

RESOLUTION ON THE CHARTER FOR
THE GRADUATE COUNCIL
(#28-93/94-EP)

WHEREAS, It is important to have an effective committee to advise the appropriate administrators and recommend to the appropriate faculty bodies on graduate education; and

WHEREAS, The Graduate Council has revised its charter; and

WHEREAS, The Academic Senate should review and make recommendations to the Provost on any revision in the charter of a committee in the Faculty Handbook; and

WHEREAS, The Graduate Council's charter will allow it to advise the Vice President for Academic Affairs on operational issues as well as to make recommendations on policy issues and curricular matters; and

WHEREAS, The Academic Senate is the primary policy formulating and policy recommending agency of the General Faculty and the University Curriculum Committee is the primary body which reviews curriculum; therefore, be it

RESOLVED: That the Academic Senate of Humboldt State University commends the Graduate Council for producing a charter which will assure a strong and effective committee on graduate education; and be it further

RESOLVED: That the Academic Senate of Humboldt State University recommends that the attached charter for the Graduate Council be adopted with the following revisions:

1. Revise Section II.1 to read, "Review graduate curriculum proposals to provide advice to program faculty, and to make recommendations to the University Curriculum Committee with a copy to the Vice President for Academic Affairs."
2. Revise Section II.3 to read, "Develop and recommend procedures on operational matters for the effective administration of graduate degrees to the Vice President for Academic Affairs via the Dean for Research and Graduate Studies."
3. Revise Section II.4 to read, "In matters of graduate policy, the Graduate Council develops recommendations for consideration by the Academic Senate which advises the Vice President for Academic Affairs."
4. Revise the last sentence of Section IV to read, "When appropriate, members of the Senate Educational Policies Committee, the University Curriculum Committee, and the Graduate Council will attend one another's meetings."
5. Revise Section V to read, "University. On graduate issues, the Graduate Council advises the Vice President for Academic Affairs via the Dean for Research and Graduate Studies and recommends policy to the Academic Senate."



Office of the President

October 17, 1994

Dr. John Travis
Chair, Academic Senate
Humboldt State University
Arcata, CA 95521


Dear Dr. Travis:

Upon consultation with Provost Guillaume, I am pleased to respond to the recent Senate resolution regarding revision of the charter of the Graduate Council as follows.

I concur with the proposed revisions, but suggest, for the sake of clarity, that the words "via the Dean for Research and Graduate Studies" be inserted after the words "Vice President for Academic Affairs" in items 2 and 5 of the resolution. Thence, for the sake of consistency, I believe it would also be appropriate to add the same wording to items 2 and 3 in section II of the Graduate Council Charter as originally approved last March. Further, I suggest that substitution of the word "which" for "and" before the word "advises" would lead to greater clarity in item 3 of the resolution.

If you agree with these changes we may regard the resolution as implemented.

Cordially yours,


Alistair W. McCrone
President
AWM:gb

cc: Alfred J. Guillaume, Jr., Provost and Vice President for Academic Affairs
Susan H. Bicknell, Dean for Research and Graduate Studies

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Amended 3/21/1994 Graduate Council Lucretia Bicknell
Recommended _____ Academic Senate _____
Recommended _____ VPAA _____
Approved _____ President _____

**THE GRADUATE COUNCIL
HUMBOLDT STATE UNIVERSITY
CHARTER**

I. The purpose of the Graduate Council at HSU is to advise the Vice President for Academic Affairs by:

1. Articulating a vision of excellence for the graduate community.
2. Recommending quality control measures for all aspects of graduate education.
3. Promoting equitable treatment of all graduate academic disciplines.
4. Developing and recommending a definition of what graduate education is and what it is not.
5. Bringing an institution-wide perspective to all graduate endeavors.
6. Enhancing the intellectual community of scholars among both graduate students and faculty.
7. Serving as an advocate for graduate education.
8. Developing ways for graduate education to contribute to and enhance undergraduate education.
9. Emphasizing the importance of graduate education to the training of future college and university teachers.

II. Duties

1. Review graduate curriculum proposals to provide advice to program faculty, and to make recommendations to the University Curriculum Committee and to the Vice President for Academic Affairs.
2. Make recommendations on university-wide academic

standards for graduate programs to the Vice President for Academic Affairs.

3. Develop and recommend policies and procedures for the effective administration of graduate degrees to the Vice President for Academic Affairs.

4. In matters of graduate policy of broad interest to the general faculty, the Graduate Council develops recommendations for consideration by the Academic Senate as well as the Vice President for Academic Affairs.

III. Chair

The Dean for Research and Graduate Studies shall serve as ex-officio (non-voting) member and chair.

IV. Membership

Voting members include the graduate-coordinators from each graduate degree program and one graduate student from each college. Each college shall develop a policy for selecting student representatives for the Graduate Council. A copy of the college policy shall be sent to the Dean for Research and Graduate Studies. The Senate Educational Policies Committee and the University Curriculum Committee shall trade with the Graduate Council non-voting liaison members, who shall attend when appropriate.

V. Type

Administrative. The Graduate Council advises the Vice President for Academic Affairs.

VI. Meetings

The Graduate Council will meet, as necessary, on Mondays from 3-5 pm.

VII. Adoption and Amendment Procedures

Recommendation for adoption of this charter shall be by 2/3 vote of the full membership of the Graduate Council. The Vice President for Academic Affairs may accept or reject the recommendation, or seek further advice. Final adoption or rejection will be made upon the recommendation of the Vice President for Academic Affairs to the President.

Recommendations for amendment of this charter may be made by a vote of 2/3 of the full membership of the Graduate

Council. The Vice President for Academic Affairs may accept or reject the recommendation, or seek further advice. Final adoption or rejection will be made upon recommendation of the Vice President for Academic Affairs to the President.

(Portions of the language for this charter have been adopted from the booklet, "Organization and Administration of Graduate Education," published by the Council of Graduate Schools, 1990.)