

Handling of University Senate Business Items						
	Resolutions (First Readings)	Resolutions (Second Readings)	General Consent Calendar	ICC Consent Calendar	Sense of the Senate	Discussion Items
Who can request item be added to Senate agenda?	Any member of University community	N/A	Any member of University community	The ICC with general consent of its members	Any member of University community	Any member of University community
How is request made?	Request to Chair by noon of Tues prior to meeting for which it will appear on agenda	N/A	Request to Chair by noon of Tues prior to meeting for which it will appear on agenda	Chair of ICC presents request to SenEx	Request to Chair by noon of Tues prior to meeting for which it will appear on agenda	Request to Chair by noon of Tues prior to meeting for which it will appear on agenda
How is request handled?	SenEx decides on addition of item to agenda or refers to specific committee	N/A	Chair decides on addition of item to consent calendar	SenEx approves request to place on ICC consent calendar or places item on agenda as new business	SenEx decides on addition of item to agenda or refers to specific committee	SenEx decides on addition of item to agenda or refers to specific committee
How is item introduced on Senate floor?	Motion with second is required	Already considered on the floor with no motion or second required	Chair puts question of general consent to the floor	Chair puts question of general consent to the floor	Motion with second is required	No motion or second required
How is debate of item handled?	Considered informally to provide feedback and advice; no formal amendments can be adopted	According to standard parliamentary rules for debate with debate limited to 3 for / 3 against	Only points of inquiry or clarification can be addressed	Only points of inquiry or clarification can be addressed	According to standard parliamentary rules for debate	Item is considered informally
How is item disposed of?	Returns as 2nd Rdg. at next meeting; 2/3 vote allows item to be treated as 2nd rdg. at same meeting	According to standard parliamentary rules for disposition of main motions	General consent; if one member objects item is placed at end of agenda as motion to approve	General consent; if one member objects item is placed at end of agenda as motion to approve	According to standard parliamentary rules for disposition of main motions	No formal action is taken on item

Note: Senators can also move business items during Senate meetings with a motion and second. The debate and disposition of these motions are generally subject to standard parliamentary rules. Bylaws require that proposals of a substantive nature be circulated in writing at least three days prior to the meeting in which action is taken on the proposal. This rule can be suspended by 2/3 vote except for resolutions proposing changes to the Constitution, Bylaws, censure of Senators or removal from elected office. Such resolutions must be presented at a previous regular meeting.

	Subsidiary Motions							Privileged Motions		
Name	10 Main Motion	9 Amend	8 Refer to Committee	7 Postpone to Certain Time	6 Limit or Extend Debate	5 Close Debate	4 Table	3 Question of Privilege	2 Recess	1 Adjourn
Purpose	Transact business of the assembly	Modify main or amended motion	Transfer main motion to committee	Postpone main motion to another time	Control time of discussion on pending motion	Close debate on pending motion and vote	Dispose of main motion without vote	Request act-ion relating to rights of members	Interrupt meeting and resume at later time	Adjourn until next regular meeting
Can Interrupt Speaker?	No	No	No	No	No	No	No	If immediate action required	No	No
Requires a Second?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Only if offered as a main motion	Yes	Yes
Is Debatable?	Yes	Yes	Restricted to advisability, committee provisions	Restricted to reasons, timing	Restricted to type & time limitations	No	No	No	Restricted to duration, time, need	Restricted to time, need
Can be amended?	Yes	Yes	Restricted to advisability, committee provisions	Restricted to timing or special order	Restricted to time, # of speakers	No	No	No	Restricted to duration or time	Restricted to time, continued
Vote Required to Pass	Depends on motion	Majority	Majority	Majority (two-thirds if special order)	Two-thirds	Two-thirds	Two-thirds	Decision of Chair	Majority	Majority
Can be withdrawn?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Can have debate limited?	Yes	Yes	Yes	Yes	No	No	No	No	Yes	Yes
Can have debate closed?	Yes	Yes	Yes	Yes	Yes	No	No	No	Yes	Yes
Can be reconsidered?	Yes	Yes	Yes	Yes	Yes	No	No	No	Yes	Yes

Incidental Motions - They have no specific ranking and must be disposed of as soon as they arise

Name	Appeal	Suspend Rules	Consider Informally	Point of Order	Inquiry	Withdraw	Division of Question	Division of Assembly	Roll Call Vote*
Purpose	To appeal decision of Chair	To take action prevented by procedural rules	To discuss with rules of debate relaxed	Calls attention to violation of rules	To request information of clarification	Proposer of motion requests withdrawal	Divide motion into parts for separate consideration	To verify an indecisive voice or show-of-hands vote	Record vote of each member in minutes
Can Interrupt Speaker?	Only if next business item has not been moved	No	No	Yes	Only if inquiry requires immediate answer	Yes	No	Yes	Yes
Requires a Second?	Yes	Yes	Yes	No	No	No	Yes	No	No
Is Debatable?	Yes	No	No	Only if referred to assembly by the Chair	No	No	No	No	No
Can be amended?	No	No	No	No	No	No	No	No	No
Vote Required to Pass	Majority or tie to sustain Chair decision	Two-thirds	Majority	Chair decision or Majority if referred to assembly	Chair decision	Majority	Majority	Chair decision or majority if request denied	Five members of assembly must be in support
Can be withdrawn?	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes
Can have debate limited?	Yes	No	No	No	No	No	No	No	No
Can have debate closed?	Yes	No	No	No	No	No	No	No	No
Can be renewed?	No	Yes	Yes	No	No	Yes	Yes	No	No

* Roll call votes are now standard procedure when voting on resolutions, sense of the Senate items and other action items that do not simply require general consent. The Roll Call Vote can be requested for voting on subsidiary motions and any incidental motions which require a vote.

Specific Main Motions - Beyond their specific purpose these are treated like main motions						
Name	Adopt In-Lieu-Of	Amend Previous Action	Ratify	Recall From Committee	Reconsider	Rescind
Purpose	Adopt motion to replace one or more other main motions	Modify motion adopted at a previous meeting	Confirm action taken without quorum, proper authority, etc...	Transfer motion or subject from committee to assembly	Set aside vote on motion and reconsider at same meeting	Repeal motion adopted at a previous meeting
Can Interrupt Speaker?	No	No	No	No	Can interrupt proceedings, not speaker	No
Requires a Second?	Yes	Yes	Yes	Yes	Yes	Yes
Is Debatable?	Yes	Yes	Yes	Restricted to reasons	Restricted to reasons	Yes
Can be amended?	Yes	Yes	Yes	No	No	No
Vote Required to Pass	Depends on motion	Same vote as original motion	Depends on action being ratified	Majority	Majority	Same vote as original motion
Can be withdrawn?	Yes	Yes	Yes	Yes	Yes	No
Can have debate limited?	Yes	Yes	Yes	Yes	Yes	Yes
Can have debate closed?	Yes	Yes	Yes	Yes	Yes	Yes
Can be reconsidered?	Yes	Yes	Yes	No	No	Yes