

**IFB #PW26-2, EXHIBIT A
INSTRUCTIONS TO BIDDERS**

**Parking Lots G11 Improvements & G14 Expansion Project,
Project Numbers XPL344 G11/PLY114 G14**

**Cal Poly Humboldt
1 Harpst Street, Arcata, CA 95521**

The Trustees of the California State University will receive bid proposals by email only to procure@humboldt.edu for furnishing all labor and materials Invitation for Bid (IFB) No. PW26-2, at the above named campus.

Bid Proposal Packages will be received by email until 2:00 p.m. on Friday, May 1, 2026, in accordance with the contract documents, at which time the bid proposals will be publicly opened and read.

The G11 project proposes to improve the east portion of the existing University parking lot G11, as well as adjacent pedestrian walkways and street crossings. The project includes new Americans with Disabilities Act accessible parking stalls, path of travel upgrades, and a new accessible shuttle stop. The G14 project proposes infill of the existing University parking lot G14 and improvements to adjacent parking and pedestrian areas. The work proposed for each project location is in accordance with the plans and specifications prepared by SHN; 812 W. Wabash, Eureka, CA 95501; Jared S. O'Barr, P.E.; telephone: (707) 441-8855. Engineer construction estimate is \$3,000,000.00.

Plans and specifications are posted and can be viewed at <https://procurement.humboldt.edu/bids/construction>. Questions shall be made in writing and submitted by email to procure@humboldt.edu before 5:00 p.m. on Friday, April 17, 2026.

A mandatory pre-bid walkthrough has been scheduled for Tuesday, April 14, 2026, at 10:00 a.m. Interested bidders should assemble at the front of the Facilities Management Building located at 1441 B Street, Arcata, CA 95521, on the campus. It is strongly recommended that contractors attend this meeting, as it may be the only time bidders can walk through the project area.

Each bidder offering a proposal must comply with Bidding provisions of Article 2.00 *et seq.* in the Contract General Conditions. Bidders must be prequalified with the Trustees and submit their prequalification applications no less than ten (10) business days prior to the bid due date of Friday, May 1, 2026. To apply, Bidders shall go to the following "PlanetBids" website, register, log in and then select the Prequalification tab.

"California State University, Office of the Chancellor, Vendor Portal"
(<https://www.planetbids.com/portal/portal.cfm?CompanyID=15331>)

Direct any prequalification questions to the Trustees' Prequalification Administrator at cocm.prequal@calstate.edu.

The Trustees require the successful bidder to achieve three percent (3%) DVBE participation in contracting construction projects as established in the bidding documents, and bidders shall identify the DVBEs to be used to satisfy this requirement in their bids. For bid evaluation purposes only, the Trustees is granting a DVBE bid incentive as described in Exhibit D, Contract General Conditions for Design-Bid-Build Major Projects, Section 2.13.g. Bidders shall contact the Trustees' DVBE Coordinator at procure@humboldt.edu or (707) 826-3306.

Each bidder shall be familiar with all the provisions of the Contract General Conditions and Supplementary General Conditions, especially the Insurance Requirements for the CSU Builders Risk Insurance Program (BRIP) and for the CSU Owner-Controlled Insurance Program (OCIP). This project will be enrolled into the BRIP, and may be enrolled into the OCIP, if so specified in the Supplementary General Conditions. If OCIP is applicable to this project, Bidders may review OCIP documents online at www.calstate.edu/ConstructionInsurancePrograms.

This project is a public works project and is subject to prevailing wage rate laws (Contract General Conditions, Article 4.02). All contractors and all tiers of subcontractors who will work on this project shall register to bid and work on public works projects with the Dept. of Industrial Relations, and maintain current this registration pursuant to Labor Code section 1725.5. For more information, go to <http://www.dir.ca.gov/Public-Works/PublicWorks.html>.

It will be the responsibility of each bidder to obtain a bid proposal package in sufficient time to fulfill requirements therein. Bid proposal packages are obtainable only by prequalified contractors, licensed in the State of California with a

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A, General Building Contractor license, and registered with the DIR to bid public works projects. The bid packages must be requested from the Trustees, located at Cal Poly Humboldt, 1 Harpst Street, Arcata, CA 95521; by email to procure@humboldt.edu.