		<p>Activities and Uses on University Property Requiring Written Permission</p> <p>Unscheduled Events and Demonstrations</p> <p>Scheduled Events and Demonstrations</p> <p>Public, Limited, and Non-Public Areas</p>
Enoch Hale	<p>Title: Director, Center for Teaching &amp; Learning</p> <p>Division: Academic Affairs</p>	<a href="mailto:enoch.hale@humboldt.edu">enoch.hale@humboldt.edu</a>	<p>Educational Programs and Activities to Support the Balance Between Free Speech Activities, Educational Mission, and Student Safety</p> <p>Fostering Healthy Discourse and Exchange of Ideas in a Safe and Peaceful Manner</p>
Kimberly White	<p>Title: Interim Associate Vice President of Faculty Affairs/Academic Personnel Services</p> <p>Division: Academic Affairs</p>	<a href="mailto:knw42@humboldt.edu">knw42@humboldt.edu</a>	<p>Resources for Mental Health and Trauma Support for Employees and Students</p> <p>Fostering Healthy Discourse and Exchange of Ideas in a Safe and Peaceful Manner</p> <p>University Response to Activities that Violate this Policy, Threaten Safety, or Disrupt University Activities</p>

Bethany Gilden	Title: Chief Information Officer Division: Academic Affairs	<a href="mailto:blg10@humboldt.edu">blg10@humboldt.edu</a>	Fostering Healthy Discourse and Exchange of Ideas in a Safe and Peaceful Manner  University Response to Activities that Violate this Policy, Threaten Safety, or Disrupt University Activities
Mark Johnson	Title: Chief of Staff Division: Office of the President	<a href="mailto:maj114@humboldt.edu">maj114@humboldt.edu</a>	Campus notice, education, general policy awareness
Kristen Gould	Title: Director of Marketing & Communications Division: University Advancement	<a href="mailto:kls7001@humboldt.edu">kls7001@humboldt.edu</a>	Fostering Healthy Discourse and Exchange of Ideas in a Safe and Peaceful Manner Activities and Uses on University Property Requiring Written Permission  University Response to Activities that Violate this Policy, Threaten Safety, or Disrupt University Activities

Additional contact information can be found in the [Campus Directory](#).

### **Cal Poly Humboldt Closed During the Following Hours**

No one shall enter or otherwise remain on University Property between the hours of **11:00 p.m. and 7:00 a.m.**, or at such other times as published or posted by University housing and residential programs, and other similarly specialized University programs. This prohibition shall not apply to persons possessing valid written authorization from a University official, persons on legitimate University related business, or persons attending a specific University sponsored event. Those persons with legitimate University business reasons, valid written authorization, or attending a University sponsored event, shall be allowed to remain and access University Property as allowed in their authorization or through the duration of the specific event, after



which time they shall leave University Property without any appreciable delay. This prohibition shall not apply to persons transiting on a roadway or path designated as open to the public.

### **Campus Time, Place and Manner Regulations**

Access to and use of designated University Property must be scheduled and registered in advance, as noted in the list of University Property set forth below. Certain uses of University Property may be subject to fees, require liability insurance, and/or an indemnity agreement which must be provided by those who seek to engage in such uses. All users assume responsibility for all damage they cause to University Property. Failure to pay for damage to University Property may jeopardize future access to and/or use of University Property and can result in discipline for Students and Employees who are responsible for the damage, as well as civil or criminal action.

For purposes of this Addendum the following terms shall apply, as set forth in the CSU's System wide Time, Place, and Manner Policy:

#### **A. Public Areas**

A Public Area is University Property that is available for public assembly, marches, demonstrations, protests and debate. Right of access and equality of access are provided in these areas, so long as activities are lawful and do not disrupt University operations. Content-based restrictions are prohibited, but reasonable time, place and manner regulations will be applied. Spontaneous activities may take place in Public Areas without pre-scheduling or reservations as long as they are not disrupting another previously scheduled event or activity.

