

CAL POLY HUMBOLDT

University Senate Written Reports, March 11, 2025

Standing Committees, Statewide Senators and Ex-officio Members

Academic Policies Committee

Submitted by Tyler Evans, APC Chair

Members: Julie Alderson (Faculty-Art), Frank Cappuccio (Faculty-Chem), Harrelle Deshazier (Coordinator-Umoja Center), Tyler Evans (APC Chair), Jacob Garcia (AS-External Affairs Rep.), Marissa O'Neill (Faculty-Social Work), Jenni Robinson Reisinger (Registrar), Mark Wicklund (Director-Assessment, AVP Academic Programs designee). Vacant: One Faculty Rep; AS Student 2nd Rep

Meeting Date(s): 3/6/25

Meeting Details: The committee finalized the Graduate Credit for Undergraduates policy revision and resolution for inclusion in the Senate agenda for second reading on March 11. Regarding the Course Numbering Policy, APC discussed ICC's recommendation to remove sections on X,Y,Z-suffixes and multi-semester courses, as these are no longer relevant. This policy will be revised for second reading at the April 1 Senate meeting. The committee began exploring an ABC/NC grade mode policy, with Tyler assigned to gather feedback from the Councils of Chairs across the three colleges and the ICC to determine whether APC should develop this policy.

Next meeting: 3/27/25

Appointments and Elections Committee

Submitted by Jorge Monteiro, AEC Chair

Members: Ara Pachmayer, JORge Monteiro, Michihiro Sugata

Meeting Date(s): 03/09/2025

Meeting Details: The committee discussed the candidates and open seats collected after the first call for nominations. The committee tries to maintain continuity in the committees and give opportunities for junior faculty to get involved in service. The committee also discussed the remaining openings, the second call for nominations, and the next Chair.

Constitution and Bylaws Committee

Submitted by Rouhollah Aghasaleh, CBC Chair

Members:

Meeting Date(s):

Meeting Details: no report

Faculty Affairs Committee

Submitted by Jayne McGuire, FAC Chair

Members: Claire Till, Melanie Michalak, Kimberly Perris, Lisa Tremain, Anthony Silvaggio, Kimberly White.

Meeting Date(s): 2/26 and 3/5

Meeting Details: The committee continued finalizing the language on the updated Post-Tenure review policy. At the next meeting, the PTR update will be presented to the Senate for a first reading.

Integrated Curriculum Committee

Submitted by Sara Sterner, ICC Chair

Members: Ramesh Adhikari, Paul Michael Atienza, Morgan Barker, Cindy Bumgarner, Carmen Bustos-Works*, Christine Cass, Eduardo Cruz, William Fisher, Chris Guillen, Sara Hart, Alison Hodges, Jose Marin Jarrin, Jamie Jenson, JuEun Lee, Heather Madar, Bori Mazzag, Cindy Moyer, Justus Ortega, Meenal Rana, Jenni Robinson Reisinger, Joshua Smith, Sara Sterner (Chair), Anna Thaler, Melissa Tafoya, Lisa Tremain, Mark Wicklund | GEAR Chair: Sara Hart | CDC Chair: Lucy Kerhoulas | APC Chair: Tyler Evans | Student Representative: Tadd Sexton, AS Legislative Vice President | Curriculum and Catalog Specialist: Cameron Allison Govier | Curriculum and Assessment Analyst: Khristan Lamb

Meeting Date: 3/4/25

Meeting Details:

Agenda Item	Items to Note
A. Approval of the minutes from the meeting of February 18, 2025	

