

RESOLUTION ON RECONCILING LANGUAGE OF THE FACULTY HANDBOOK
WITH THE HSU CATALOG
(#06-93/94-SA)

- WHEREAS, The current catalog description of a faculty member taking disciplinary action with a student who is disruptive in class conflicts with the quoted policy in the Faculty Handbook [excerpts printed on reverse]; and
- WHEREAS, The differences reflected in each document may be confusing to both faculty and students; and
- WHEREAS, It makes sense that faculty members be permitted control over the learning environment; and
- WHEREAS, Students need to clearly know the expectations of faculty specific to classroom control; and
- WHEREAS, Catalog changes need to be submitted by October 15, 1993; therefore, be it
- RESOLVED: That the Academic Senate of Humboldt State University recommends that the catalog more accurately reflect classroom etiquette by striking the first two sentences of the current paragraph on page 388 of the 1992-93 HSU Catalog which begins "Normally . . ." and ends with "may ban the student from the remainder of the course." and inserting the following statement:
- The faculty member shall give at least one verbal warning to a student to cease in-class disruptive behavior. In addition, if the disruption does not cease, an attempt shall be made to resolve the problem in a conference between the faculty member and the student. If disruption occurs after these two measures are taken, the instructor may ban the student from the remainder of the course."
- The remainder of the paragraph beginning with "If necessary, Public Safety. . . ." will remain the same. And be it further
- RESOLVED: That the Academic Senate of Humboldt State University recommends that Section 329, "Class Attendance," in the Faculty Handbook accurately reflect verbatim what the catalog copy states.

Excerpt from HSU 1992-93 Catalog, Page 388:

environment in which students are free to question and criticize constructively and appropriately.

* [Normally the faculty member must give one verbal warning to a student to cease the disruptive behavior. If the behavior does not cease following a conference between the student and faculty member, the faculty member may ban the student from the remainder of the course. If necessary, Public Safety will be called upon to escort the student from the class. Ordinarily a student who is banned from a course will be granted a grade of "W"—withdrawal—from that course. The faculty member may also file a complaint with the Vice President for Student Affairs if official university disciplinary action is desired.

Privacy Rights of Students in Education Records

The federal Family Educational Rights and Privacy Act of 1974 (20 U.S.C. 1232g), regulations adopted thereunder (34 C.F.R. 99), and the California Code of Regulations, section 67100 et seq., set out require-

ment of Education, 330 C Street, Room 4511, Washington DC 20202.

Directory Information. The campus is authorized under the act to release "directory information" concerning students. Directory information includes the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student.

The above designated information is subject to release by the campus at any time unless the campus has received prior written objection from the student specifying information the student requests not be released. Written objections should be sent to the Office of Admissions and Records.

Campus Officials. The campus is authorized to provide access to student records to campus officials and employees who have legitimate educational interest in such records.

Excerpt from HSU Faculty Handbook, Page 13:

329 CLASS ATTENDANCE

The catalog contains the following statements:

"At Humboldt, regular and punctual class attendance is expected. Each instructor makes regulations regarding attendance requirements."

* ["Any member of the faculty may exclude from a course any student who has neglected the work of the course, or is discourteous, or persists in practices annoying to the instructor of the class."]

It is suggested that individual instructors consult with the department chair regarding appropriate actions in such cases. Attendance in class should be denied to a student only for the purpose of maintaining suitable circumstances for teaching and learning.

It is the responsibility of the student to make arrangements regarding class work in those cases where the student's absence is because of participation in intercollegiate athletics, forensics, drama festivals, music tours, and the like.

330 STUDENT PROGRAM LOAD

The General Catalog contains a section on academic regulations regarding student load limits.