#### **B. Limited Areas**

A Limited Area is University Property available to the public but due to business operations, safety concerns, or other important University interests, is not open for assembling, marching, demonstrating or protesting. Activities in these areas require scheduling and reservations with the University, and are available on a limited basis, subject to campus regulations that are narrowly tailored to address the University's legitimate business interests.

Access to and use of *certain* designated University Property must be scheduled and registered in advance, as noted in the list of University Property set forth below. Certain uses of University Property may be subject to fees, require liability insurance, and/or an indemnity agreement which must be provided by those who seek to engage in such uses. All users assume responsibility for all damage they cause to University Property. Failure to pay for damage to University Property may jeopardize future access to and/or use of University Property and can result in discipline for Students and Employees who are responsible for the damage, as well as civil or criminal action.

### C. Non-Public Areas

Except for areas designated as Public Areas and Limited Areas, all remaining University Property, including the interiors of all buildings and facilities are Non-Public Areas. These areas are not open to the public and the University can restrict access to Non-Public Areas on a Content and Viewpoint Neutral basis.

If there is a University location not listed below, please contact the University administrator responsible for implementing this Addendum.

### D. List of University Properties

	Place	Day and Time Available	Permitted Manner of Use	Type of Place
1	University Quad	7:00 a.m. to 11:00 p.m. Reservations may be required per this policy for scheduled events and may be made <a href="#">here</a>	Non-amplified speech and expression, including solicitation of signatures on noncommercial petitions	Public
2	Balabanis Art Quad	7:00 a.m. to 11:00 p.m. Reservations may be required per this policy for scheduled events and may be made <a href="#">here</a>	Non-amplified speech and expression, including solicitation of signatures on noncommercial petitions	Public
3	Art A, Room 27	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
4	Art B, Rooms, 101, 102	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
5	Behavioral & Social Sciences, Rooms, 102, 104, 162, 166, 204, 211, 317, 402, 408, 508	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area

6	Behavioral & Social Sciences, Wiyot Plaza	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
7	College Creek Field Locker Room, Rooms 151, 152, 153	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
8	College Creek Soccer Field	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
9	College Creek Community Center Room 260	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
10	Figueiredo Building, Room 101	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
11	Forbes Gymnasium, Rooms 148, 250	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
12	Forestry, Rooms 105, 107, 201	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
13	Founders Hall Rooms, 25, 108, 111, 118, 125, 163, 166 177, 178, 179, 181, 202, 203, 204, 206, 232, 235, 236	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
14	Founders Hall Presidents Courtyard	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area

15	Founders Hall entry Foyer	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
16	Gist Hall Rooms, 111, 211C, 124, 215, 218, 219, 219A	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
17	Gutswurrak Student Activities Center Room 131	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
18	Harry Griffith Hall Rooms, 106, 115, 117, 204, 217, 225, 226	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
19	Jolly Giant Commons Rooms, 113, 203, 324, 325	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
20	Kinesiology & Athletics Rooms, 102, 104, 106, 111, 112, 114, 116, 118, 202A, 202C, 247, 248, 250	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
21	Kinesiology & Athletics, Lobby 1st floor	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
22	Kinesiology & Athletics, Hall of Fame 2nd floor	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
23	Kinesiology & Athletics, Lobby 3rd floor	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area

24	Library Rooms, 002, 102, 114, 121, 122, 209, 310, 317	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
25	Music A Room 130	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
26	Music B Rooms, 132, 132A, 203A	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
27	Music B, Lobby 1st floor	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
28	Natural Resources Rooms, 101, 201, 224	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
29	Nelson Hall East Rooms, 102, 106, 113, 119, 120	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
30	Nelson Hall West Room 215	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
31	Recreation & Wellness Center Rooms, 108, 121, 124, 125, 126, 201, 202	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area
32	Redwood Bowl Rooms 101, 110	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	<i>As posted by space in accordance with CES and University guidelines</i>	Limited Area

