


Student Fee Advisory Committee

Minutes October 9th, 2024

Reminder: All documents available in Shared Drive: SFAC

In attendance: Chrissy Holliday, Jess Etter, Kendra Higgins, Colby Calabrese, Jenn Capps, Sarah Long, Samantha Puentes, Andrew Kime, Nate Heron, Bonnie Ludka, Wysdem Singleton

- I. Welcome, Call to Order & Quorum Determination (*Chrissy & Wysdem*)
 - a) 8:03 AM
- II. Public Comment
 - a) How do people know that we are meeting? Discussed. Andrew shared a screen of the SFAC Website which shows the calendar as well as agendas and minutes.
- III. SFAC 101 (*Sarah, Andrew & Chrissy*)
 - a) Reviewed what SFAC does and roles & responsibilities. Andrew shared a screen and did a presentation discussing fees, how they are established, how they are changed, the different categories of fees, etc.
- IV. Calendar & Timelines discussion
 - a) Timeline needs related to SBS practices (*Andrew*)
 - Andrew is sharing his screen and is going over timelines with discussion for Spring and Fall fee request timelines i.e Fall 2025 fees would be presented in Fall 2024. 1 year out.
 - Will work to put something formal together, calendar wise.
 - b) Anticipated fee requests/standard increases (*Andrew*)
 - Discussed when the HEPI increase comes out; fiscal year. Will discuss further in an upcoming SFAC meeting.
 - Discussed process of reviewing fees.
 - c) Goal: Calendar and deadlines, campus awareness
- V. Review Fee Proposal Request
 - a)  SFAC Fee Request Form (revised 082024)-MSWOnline.pdf
 - Reviewed this fee request. This is not up for vote but for transparency.

- Chrissy shared her screen and reviewed the fee request.
- Discussed self support programs.

VI. Next Steps and Action Items

- a) Follow up on calendar and deadlines.

Motion to adjourn - Bonnie Ludka and Chrissy. Adjourned @ 8:52 AM

Future agenda items:

Advisory Audit deep-dive

Calendar and Deadline Determinations