

# CAL POLY HUMBOLDT

University Senate

January 23, 2023

To: Cal Poly Humboldt General Faculty

From: University Senate Appointments and Elections Committee

Subject: Call for Nominations for General Faculty Elections and Appointments

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Faculty members are needed to serve on the following campus committees. Committee work will begin with the start of the Fall 2023 semester, unless otherwise noted with an asterisk (\*).

You may self-nominate by emailing your nomination to the University Senate Office ([senate@humboldt.edu](mailto:senate@humboldt.edu)) or to [mary.watson@humboldt.edu](mailto:mary.watson@humboldt.edu).

**Nominations are due by February 13, 2023**

Please visit the Committee Directory <http://www2.humboldt.edu/senate/committees> for more information about each committee. For general information on committees, see section 800 of the *HSU Faculty Handbook* via the following link:  
<http://www2.humboldt.edu/aavp/sites/default/files/facultyhandbook/Section800.pdf>

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## Elected Position Openings:

### GENERAL FACULTY / UNIVERSITY SENATE

- General Faculty President / University Senate Chair, 2 year term
- General Faculty Treasurer / Secretary, 3 year term
- General Faculty Representative to the ASCSU (Statewide Senate), 3 year term
- Lecturer Faculty Delegate (Colleges, Library, Counseling, Coaches), 3 year term  
*The position is open to Lecturers, Coaches and non-tenure line Counselors and Librarians with a time base of .40 or greater.*
- Tenure Line At-Large Faculty Delegate, 3 year term
- Tenure Line Non-Instructional Faculty Delegate, 3 year term
- Tenure Line **CPS** Instructional Faculty Delegate, 3 year term

### UNIVERSITY FACULTY PERSONNEL COMMITTEE (UFPC)

*Faculty serving as UFPC Chair will receive 9 units of Assigned Time in AY 22-23; faculty serving on the UFPC will receive 6 units of Assigned Time per year, workload varies and additional WTU or a stipend may be awarded at the*

*Provost's discretion; the committee meets MWF 9am to 11am.* Please note: faculty participating in the Faculty Early Retirement Program are eligible for nomination with the Provost's approval.

- Faculty Member (At-Large), 2 year term
- Faculty Member (CAHSS), 2 year term

Please refer to the following page for information regarding the duties of the UFPC:

<http://www2.humboldt.edu/senate/ufpc>

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## **Appointed Position Openings:**

### **APPOINTMENTS AND ELECTIONS COMMITTEE**

- Faculty Member (CPS), 2 year term
- Faculty Member (CAHSS), 2 year term

**Duties:** Oversees the appointments and elections for the University Senate, General Faculty, Senate Standing Committees, Faculty positions on University committees and other duties as outlined in the [Senate Bylaws](#), Section 11.5.

### **ACADEMIC POLICIES COMMITTEE (APC)**

- Faculty Member, 3 year term

**Duties:** Develops and maintains the academic policies of California State Polytechnic University Humboldt.

### **ALCOHOL, TOBACCO AND OTHER DRUG PREVENTION COMMITTEE**

- Faculty Member, 2 year term

**Duties:** The Committee is advisory to the President through the Vice President for Student Affairs for policy issues related to alcohol, marijuana, and other drug use within the University community.

### **CENTER FOR COMMUNITY BASED LEARNING**

- Faculty Member (CAHSS), 2 year term
- Faculty Member (CPS), 1 year term
- Faculty Member (CNRS), 1 year term

**Duties:** The Advisory Committee members provide feedback and guidance on the Center’s activities and strategic direction.

**COMMITTEE ON FACULTY RTP CRITERIA AND STANDARDS**

*Candidates are appointed in consult with the membership of the UFPC.*

- Tenured or Tenure Line Faculty Member (CAHSS), 3 year term
- Tenured or Tenure Line Faculty Member (CPS), 3 year term

**Duties:** To provide a mechanism for approval of department/unit criteria and standards and to provide a mechanism for the revision of existing approved standards. To ensure department/unit criteria and standards are in alignment with university standards and criteria as specified in Appendix J and that criteria and standards are not overly complex or prone to misinterpretation.

**CONSTITUTION AND BYLAWS COMMITTEE**

- TWO Faculty Members, 2 year terms

Please refer to [Senate Bylaws](#), Section 11.6 for committee description.

**DISABILITY, ACCESS, AND COMPLIANCE COMMITTEE**

- Faculty Member, 2 year term

**Duties:** To assist in the evaluation of current campus policies and procedures relating to students with disabilities; develop prioritized plans relating to programs and services for students with disabilities; review barrier removal priorities as specified in the State University Administrator’s Manual (SUAM); and to develop timelines. (See [Executive Memorandum P03-07](#))

**FACULTY AFFAIRS COMMITTEE**

- Faculty Member, 3 year term

Please refer to [Senate Bylaws](#), Section 11.4 for committee description.

**FACULTY AWARDS COMMITTEE**

- Faculty Member (Co-Chair), 1 year term
- THREE Faculty Members, 1 year terms

**Duties:** The committee is appointed to select the nominees for the following Humboldt awards: Excellence in Teaching, Scholar of the Year, Outstanding Service Award, and Outstanding Professor.