33	Redwood Bowl Field	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
34	Redwood Bowl Track	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
35	Redwood Bowl Plaza	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
36	Science A Rooms, 364, 460, 564	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
37	Science B Rooms, 133, 135	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
38	Science B, Lobby 1st floor	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
39	Siemens Hall Rooms, 2, 108, 109, 110, 115, 116, 117, 118, 119, 120, 128	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
40	Student & Business Services Rooms, L-1A, 179, 405, 425	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
41	Stewart Building, Room 213	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area

42	Student Recreation Center Rooms, 165, 181	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
43	Theatre Arts Rooms 11, 18, 101, 110, 114, 201	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
44	Theatre Arts, Lobby 1st floor	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
45	Upper Playing Field Grass	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
46	Upper Playing Field Track	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
47	Wildlife & Fisheries Rooms, 250, 258	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
48	Wildlife & Fisheries, Entry Lobby	See <a href="#">CES</a> for scheduling information or building hours <a href="#">here</a>	As posted by space in accordance with CES and University guidelines	Limited Area
49	2905 St. Louis Road Student Housing	See building hours <a href="#">here</a> . Buildings not listed are restricted access.	Within building hours and only in relation to University business.	Non-Public Area
50	Alistair McCrone Hall	See building hours <a href="#">here</a> . Buildings not listed are restricted access.	Within building hours and only in relation to University business.	Non-Public Area
51	Art A	See building hours <a href="#">here</a> . Buildings not listed are restricted access.	Within building hours and only in relation to University business.	Non-Public Area

52	Art B	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
53	Baiocchi House	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
54	Balabanis House	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
55	Behavioral & Social Sciences	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
56	Boat Facility	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
57	Brero House	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
58	Building 20	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
59	Campus Apartments	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
60	Campus Store Arcata	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
61	Canyon Residence Hall	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
62	Ceramics Lab	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area



63	College Creek Residence Hall	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
64	Creekview Residence Hall	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
65	Cypress Residence Hall	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
66	Dennis K. Walker Greenhouse	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
67	Facilities Management	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
68	Feuerwerker House	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
69	Figueiredo Building	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
70	Fish Hatchery	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
71	Forbes Gymnasium	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
72	Forestry	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
73	Founders Hall	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area

74	Gist Hall	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
75	Gutswurrak Student Activities Center	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
76	Hadley House	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
77	Hagopian House	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
78	Harry Griffith Hall	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
79	Hazardous Waste Handling Facility	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
80	Housing Operations Building	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
81	Humboldt Bay Aquatic Center	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
82	Jenkins Hall	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
83	Jolly Giant Commons	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
84	KHSU Kneeland Transmitter Site	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area

85	Kinesiology & Athletics	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
86	Library	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
87	Little Apartments	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
88	Marine Wildlife Care Center	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
89	Marketing & Communications	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
90	Music A	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
91	Music B	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
92	Natural Resources	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
93	Nelson Hall East	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
94	Nelson Hall West	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
95	Observatory	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area

96	Parking Kiosk	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
97	Recreation & Wellness Center	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
98	Redwood Bowl	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
99	Redwood Bowl East Bleachers	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
100	Redwood Bowl West Bleachers	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
101	Redwood Sciences Lab	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
102	Samoa Facility	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
103	Schatz Energy Research Center	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
104	Schatz Forestry Research Station	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
105	Science A	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
106	Science B	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area

107	Science C	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
108	Sculpture Lab	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
109	Shipping & Receiving	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
110	Siemens Hall	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
112	Stewart Building	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
113	Student & Business Services	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
114	Student Health & Counseling	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
115	Student Recreation Center	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
116	Swetman	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
117	Telonicher House	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
118	Telonicher Marine Lab	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area

119	The Hill Residence Hall	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
120	Theatre Arts	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
121	Trinity Early Learning Center	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
122	Upper Playing Field	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
123	Van Matre Hall	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
124	Wagner House	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
125	Warren House	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
126	Wildlife & Fisheries	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area
127	Wildlife Game Pens	<i>See building hours <a href="#">here</a>. Buildings not listed are restricted access.</i>	<i>Within building hours and only in relation to University business.</i>	Non-Public Area

### **E. Scheduling and Registration Procedures**

CES will facilitate access to public and limited areas on campus. Please refer to the [CES website](#) for additional information for both campus and non-campus affiliates. Building open hours are posted on the [website linked here](#).

