

CAL POLY HUMBOLDT
University Senate

Resolution on Policy on Academic Internships and Community Engaged Learning

25-25/26-APC — April 28, 2026 — Second Reading

RESOLVED: That the University Senate of Cal Poly Humboldt recommends to the President that the attached revision to the Policy on Academic Internships be approved; and further be it

RESOLVED: That the policy be implemented effective immediately upon approval.

RATIONALE: California State University Executive Order 1064, *Student Academic Internships and Community Engaged Learning* (October 2025), establishes updated systemwide requirements governing academic internships. The Executive Order explicitly allows campuses either to develop a campus-specific policy or to formally adhere to the EO.

Adopting a referential campus policy that affirms adherence to EO 1064 ensures that Cal Poly Humboldt remains fully aligned with current CSU policy while avoiding redundancy and the risk of inconsistency between campus and systemwide requirements.

This approach promotes clarity for faculty, staff, and students by directing them to a single, authoritative source of requirements, and supports efficient policy maintenance as future updates to EO 1064 will not require additional campus policy revisions.

In addition, designating the Center for Community Based Learning as the coordinating office provides clear administrative responsibility for implementation, oversight, and guidance, thereby strengthening institutional compliance and support for high-quality academic internship experiences.

Policy on Academic Internships and Community Engaged Learning
[Policy Number]

Center for Community Based Learning

Applies to: Faculty, staff, students,

Cal Poly Humboldt supports academic internships and community engaged learning (including service learning) as high-impact educational practices that integrate academic learning with practical experience. The university ensures that all academic internships and community engaged learning (including service learning) courses are conducted in accordance with applicable California State University policies and standards.

Supersedes: VPAA 10-07*

Purpose of the Policy

This policy establishes the university's adherence to California State University Executive Order 1064: Student Academic Internships and Community Engaged Learning (October 2025), and affirms institutional responsibility for ensuring compliance with systemwide requirements governing academic internships.

Policy Details

Cal Poly Humboldt shall adhere to the requirements of California State University Executive Order 1064: Student Academic Internships and Community Engaged Learning, including any subsequent revisions.

All academic internships and community engaged learning (including service learning) courses offered for academic credit shall comply with the provisions, definitions, and requirements set forth in EO 1064.

Responsibility for the dissemination, implementation, and ongoing oversight of this policy is delegated by the President to the Vice President of Academic Affairs and administered through the Center for Community Based Learning, which serves as the coordinating office for academic internships and community engaged learning (including service learning) courses.

The current CSU policy may be accessed at:
<https://calstate.policystat.com/policy/18674533/latest/>

Related Policies:

- CSU Executive Order 1064: Student Academic Internships and Community Engaged Learning

History

APC: 04/06/2026
Reviewed by University Senate: MM/DD/YYYY
Approved by Provost/President: MM/DD/YYYY

DRAFT