### **GRADE APPEAL COMMITTEE**

- THREE Faculty Members, 1 year terms

**Duties:** Consistent with other campus and system policies, and in accordance with Grade Appeal Policy, provide a fair, equitable, and timely process by which students may formally appeal assigned course grades (See Grade Appeal Policy [[VPAA 22-01](#)]).

### **HUMBOLDT SPONSORED PROGRAMS FOUNDATION BOARD**

*Faculty members are elected by the General Faculty and recommended to the President for approval*

- Faculty Member, 4 year term

**Duties:** The SPF Board of Directors govern the Humboldt Sponsored Programs Foundation, a non-profit corporation formed to advance the welfare of Humboldt through the development, encouragement, and management of sponsored programs and other special campus programs and their related trusts.

### **HONORARY DEGREE NOMINATING COMMITTEE**

*Faculty members are appointed by the President of the University after appropriate consultation*

- Faculty Member, 2 year term

**Duties:** Serve as the campus review committee to invite, receive and evaluate campus recommendations for honorary degrees. (See Executive Memorandum P06-04)

### **INTEGRATED CURRICULUM COMMITTEE (ICC)**

#### **Subcommittee on Academic Planning and Programs (formerly AMP)**

- Faculty Member (At-Large), 3 year term

#### **Subcommittee on General Education and All University Requirements (GEAR)**

- Faculty Member (CPS), 1 year term

Please refer to the [ICC Bylaws and Rules of Procedure](#) for detailed information regarding the charge to subcommittees of the ICC.

### **INTERCOLLEGIATE ATHLETICS ADVISORY COMMITTEE (IAAC)**

*Faculty members are selected in consult with the Senate Executive Committee and appointed by the President*

- Faculty Member, 1 year term
- Faculty Member, 2 year term

**Duties:** Serve as a forum for the President and Athletic Director to seek advice and refine ideas and develop or revised policies of the Athletic Department on such subjects as equity compliance, annual budget and the direction and balance of sports that constitute the program. The IAAC has the authority to review all proposed athletic policies and budgets and to make recommendations to the President and Athletic Director. The committee will also review the Athletics Grant-in-Aid and Compliance Handbooks and update them as needed. [revised by IAAC, AY 10/11]

### **INTERNATIONAL ADVISORY COMMITTEE**

*Faculty members are appointed by the President of the University after appropriate consultation*

- Faculty Member (CPS), 3 year term
- Faculty Member (CAHSS), 3 year term

**Duties:** Provides advisory support for, and promotes programs and initiatives that foster international educational opportunities for the campus community.

### **INSTRUCTIONALLY RELATED ACTIVITIES COMMITTEE (IRA)**

*Faculty members are appointed by the President of the University after appropriate consultation*

- THREE Faculty Members, 3 year terms

**Duties:** Advise the President regarding both level of fee and allocation of fee revenue. Additionally, this committee reviews the intercollegiate athletics budget proposal from the Intercollegiate Athletic Advisory Committee prior to its submission to the President. The committee shall work within the confines of the Chancellor's Executive Order relating to instructionally related activities fee and BA letters of instruction from the Chancellor's Office.

### **PARKING AND TRANSPORTATION COMMITTEE**

- TWO Faculty Members, 1 year terms

**Duties:** The Committee serves as a forum for parking and transportation issues. The Committee receives input, evaluates parking and transportation strategies, develops and recommends policies and procedures for adoption, makes other recommendations for action to the President, and implements strategies as directed by the President.

## **PLANNING COMMITTEE FOR RESEARCH, SCHOLARSHIP AND CREATIVE ACTIVITIES (PCRSC)**

- Faculty Member (CPS), 2 year term
- Faculty Member (CAHSS), 2 year term

**Duties:** Reviews and selects proposals/applications submitted by faculty and students for various research related competitions on campus. This committee is primarily responsible for reviewing and awarding applications for three main awards:

- Research Scholarship Creative Activity Awards (RSCA)
- CSU Student Research Competition
- McCrone Graduate Student Fellowship & Faculty Scholars Award

Performs other duties when above listed funds are not available or alternative funds are allocated for disbursement. \*Please note, faculty elected to this committee are not eligible to submit applications (during their two year term) for competitions which they are responsible for reviewing.

## **PROFESSIONAL LEAVE COMMITTEE**

- THREE Tenured Faculty Members, 2 year terms

**Duties:** The committee reviews sabbatical leave applications and considers questions related to the quality of the proposed sabbatical project.

## **UNIVERSITY CENTER BOARD**

*Faculty members nominated by the Appointments and Elections Committee and approved by the Board, for two-year terms*

- Faculty Member, 2 year term

**Duties:** Formulate and administer the policies for the development, financing, and operation of the University Center subject to the final approval of the University President. The Board shall see that net earnings will be used for the benefit of the students of Humboldt.

## **UNIVERSITY RESOURCES AND PLANNING COMMITTEE**

- Faculty Senator (Co-Chair), 2 year term
- Faculty Member, 2 year term

**Duties:** See [Senate Bylaws](#), Section 11.3

## **UNIVERSITY SPACE AND FACILITIES ADVISORY COMMITTEE (USFAC)**

- Faculty Representative from the URPC, 2 year term
- Faculty Member, 2 year term
- Faculty Member, 1 year term

**Duties:** See [Senate Bylaws](#), Section 11.37