### **Activities and Uses on University Property Requiring Written Permission**

The following activities and uses are prohibited unless prior written permission from the appropriate University official is obtained, or as otherwise provided in each Campus Addendum.

## **A. Posters, Signs, Banners, Chalking, Staking, and Tabling**

Distribution and posting of non-commercial informational or marketing materials is allowed in designated areas with prior approval by Conference & Event Services and/or Marketing & Communications. All criteria for assessing materials shall be applied in a viewpoint-neutral manner. Materials that contain speech not protected by the First Amendment nor permitted by this Policy, including but not limited to unlawful harassment, defamation, or false advertising, are prohibited.

For the approval process and guidelines, please see the [Signs & Materials Guidelines](#) on the Free Speech website.

## **B. Unmanned Aircraft**

No Unmanned Aircraft System (UAS) (also known as a drone) may be flown from, on or around University Property without the express written approval of the University.

An UAS may be flown for research/educational purposes following the [Policy on the Use of Unmanned Aircraft Systems \(UAS\) - "Drones"](#). Contact Cal Poly Humboldt's [Office of Risk Management & Safety Services](#): [risk-management@humboldt.edu](mailto:risk-management@humboldt.edu) or (707) 826-4635.

Filmmakers must comply with Federal Aviation Administration (FAA) Part 107 requirements for the use of UAS, including providing proof of the certification to be a Remote Pilot in Command, [proof of insurance](#), and submitting a flight plan to our regional airport and the Coast Guard.

Commercial UAS filming must follow the [Commercial Visual And Sound Productions Policy](#) and requires written approval from the [Office of Marketing & Communications](#): [marcom@humboldt.edu](mailto:marcom@humboldt.edu) or (707) 826-3321.

## **C. Commercial Use of University Property**

Use of University property for commercial purposes is prohibited unless prior written permission has been obtained from the University. Please see the [Commercial Use Guidelines](#) on the Free Speech website for additional guidelines.

Commercial filming must follow the [Commercial Visual And Sound Productions Policy](#) and requires written approval from the [Office of Marketing & Communications](#): [marcom@humboldt.edu](mailto:marcom@humboldt.edu) or (707) 826-3321.

## **D. University Flagpoles**

University flagpoles are reserved for official University use only. Flags flown on outdoor,

permanently installed flagpoles located on University Property serve as a means of expression of the University's official sentiments as determined by the University President or the Chancellor, as applicable. They are not a forum for free expression or expressive conduct by members of the University community or the public.

## **E. Additional Activities and Uses**

### **Fundraising Events**

Fundraising events are activities where organizations receive monies (directly or indirectly) in exchange for merchandise, service, entertainment, or a chance at winning a prize.

Recognized student, staff, faculty and on-campus organizations may raise funds on campus either through direct solicitation or by sponsoring revenue-producing activities in accordance with the following:

- University Advancement must approve the fundraising activity in advance on the basis of conformity to the general principles of [University policy](#) and to all applicable federal, state, and local laws.
- Student groups must receive additional prior approval from their advisor and the Clubs & Activities office, Gutswarruk Student Activities Center, GSAC 239, (707) 826-3928.
- The viewpoint of the group sponsoring the activity and the content of any materials shall not be considered as factors in approving such activities.
- All sales of food products must be approved in advance to ensure compliance with health and safety codes and standards as outlined in [Temporary Food Facilities/Food Sanitation Policy](#).
- The fundraising activity must be consistent with the stated purpose of the organization.
- The net proceeds from the fundraising activity must be used for the stated purpose and directly related to the educational, research or service missions of the University, or donated to a charitable organization.

Individuals and non-University organizations will be treated as commercial solicitors and subject to regulations outlined in Section C above.

