

**Resolution on Adjusting Physical Capacity Enrollment Ceilings
Through the Master Plan Revision Process
(#05-03/04-EX)**

- WHEREAS: As enrollment growth in the CSU is likely to put pressure on Humboldt State University to increase its enrollment ceiling; and
- WHEREAS: Any increase in the campus physical capacity enrollment ceiling should not compromise the academic integrity of Humboldt State University; and
- WHEREAS: Increasing the physical capacity enrollment ceiling requires a revision of the campus master plan and a review of the physical capacity of Humboldt State University; and
- WHEREAS: The enrollment ceiling affects the physical capacity of the campus as well as the academic goals of the institution; and
- WHEREAS: The Chancellor and the Board of Trustees agree that faculty and faculty senates must be consulted in enrollment management decisions; and
- WHEREAS: The Academic Senate CSU unanimously approved the attached resolution AS-2604-03/AA Adjusting Physical Capacity Enrollment Ceilings for Individual Campuses through the Master Plan Revision Process; and
- WHEREAS: Any requests for an increase in the physical capacity enrollment ceiling should include careful analysis and support from the Humboldt State University academic senate and/or the general faculty; therefore, be it
- RESOLVED: That the Academic Senate of Humboldt State University recommend that a physical capacity enrollment ceiling adjustment analysis include a written explanation of how the enrollment ceiling may affect such academic matters as institutional identity, the range and quality of academic programs, student mix, internal organization, library, faculty and staff resources, student/faculty ratios, the campus community and the greater surrounding community; and be it further
- RESOLVED: That the Academic Senate of Humboldt State University recommend that the request for an increase in physical capacity enrollment ceiling also include a recommendation by the Academic Senate of Humboldt State University.

ACADEMIC SENATE
of
THE CALIFORNIA STATE UNIVERSITY

AS-2604-03/AA

March 6-7, 2003

Adjusting Physical Capacity Enrollment Ceilings for Individual
Campuses Through the Master Plan Revision Process

RESOLVED: That the Academic Senate of the California State University (CSU) recommend that the California State University Board of Trustees establish the following principles for adjusting enrollment ceilings within the systemwide physical capacity enrollment maximum as part of the master plan revision process:

1. The process of increasing enrollment ceilings must originate at campus levels.
2. A campus request to The California State University Board of Trustees for an increase in its enrollment ceiling shall include in its master plan revision process the following elements:
 - a. A written explanation of how the increase in the physical capacity enrollment ceiling may impact such internal academic matters as campus mission; institutional identity; range and quality of academic programs; student mix; internal organization; library, faculty and staff resources; student/faculty ratios and campus cohesion.
 - b. A recommendation by the campus senate regarding the request for an increase in the enrollment ceiling.

RATIONALE: The California State University is experiencing significant enrollment growth that is likely to continue in coming years. With increased enrollment pressure, there will be increased external pressure to raise enrollment capacity. It is essential that campuses control this process and that any increase in the campus enrollment ceiling occur in a fashion that maintains the academic integrity of the campus.

Increasing the enrollment ceiling of a campus requires a revision of the campus master plan and this involves reviewing the physical capacity of the campus. While the enrollment ceiling of a campus certainly depends on physical capacity, it also must be responsive to the internal academic goals of the

institution, including such things as campus mission and institutional identity, the range and mix of academic programs, number of majors and student diversity, and internal organization and cohesion.

The Chancellor and the Board of Trustees agree that faculty and faculty senates must be consulted in enrollment management decisions. The Academic Senate CSU has passed several resolutions (AS-2482-00/AA and AS-2483-00/AA) emphasizing the role of the faculty in establishing enrollment management policy generally and enrollment ceilings specifically. The maximum size of a campus so affects the academic character of an institution that any request for an increase in its enrollment ceiling should not go forward without careful analysis and support from the Academic Senate and/or the general faculty.

A written explanation of how the increase in enrollment ceilings can be expected to affect the academic character of the campus will ensure that the campus has carefully considered this issue. A resolution from the Academic Senate or the general faculty supporting the enrollment ceiling increase guarantees faculty support and consultation on this issue.

APPROVED UNANIMOUSLY – May 8-9, 2003

Merry Schellinger

From: Sue MacConnie [sem1@humboldt.edu]
Sent: Wednesday, February 04, 2004 12:30 PM
To: Merrie Schellinger
Subject: Fwd: Responses on Senate Resolutions

Here's Rollins response to the resolution in question. Please copy and file.

Thanks,
 Sue

To: Sue MacConnie <sem1@humboldt.edu>
 Cc: Patty Lindley <Patty.Lindley@humboldt.edu>, "Richard C. Vrem" <vrem@humboldt.edu>, Mary Greta <mg3@humboldt.edu>, "Denice Helwig" <denice.helwig@humboldt.edu>
 Subject: Responses on Senate Resolutions
 From: Rollin Richmond <rollinr@humboldt.edu>
 Date: Tue, 3 Feb 2004 23:24:36 -0800
 X-Mailer: Apple Mail (2.609)

Sue: Greta's presence in our office gives me a chance of following the actions of the Senate with more accuracy and hopefully responding in a timely way to the resolutions you pass. Greta informs me that I need to give you an official response on four 2003-2004 resolutions:

Resolution No. 2 - Resolution on Inclusion of Graduate Council in Program Review (#02-03/04-EP) - I approve this resolution.

Resolution No. 5 - Resolution on Adjusting Physical Capacity Enrollment Ceilings Through the Master Plan Revision Process (#05-03/04-EX) - I approve this resolution. I am concerned by the second resolve clause as it implies that I might not ask the Senate for advice on an issue of such import for the University. I would hope that my efforts to date to work with the Senate on matters of substantial import to the University would have rendered such a clause unneeded. I would hope that it would, in the future, become a presumption of the Senate that the President and senior administrators will routinely ask the Senate for its advice on important matters.

Resolution No. 6 - Resolution on Campus Consultation with Faculty Establishing Enrollment Targets and Enrollment Management Policies for an Admissions Cycle (#06-03/04-EX) - I believe this resolution is unnecessary, and I am not able to support it. The Enrollment Management Advisory Committee is an existing committee (with faculty representation appointed by the Academic Senate) that advises the Administration on issues related to enrollment management.

Resolution No. 7 - Resolution on the Budget for the Master Plan Revision (#07-03/04-EX) - I do not support this resolution since this is a University management issue and as such is not within the purview of the Senate.

Thank you for your giving me time to respond to these resolutions. Rollin

Rollin C. Richmond, President
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