Agenda Item	Items to Note
B. Approval of Meeting Agenda for 03/04/25	
<p>C. Information Items:</p> <ul style="list-style-type: none"> ○ MCC/Curriculog Template Update: The AY25/26 MCC Templates are currently being updated and proposals cannot be launched on MCC during that process. The curriculum team has projected a re-launch date of March 11. They recommend that proposers work on any attachments (syllabi, MAPs, etc.) while they are processing this update. <ul style="list-style-type: none"> ■ PLEASE encourage the proposers you know to come to Curriculum Office Hours, especially during this time. <ul style="list-style-type: none"> ● Every Friday during Green Days, 1:00-3:00 PM, zoom, or by appointment (email curriculum@humboldt.edu). ● 🍷 #CLEANPROPOSALS is our goal moving forward ○ ICC Curriculum Development Planning 2025 Please share and encourage completion of the form to gather information about current and planned curriculum development for this submission cycle. 	
D. Consent and Voting Action Calendar - Voting Items Discussion + Voting - No Items	
<p>E. Information Gathering and Discussion:</p> <ul style="list-style-type: none"> ● This is an opportunity to gather more information before the SOC 108 proposal review. Which is related to PSYC 109 conditional approval reporting requested by the Senate (which will be scheduled at a future <ul style="list-style-type: none"> ○ In preparation for that review, and in conversation with Carmen, the ICC has requested more information about the Quantitative Reasoning designation of two proposals PSYC 109 and SOC 108. ● For reference: EO 1110: Academic Preparation and Placement in First-Year General Education Written Communication and Mathematics/Quantitative Reasoning Courses <ul style="list-style-type: none"> ○ Support pathways considerations ○ Role of guided enrollment ● The questions that would be helpful for us to hear more information about is: <ul style="list-style-type: none"> ○ Why does the department want to teach GE Math? ○ What is the benefit to students in your major? ○ How does it support General Education for the university? 	<p>We had a robust conversation around these topics. We are preparing for a larger conversation with the Sociology and Psychology Departments scheduled at an ICC meeting after spring break. Through this discussion ICC recognized a need for additional guidelines (which may eventually be proposed as policy) to be drafted around conditional approvals, courses related to EO 1110, and golden four courses. The ICC tasked the APP subcommittee to start on that drafting process, which is scheduled for our 3/11/25 meeting.</p>
<p>F. Reports & Updates - 5 Minutes Each:</p> <ul style="list-style-type: none"> ○ AP/Curriculum <ul style="list-style-type: none"> ■ Meeting with MCC/Curriculog this week to see about ways to keep tabs on the proposal process ○ CDC (CDC Assignments 2024 2025) ○ GEAR (GEAR Tracking 24-25 + GEAR Agenda & Minutes 24-25) ○ APP (APP Assignments 2024 2025 + Notes Folder: AY 24/25) ○ APC <ul style="list-style-type: none"> ■ Draft Course Numbering Policy Revision <ul style="list-style-type: none"> ● First Reading at Senate on 2/25; Revisions in process 	

Agenda Item	Items to Note
<ul style="list-style-type: none"> Set for Second Read at Senate on 3/11 Feedback Sharing <ul style="list-style-type: none"> GE: XYZ 	
G. Academic Planning Operationalization and Organization (Camie)	Tabled
H. Catalog Updates (Camie and Khristan) <ul style="list-style-type: none"> Cal Poly Humboldt Catalog <ul style="list-style-type: none"> Go to Pull down Menu, 25/26 DRAFT is at the bottom of the drop down list Responder link: 2025-26 Online Catalog Draft Review for Programs, Courses and MAPs 	Tabled - But of Note for Campus Community; See also Provost Communications
Next Up: <ul style="list-style-type: none"> Subcommittee Meetings:, March 11, April 1, April 15, April 29, May 13 Full ICC Meetings: March 25, April 8, April 22, May 6 <ul style="list-style-type: none"> PSYCH 109 Department Presentation (following up from Senate) tentatively slated for the 3/25 agenda 	

University Policies Committee

Submitted by Chris Harmon, UPC Chair

Members: Sulaina Banks, Tawny Fleming, Heather Honig, Kijung Ryu, Chris Harmon

Meeting Date(s): 03.05.25

Meeting Details: UPC continues to engage with the Policy on Policies, Procedures, and Guidelines. We have a working draft that was looked over and discussed at SenEx. Based on this initial look UPC will continue to work on the draft as it is not ready for a first reading. We hope to have a final policy approved by the end of the semester.

