

PROJECT COST	SUAM RESOURCE	REQUIREMENTS: MAINTENANCE SERVICES, PUBLIC WORKS, AND OTHER CONSTRUCTION PROJECTS	PROCUREMENT METHOD	SOLICITATION TYPE	ADVERTISING	ANTICIPATED TIME TO COMPLETION
\$999 or less	Any project under \$1,000 is not considered Public Works	State License Quote from preferred vendor Prevailing Wage Not Required	Purchase Order	N/A	N/A	Up to 3 days
\$1,000 - \$4,999	<u>Section XII: Construction Management (SUAM 9700-9843)</u>	Requisition (PO) Scope of Work Quote from preferred vendor DIR Registration (Procurement)	Purchase Order	N/A	N/A	Up to 3 days
\$5,000 - \$15,000	<u>Section XII: Construction Management (SUAM 9700-9843)</u>	Minimum of two quotes required Provide Procurement a suggested list of vendors DIR Registration (Procurement) No bonds required	Agreement	Request for Quotes	Planholders List	2 to 4 weeks
\$15,001 - \$929,000	<u>Section I: Capital Outlay and Public Works Contracts (SUAM 9000-9005)</u>	Provide Procurement a suggested list of vendors DIR Registration (Procurement) Payment Bond Required Over \$25k Payment and Performance Bonds Required 100k & over	Agreement	Minor Cap Formal Invitation for Bids or Request for Proposals	FI\$CAL, PlanetBids	8 to 15 weeks
Over \$929,000	<u>Section I: Capital Outlay and Public Works Contracts (SUAM 9000-9005) &amp; Section XI: Project Plan Development for Major Construction Projects (SUAM 9230-9237)</u>	Provide Procurement a suggested list of vendors DIR Registration (Procurement) Payment and Performance Bonds Required	Agreement	Major Cap Formal Invitation for Bids	FI\$CAL, PlanetBids	12 to 16 weeks
Exceptions to the requirements for Maintenance Services, Public Works, and other Construction Projects are listed below.						
Less than \$388,000 Small Business or Disabled Veteran Business Option	<u>Section XII: Construction Management (SUAM 9700-9843)</u>	Minimum of two quotes from SB or DVBE Contractors DIR Registration (Procurement) Payment Bond Required Over \$25k Payment and Performance Bonds Required 100k & over	Agreement	Informal Invitation for Bids or Request for Proposals	Two or more certified small businesses or to two or more certified disabled veteran business enterprises quotes (no mixing DVBE & SB). Awarded to lowest proposal.	2 to 4 weeks
Annually Advertized Work for Pre-Qualified Contractors less than \$929,000	<u>Section I: Capital Outlay and Public Works Contracts (SUAM 9000-9005)</u>	Provide Procurement with a suggested list of vendors DIR Registration (Procurement) Payment Bond Required Over \$25k Payment and Performance Bonds Required 100k & over	Award to a Shortlist of Qualified Contractors	Minor Cap Informal Blanket Advertisement	FI\$CAL, Planet Bids	2 to 4 weeks
<u>Emergency Construction Projects</u>	<u>9701.4 Public Works Contracts</u>	Signed Justification from the requesting department of the nature of the emergency, and why it is an immediate threat to Campus.	Various	N/A	N/A	1 to 2 days