

Fee Proposal Request Form

The Student Fee Advisory Committee (SFAC) is an administrative committee composed of students, staff, faculty, and an administrative representative with the responsibility to advise the president regarding the establishment and adjustment of campus mandatory and course-based fees in accordance with the provisions of the Chancellor's Executive Order 1102.

Required documents for submission of proposal:

- Part 1 - Fee Proposal Request Form for appropriate fee category, signed by Requestor, Dean/Director, and the divisional Vice President
- Part 2 - Fee Request Narrative
- Part 3 - Financial Data Sheet

Fee Category: Category V (Self Support Program Fees)

Request To: Establish a new fee

Name of Fee: EV Charging Fee

Current Fee: Per

Proposed Fee: \$ 0.60 Per kWh

Proposed Effective Date: 06/01/2025

Routing Order: Please fill out the following information and submit to awk71@humboldt.edu for appropriate routing

- | | | | | |
|--------------------|--|---|-----------------------------------|--------------------------------------|
| 1. Submitted by: | Krista Paddock <small>Dept. Representative Name</small> |  <small>Signature</small> | 04/15/2025 <small>Date</small> | <small>Phone</small> |
| 2. Approved by: | Cris Koczera <small>Dean/Director Name</small> |  <small>Signature</small> | 04/22/2025 <small>Date</small> | <small>Phone</small> |
| 3. Approved by: | Michael Fisher <small>Vice President Name</small> |  <small>Signature</small> | 04/22/2025 <small>Date</small> | <small>Phone</small> |
| 4. Reviewed By: | Carla Wharton <small>Budget Director</small> |  <small>Signature</small> | 12/18/2025 <small>Date</small> | 707-826-4036 <small>Phone</small> |
| 5. Recommended By: | Chrissy Holliday <small>SFAC Chair</small> |  <small>Signature</small> | 12/22/2025 <small>Date</small> | 707-826-3361 <small>Phone</small> |

- Recommended Approval
 Recommended Approval w/ Modification
 Recommended Denial

Comments from SFAC (if needed):

- | | | | | |
|-----------------|--|---|-----------------------------------|--------------------------------------|
| 6. Approved By: | Michael Fisher <small>Vice President of Admin Affairs</small> |  <small>Signature</small> | 04/22/2025 <small>Date</small> | 707-826-3351 <small>Phone</small> |
| 7. Approved By: | Michael Spagna <small>Vice President of Admin Affairs</small> |  <small>Signature</small> | 12/23/2025 <small>Date</small> | 707-826-3311 <small>Phone</small> |

- Recommended Approval
 Recommended Approval w/ Modification
 Recommended Denial

Comments from the President (if needed):

8. Form with President's signature sent to the Manager of Student Accounts

1. Clearly list all assumptions used when creating this proposal.

The following assumptions have been made in creating this proposal: 1) Electric vehicles are becoming more common in our area; 2) There has been an increased demand in EV charging stations on campus; 3) charging of EV's on the Cal Poly Humboldt campus is currently free

2. Clearly state the expenditures that will be funded by this proposed revenue source.

The revenue generated will cover the electricity used while charging and any maintenance costs associated with the machines.

3. Clearly state the reason(s) why this fee or fee increase is necessary (include references to executive orders, CA law, etc.)

This fee is necessary to cover the cost of electricity used to charge personal electric vehicles and the associated costs of operating the machines

4. Clearly articulate why the level of fee proposed is the appropriate amount to charge.

In January 2025, the average rate from Pacific Gas and Electric (PG&E) was 44.66 cents per kilowatt-hour

5. Timeline Information:

Beginning June 1, 2025

Current Rate _____ Per _____
 Proposed Rate \$ 0.60 Per kWh

| | Year 1 | Year 2 | Year 3 |
|---|------------|------------|------------|
| Current number of participants | \$.60/kWh | \$.70/kWh | \$.80/kWh |
| Estimated number of participants that will be assessed this fee | 60 | 70 | 80 |

Historical Data
 (for fee increase proposal)

Prospective Data
 (2 years of fee increase; 3 years for a new fee)

| | | |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|

Fee Adjustment Proposal: Enter ONE complete year of historical actual revenue and expenditure data and TWO years of prospective data.
 New Fee Proposal: Enter THREE years of prospective revenue and expenditure data

Fee Revenue Type:

| | | Year 1 | Year 2 | Year 3 |
|----------------------|----------------|--------------------|--------------------|--------------------|
| kwh fee | \$ 0.00 | \$ 5,475.00 | \$ 6,388.00 | \$ 7,300.00 |
| | \$ 0.00 | | | |
| Total Revenue | \$ 0.00 | \$ 5,475.00 | \$ 6,388.00 | \$ 7,300.00 |

Expenditure Type: (List typical categories of expenditure costs that the fee proposed will cover - salaries, travel, supplies, rental of meeting room, etc.)

| | | Year 1 | Year 2 | Year 3 |
|---|----------------------|---------------------|---------------------|---------------------|
| Electricity | \$ 4,015.00 | \$ 4,015.00 | \$ 4,500.00 | \$ 5,000.00 |
| Commercial Cloud and Assure Maintenance | \$ 6,900.00 | \$ 6,900.00 | \$ 6,900.00 | \$ 6,900.00 |
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| Total Expenditures: | \$ 10,915.00 | \$ 10,915.00 | \$ 11,400.00 | \$ 11,900.00 |
| Net (Revenue minus Expenditures) | -\$ 10,915.00 | -\$ 5,440.00 | -\$ 5,012.00 | -\$ 4,600.00 |