University Resources and Planning Committee

Meeting Date:

2/28/25

Submitted by

Jaime Lancaster, URPC Faculty Co-Chair.

Members

Jenn Capps, Jaime Lancaster, Deave Janetta, Ramesh Adhikari, Rosanna Overholser, Steven Margell, Nathaniel Cacciari - Roy, Eduardo Cruz, Celena Tello-Linares, Jeff Crane, Chrissy Holliday, Mike Fisher, Mark Johnson, Carla Wharton, Melanie Bettenhausen, Kevin Furtado, Patrick Orona, Sarah Long, Kendra Higgins

Agenda from the 2/28 Meeting

1. Welcome and purpose of today's planning meeting (Jenn)
2. Divisional reduction presentations
 - o Academic Affairs: 12:40pm – 1:20pm
 - o Enrollment Management and Student Success: 1:20pm – 1:50pm
 - o Athletics: 1:50 pm – 2:20 pm
3. Debrief – 2:20 pm – 3pm

Resources from Divisional Presentations

The slide decks for the Divisional Reduction Plans from Academic Affairs, Athletics, and Enrollment Management & Student Success are now posted to the [URPC website](#), as is a full recording of the divisional presentations.

Upcoming Business

Over the next few meetings, we will be drafting the budget recommendation for the 2025-2026 Academic Year. The university will be facing tough reduction decisions and the URPC is working hard to draft an informed, equitable and strategic recommendation.

The schedule of our meetings and events for Spring Semester 2025 is attached below:

URPC (SBS 405 & Zoom)	Topic & Timeline
Thursday, Feb 6, 11:30–1:00, SAC 131	Budget 101+ Budget Update Open Forum
Friday, February 21, 2 hour	Divisional Reduction Plan Presentations Admin Affairs, Advancement, President, Univ Wide
Friday, February 28, 2.5 hour	Divisional Reduction Plan Presentations Academic Affairs, Athletics, EMSS
Friday, March 7, 1.5 hour	WASC Steering Committee Visit Working Session on Budget Recommendation
Friday, March 14, 1.5 hour	WASC Steering Committee Visit Working Session On Final Draft, issue to Sen Ex
Tuesday, March 25	Sen Ex Review
Friday, March 28, 1 hour	Review Sen Ex Comments
Tuesday, April 1	Senate First Reading
Friday, April 4, 0–1.5 hour (depending on Senate comments)	Working Session on Senate Comments
Tuesday, April 15	Senate Second Reading

Friday, April 18	Reserve for any work on Senate comments
Friday, May 2	Reserve just in case

Academic Senate of the CSU

Submitted by Stephanie Burkhalter and Mary Virnoche, ASCSU Senators

The March plenary and standing committee meetings will take place at the Chancellor's office and virtually on March 12-March 14.

Associated Students

Submitted by Eduardo Cruz, AS President

Members:

Meeting Date(s):

Meeting Details: no report

California Faculty Association

Submitted by Anthony Silvaggio, CFA/Humboldt Chapter President

Members:

Meeting Date(s):

Meeting Details: no report

Office of Equity, Diversity, and Inclusion

Submitted by Rosamel Benavides-Garb, Campus Diversity Officer

Members:

Meeting Date(s):

Meeting Details: no report

Emeritus & Retired Faculty & Staff Association

Submitted by Marshelle Thobaben, Senate Representative for ERFSA

Members:

Meeting Date(s):

Meeting Details: If you do not plan to submit a written report, please write "no report" in the meeting details space of this document, just so I know not to wait on your committee/division

You're invited to attend: **this Thursday, March 13, 2025**, Humboldt-ERFSA Luncheon Presentation at Baywood Golf and Country Club, 3600 Buttermilk Ln, Arcata, CA **Noon**: Special Guest: **Lisa E. Feldman**, Assistant United States Attorney, Cyber and Intellectual Property Crimes Section, U.S. Department of Justice, United States Attorney's Office, **is making a special trip to Cal Poly Humboldt to give a talk on "Cyber and Intellectual Property Crimes" for Humboldt-ERFSA members, the Cal Poly Community and Community members**. She will be speaking about the latest sophisticated cyber-crimes and how to avoid them. She will also discuss cases involving intellectual property crime.

