

Student Fee Advisory Committee

Minutes

March 3, 2026 - 8-8:50 a.m.

Reminder: All documents available in Shared Drive: SFAC

In attendance: Monika Mayhan, Joseph Gonzalez, Andrew Kime, Nate Heron, Natalie Raquel Acuña, Chrissy Holliday, Kendra Higgins, Brigid Wall, Patrick Orona

- I. Welcome, Quorum Determination
 - a) Chrissy called the meeting to order at 8:05 a.m. Quorum was not initially met.
 - b) At 8:11 a.m., quorum was achieved.
 - c) Brigid Wall attended on behalf of Carla Lohr and maintained voting privileges. Chrissy formally welcomed Monika Mayhan as a member of the board, appointed by AS.
- II. Public Comment
 - a) No public comments were received.
- III. Approval of Feb. 3, 2026 minutes
 - a) The group initially postponed review pending quorum. Once quorum was met, members reviewed the minutes.
 - b) Member raised concerns regarding language referencing “student requests” and “student initiatives,” noting that the phrasing could be detrimental. Chrissy agreed and updated the language in real time to “member request.”
 - c) A motion to approve the minutes with the revised language was made and carried unanimously.
- IV. Updated fee request form review - Andrew Kime
 - a) Andrew provided an update on ongoing efforts to revise the fee request form in collaboration with Nate and Eduardo.
 - b) Discussion included:
 - Updating page two of the form to require more comprehensive information from departments at the time of submission.
 - Restructuring the process to allow fee requests to first be reviewed at an initial SFAC meeting before inviting departmental representatives.
 - Allowing Budget staff to review departmental usage and fee allocation in advance to streamline committee review.

- Providing a blank PDF of the current form to committee members for context (Andrew agreed to share).
- The group discussed overall improvements to the fee request process to enhance clarity and efficiency.

V. Fee requests

- a) Andrew reported that there have been no new fee request inquiries at this time. Historically, February-April tends to see fewer submissions.

VI. Informational item: Fee transparency efforts - Chrissy Holliday

- a) Chrissy provided an update on ongoing efforts to enhance fee transparency for students.
- b) Key points included:
- Developing more centralized and accessible resources for students to better understand how campus fees are utilized.
 - Building upon existing SFAC website improvements.
 - Coordinating internally to strengthen reporting and consolidate information.
 - Noting that some budget office -related work remains underway.
- c) Monika expressed appreciation for increased transparency and emphasized the importance of students understanding where their fees are allocated.

VII. Next Steps and Action Items

- a) CSU campuses are beginning coordination around IRA efforts, with opportunities to share norms and develop tools across institutions.
- b) Nate inquired about whether student fee area budgets would be presented before the end of the academic year.
- c) Chrissy noted that AS and IRA presentations were previously intended.
- d) Patrick confirmed that an MSF update could be provided before the end of the spring term.
- e) MSF update to be added as a future agenda item.

VIII. Adjournment

- a) A motion to adjourn was made and approved without objection.
- The meeting adjourned at 8:24 a.m.

Next Meeting: April 7, 8 a.m.