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CAL POLY HUMBOLDT SPONSORED PROGRAMS FOUNDATION
ANNUAL MEETING OF THE BOARD OF DIRECTORS

MINUTES

Board of Directors
September 29, 2026
9:00-11:00 a.m.
SH 222
&
ZOOM Meeting ID: 813 4125 9966

MEMBERS PRESENT:	Emma Frerichs Eric Riggs Juna Garcia Kerry Byrne Rafael Cuevas Uribe Richard Carvajal Rouhollah Aghasaleh Sara Hart Steve Karp Taylor Bloedon
MEMBERS ABSENT:	Claire Till Jason Ramos Kevin Fingerman Peggy Metzger Shawna Young
OTHERS PRESENT:	Kacie Flynn, SPF Amber Shaw, SPF Sam Caudill, SPF Erika Wright, SPF Sarah Long, Accounting Samantha Puentes, Accounting Monica Myers, Accounting Eileen Topic, Accounting Amy Sprowles, Biological Sciences Ronnie Swartz, Social Work

I. Call to Order

President Carvajal called the meeting to order at 9:01 a.m.

II. Seating of New Board Members

President Carvajal welcomed three new Board members and one returning Board member: Sara Hart (Chair, Applied Humanities), Peggy Metzger (Interim Vice President of

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Enrollment Management), Juna Garcia (Undergraduate Student, Business and Accounting), and Kevin Fingerman (Faculty, Environmental Science and Management).

Action Item: Kerry Byrne m/s Rafael Cuevas Uribe "Motion to formally seat those four aforementioned directors to the SPF Board." Motion carried unanimously.

III. Nomination and Approval of 2026-2027 Vice President of the Board

Action Item: Eric Riggs m/s Rouhollah Aghasaleh "Motion to approve Kerry Byrne as the 2026-2027 Vice President of the Board." Motion carried unanimously.

IV. Nomination and Approval of 2026-2027 Secretary of the Board of Directors

Action Item: Kerry Byrne m/s Eric Riggs "Motion to approve Claire Till as the 2026-2027 Secretary of the Board." Motion carried unanimously.

V. Nomination and Approval of 2026-2027 Treasurer of the Board of Directors

Action Item: Kerry Byrne m/s Rafael Cuevas Uribe "Motion to approve Eric Riggs as the 2026-2027 Treasurer of the Board." Motion carried unanimously.

VI. Nomination and Approval of 2026-2027 Committee Membership & Chairs

Action Item: Taylor Bloden m/s Steve Karp "Motion to approve the slate of the 2026-2027 Committee Membership & Committee Chairs as outlined in Attachment A." Motion carried unanimously.

VII. Annual Managerial Report

The Managerial Report is prepared annually in accordance with the Board Bylaws and has historically followed a format based on the Board's previous preferences. Kacie Flynn presented, for the Board's consideration, a booklet-style Annual Report developed by the Research Development team. This proposed Annual Report could serve as a replacement for the current format of the Managerial Report in future years. The Board expressed interest in the format change as well as publishing this new Annual Report booklet to the website and sharing with CSU affinity groups to reach a broader audience.

Action Item: Rouhollah Aghasaleh m/s Kerry Byrne "Motion to accept the Annual Managerial Report." Motion carried unanimously.

VIII. Annual Board of Directors Report

President Carvajal presented the Annual Board of Directors' Report as outlined in Attachment C. This report is provided by the SPF Board President to recap last year's board activity.

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Action Item: Steve Karp m/s Taylor Bloden "Motion to accept the Annual Board of Directors' Report." Motion carried unanimously.

IX. Annual Financial Report and Auditor's Report

The Financial & Auditor's Report was reviewed and accepted by the Audit Committee a few weeks ago, per the board's delegation. It was subsequently forwarded to the Chancellor's Office by the earlier September deadline and is being included today as informational only. Sarah Long, Cal Poly Humboldt Controller, will recap the results in the Audit Committee Report during the business meeting that follows.

X. Other

XI. Adjournment at 9:19 a.m.

Respectfully Submitted,

Signed by:
C7944EB27157489...

Richard Carvajal, Board President

Signed by:
9DDD1711BF86483...

Kerry Byrne, Vice President