Humboldt-ERFSA Small Grant Program for Tenure-track Faculty, Lecturers, and Staff: Applications are due by Thursday, March 27, 2025, at 3 p.m. PST.

<https://www.humboldt.edu/emeritus-and-retired-faculty/grant-program-tenure-track-faculty-lecturers-and-staff> Sponsored by the Humboldt-Emeritus and Retired Faculty and Staff Association, grant awards are intended to help tenured-track faculty, lecturers, and staff with less than 5 years employment at Cal Poly Humboldt seeking to expand professional qualifications.

Humboldt-ERFSA 2023 Grant Recipient will present: April 10, 2025: Sarah Lasley, Cal Poly Humboldt Art & Film Assistant Professor. **"No-budget Independent Filmmaking for Change"**. *Humboldt-ERFSA 2023 Grant Recipient* Sarah Lasley will discuss her latest no-budget film "Welcome to the Enclave", an experimental short that screened at 27 international film festivals, 4 of them Oscar-qualifying, won multiple awards, and was reviewed in major media publications. She will also present her upcoming film "Climate Control" which was created in close collaboration with her Cal Poly Humboldt Film students. Two of these students traveled to Germany with her, with the generous support of her 2023 ERFSA grant, to shoot the documentary portion of the film.

<https://now.humboldt.edu/news/slamdance-film-festival-gives-professor-lessons-share-students>,
<https://now.humboldt.edu/news/humboldt-film-tool-advocacy>

Labor Council

Submitted by Steve Tillinghast, Labor Council Delegate

Members:

Meeting Date(s):

Meeting Details: no report

Staff Council

Submitted by Senator Sulaina Banks

Members: Aylea Maxwell-Miller, Hallie Lepphaille, Janeth Serrano, Kathy Hudson, Noel DiBenedetto, Sherry Beasley, Sulaina Banks

Meeting Date(s): 3/5/2025

Meeting Details:

A system-wide discussion is currently underway within the CSU System regarding the establishment of a CSU System-wide Staff Council Group, which includes advocacy for staff representation on the CSU Board of Trustees. Further updates will be provided in the coming weeks, including efforts to seek support from the University Senate.

Executive Cabinet Report to University Senate

Michael Spagna., President

Bethany Gilden, Chief of Staff

Jenn Capps, Provost and VP for Academic Affairs

Michael Fisher, VP for Administration & Finance and CFO

Chrissy Holliday, VP for Enrollment Management & Student Success

Mark Johnson, VP for University Advancement

Nick Pettit, Executive Director of Intercollegiate Athletics & Recreational Sports

Adrienne Colegrove-Raymond, Special Assistant to the President for Tribal & Community Engagement

Connie Stewart - Executive Director of Initiatives

COMMUNITY

Information Item - Renewed Relationship with Compass Credit Union

Compass Credit Union was formed in 1951 by a group of professors and employees of Humboldt State College, so it's fitting that we have a renewed relationship with the credit union for the benefit of faculty and staff. Compass wants to offer several benefits exclusively for Cal Poly Humboldt employees at no cost to our employees or to the university:

- \$325 cash bonus when you open a checking account
- .25% rate discount on consumer loans
- \$350 off mortgage closing costs
- \$75 member referral bonus

Next steps in this renewal process are to advertise the proposed benefits on campus and consider inclusion in the University's employee benefits package.

Current Events/News Topics:

In response to a [media inquiry](#) regarding two individuals who were arrested:

University Police can confirm that they were arrested for Vandalism, Conspiracy, and Masked While Committing a Crime. (To be clear, wearing a mask itself is not a crime or a violation of University policy, but it becomes both when doing so for the purposes of concealment of identity when violating the law.)