## **F. Educational Programs and Activities to Support the Balance Between Free Speech Activities, Educational Mission, and Student Safety**

**Campuswide messaging** (each semester): disseminate communications on the University's [Free Speech](#) information, Community Standards, TPM and access to resources (multiple touch points)-social media, QR-Code posters throughout campus, closed-caption TVs and emails.

**Know Your Rights/Civility:** This information is provided in partnership with the Dean of Students Office and Associated Students (hosted each semester), and is generally offered in conjunction with Orientation/Welcome Week. The event is designed to promote respectful dialogue, mutual understanding, and constructive communication among students. The aim is to foster a campus environment/community where diverse perspectives are valued and where individuals engage with each other in a manner that upholds dignity and respect, and reflects our community standards of protecting one another. This will give a high-level overview of civil discourse and will establish our community standards among students, by students.



General Know Your Rights information is also available via a Canvas course to students who do not attend in-person Orientation.

**Professional Development Day** (hosted each semester): Campus Professional Development Day is an opportunity for all staff, faculty, and administrators to collectively engage in various topics that address topics of immediate importance and concern for the betterment of the University community and functions. Each iteration of this event is centered on topics relevant to furthering civil discourse to further the University's educational mission and commitment to employee and student safety. This event is base-funded and designed through cross-divisional input and participation.

**Professional Development Workshop & Activities Coordination** (ongoing working group): The purpose of this working group is to better identify, categorize, align, and document relevant professional development events and programs within and across divisions, units, and academic departments. Included in this work are relevant CSU Learn courses and book groups that are promoted through various coordinated communication channels.

## **Student Safety**

- **Annual Safety Week:** Campus Resilience & Response hosts an annual safety week every year in October. This week hosts multiple trainings touching on a number of safety topics to include how to stay safe on campus, emergency response planning, building evacuations, mental health support, rape reduction, among many other safety topics that are relevant to the campus community.
- **Education and Training:** The University Police Department (UPD) engages in tabling, participates in information sessions, and training on topics such as reporting sexual assaults, stalking, domestic violence, know your rights, active Shooter, rules of the road for cars and bikes, and other law enforcement related topics. UPD provides active shooter training to students, staff and faculty year round and partners with allied agencies to train in the response to an active shooter.
- **Public Safety Ambassadors:** UPD employs student Public Safety Ambassadors (PSAs) to provide student to student assistance on campus. PSA's provide extra security on campus, checking buildings for unsecure doors, providing safety escorts to members of the campus community and reporting crimes and suspicious circumstances directly to UPD.
- **Adopt a Hall Program:** In partnership with University housing, Officers "adopt" a residence hall, create programming such as bike registrations and campus safety talks with Housing RAs and RLCs. Officers are required to spend a portion of each shift inside their residence hall engaging with housing students and staff.
- **Campus Safety Program:** UPD provides services 24 hours a day, 365 days a year. Officers patrol campus in vehicles on bicycles and on foot. The campus community can reach UPD through pathways such as calling dispatch, texting or calling 911, the RAVE application, contacting an officer or PSA on campus or by using the emergency call

boxes throughout campus. UPD Officers regularly conduct functionality checks of the 70 emergency call boxes on campus to ensure they are working properly.

- **Campus Safety & Policing Committee:** The Campus Safety & Policing Committee is focused on law enforcement working with the campus community to produce public safety. That means engaging students in the process of community safety, including their voice in testimony about the problems facing the community as well as in joint problem solving. The committee is also focused on the foundational principle that trust and legitimacy between law and enforcement and the community is based on engagement and communication.
  - Identify current public safety issues that impact the Humboldt community
  - Act as liaison between the campus community and UPD
  - Receive regular updates and summary of activities of UPD, including current trends impacting the campus;
  - Examine and provide recommendations concerning matters of public safety, campus policy, or suggested community resources to positively impact community experience;
  - Assist in describing the means for involving campus University Police Officers in the life of the University in ways that will create an environment that is the “most conducive to the intellectual, cultural, and personal development of its students”
  - Focus on harm reduction in policing and policy

### **Resources for Mental Health and Trauma Support for Employees and Students**

Cal Poly Humboldt recognizes that circumstances related to expressive activities such as assemblies, marches, demonstrations and protests may have a significant impact on the mental health and well-being of our campus community. We are dedicated to taking a trauma-informed approach to such campus events and acknowledge that mental health is a basic need that must be addressed in order for meaningful learning and growth to occur.

#### **Employees**

Cal Poly Humboldt employees and their dependents/permanent household members can contact Empathia anytime to speak with a licensed counselor about issues related to mental well-being, including job stress, relationship issues, substance abuse concerns, or anything else that they may need to talk through.

In addition to the assessment of needs, up to 8 confidential counseling sessions per issue per year are included at no cost.

The program also includes access to lifematters.com webinars, self-assessments, interactive courses, training, videos, and related articles. Detailed information about these services are available in the [Empathia Employee Guide](#).

## Students

Our intention is for the Campus Assistance, Response & Engagement ([CARE](#)) Services Program to be a safe and trusted campus resource that supports students who are overcoming extenuating circumstances. This site contains information to assist you in accessing on and off campus resources related to basic needs and health and wellbeing services. Contact us at [dos@humboldt.edu](mailto:dos@humboldt.edu) or (707) 826-3504.

Humboldt's [Counseling & Psychological Services](#) (CAPS) offers the following services to enrolled students on campus, in keeping with [CSU Executive Order 1053 Policy on Student Mental Health](#):

- **Counseling/Psychotherapy:** provides short-term individual, couples, and group psychotherapy services. CAPS offers increased opportunities for single session/walk-in support services during a significant campus event. Based on operational needs, services may be provided in person at the two CAPS physical locations on campus (2nd floor of Student Health & Counseling and in Behavioral & Social Sciences, room 208), via telehealth remotely (through a HIPAA compliant Zoom platform), and/or in (non-CAPS) designated campus locations so long as legal and ethical requirements of psychotherapy are upheld including but not limited to confidentiality, privacy, and informed consent.
- **Suicide & Personal Violence Services:** aids the campus in identifying and responding to cases in which students may be at risk of harm to self or others.
- **Emergency/Crisis Services:** offer same-day crisis services during normal business hours (in person and/or through telehealth), as well as after-hours telehealth support via third-party contract.
- **Outreach:** provides workshops, programs and services on various mental health related topics. This may include facilitation of listening circles for the campus community during times of crisis, as well as partnering with campus groups to offer supportive resources for students. Such services may be offered in person or remotely as appropriate to meet campus needs.
- **Mental Health Consultation:** engages in consultation with the campus community regarding student mental health in areas that impact student success.
- **Referral Resources:** identifies appropriate referrals both on and off campus to help students with mental health concerns that are outside of the scope of CAPS. This is the primary role of the Student Health & Wellbeing Case Manager.

The Director of CAPS, Executive Director of Student Health & Wellbeing Services, or designee, in consultation with appropriate campus leaders, will determine the specific delivery of services as stated above. Availability of services will be equitable and without regard for socio-political viewpoints or political leanings. Students can expect their CAPS counselor to approach

conversations with cultural competence, compassion, and curiosity – a desire to understand and help regardless of their own political identities or viewpoints.

### **Recognized Student Organizations**

See the [list of Cal Poly Humboldt's Recognized Student Organizations](#) and find additional details on our [Clubs & Organizations](#) website.

RSOs that are non-compliant with University guidelines, regulations, policies and procedures, including but not limited to the system-wide TPM policy and campus addendum, may face a range of conduct violations and sanctions. RSOs are governed by this [Handbook](#), which contains details regarding the student organization conduct process in Chapter 10. Actions to address RSOs that are non-compliant may include but are not limited to: educational programming/service, formal warning or reprimand, probation, suspension, limited or loss of organization privileges, and loss of University recognition. These actions are intended to correct non-compliance and promote a culture of accountability and adherence to University standards.

# Cal Poly Humboldt.