The University not only supports freedom of speech—regardless of the content of that speech—but we protect it and encourage all voices to be heard. The CSU's interim Time, Place, and Manner policy (TPM), which the University has shared widely with the campus community and explained in multiple announcements, exists to protect everyone's First Amendment rights while also protecting the right to learn and work in a safe environment.

Understanding that balance is key. We've seen a number of protests on campus with dozens of people in attendance since the beginning of the school year where participants have followed TPM policy. In the case of the Jan. 21 event, the two individuals were arrested for the alleged criminal activity on campus, not because they were engaged in free speech. Beyond that, we cannot comment further on an ongoing investigation.

In response to [news of a complaint submitted](#) to the Office of Civil Rights:

Cal Poly Humboldt is reviewing the federal complaint and will, of course, fully cooperate with the Office of Civil Rights in any investigation.

Hatred or discrimination in any form, including anti-semitism, is contrary to our core

values. The University unequivocally condemns all acts of hatred, bigotry, and violence, and we are committed to keeping safe our students, staff, and faculty of all religions. We will continue to work together to foster a learning and working environment where we can all feel safe, included, and respected.

ACADEMICS

Early Academic Feedback for Student Athletes

It's that time of the semester again! Starting today, faculty will begin receiving requests checking in on the academic progress of any student athletes enrolled in their classes. Please do respond with this information as it's a critically important part of our strategy to support student athletes academically, and it is key to ensuring that they remain eligible to participate with their teams and represent Cal Poly Humboldt in their sport. We continue to refine the process to make it as easy as possible for faculty to respond.

Call for Feedback - WSCUC 2025 Accreditation DRAFT Essays

Cal Poly Humboldt's [Accreditation Steering Committee](#) has prepared four essay **DRAFTS** for the university's WSCUC 2025 accreditation institutional report, and the committee is requesting collegial feedback from the entire campus community.

These are first drafts, and thus every piece of feedback will offer a valuable opportunity to revise and improve the story our campus is telling. **Feedback forms will remain open until April 11, 2025**, and we will share what we heard at the University Senate before the end of the spring semester

The four essays correspond to WSCUC's four accreditation standards:

1. Defining Institutional Mission and Acting with Integrity
2. Achieving Educational Objectives and Student Success
3. Assuring Resources and Organizational Structures
4. Creating an Organization Committed to Quality Assurance and Improvement

Through these essays, we endeavor to tell the story of Cal Poly Humboldt —where we are succeeding, where we are challenged, and where we want to go. After reading the final version of this report next fall and visiting campus the following spring, an evaluation team will conclude the process by making recommendations to WSCUC leadership, including how long to extend our accreditation and whether or not to schedule any interim visits or required reporting.

At the [Submit Comments](#) page on the university's accreditation website, you will find links to the **DRAFT** essays, each of which includes a link to submit feedback.

ENROLLMENT

Spring Enrollment - VP Holliday's [spring enrollment message to campus](#) last week celebrated the continued enrollment growth we experienced this spring, highlighted strategic lessons from this cycle, and called for campus action in support of our fall enrollment growth efforts.

Enrollment Target Progress - The March 4 [Enrollment Target Progress report](#) provides insight into our fall enrollment cycle to date. Some highlights:

- Applications are trending slightly behind last year, but are in line with the targets set for this cycle, given the anticipated boost in yield (for example, we are at 98% of target for FTUG apps) and should meet app volume targets during the remainder of the cycle.
- We have surpassed the annual Admit target for FTUG and are pacing well for other student types.
- Deposits are trending 11% ahead of this time last year, with most of the growth coming from UD Transfer, which is 19% higher than this time last year. In total, 1,050 new students have deposited for fall, 102 more than last year at this time. This number is extremely volatile right now - in recent weeks, it has been over 20% higher YTD, with significant daily variations.
- Significant work is underway (details in the report) to continue to drive both application volume and deposits/yield, as we drive towards our headcount goal of 6,347 for fall.