

## Syllabi Examples Regarding Sexual Misconduct Disclosures and Maintaining a Respectful Learning Environment

*Adapted from Cal Poly Pomona Title IX Office*

### **Option 1 (Detailed)**

Students and faculty each have responsibility for maintaining a safe and respectful space to express their reasoned opinions. Professional courtesy and consideration for our classroom community are especially important with respect to topics dealing with differences in race, color, gender and gender identity/expression, sexual orientation, national origin, religion, disability, and age.

In this course, the topic of sex (including sexual misconduct/sexual violence) may emerge either purposefully or inadvertently in readings, films, class discussions or other class materials. We recognize that such topics may be particularly upsetting for some survivors; we encourage all students to seek the support they need.

While making personal connections with the topics studied in any course can be a meaningful and important endeavor, please be aware of the following policy regarding confidentiality and disclosures of incidents of sexual misconduct/sexual violence.

As your instructor, one of my responsibilities is to help maintain a safe learning environment on our campus. In the event that you choose to write, speak or otherwise disclose information about having experienced sexual misconduct/sexual violence, including rape, sexual assault, sexual battery, dating violence, domestic violence, or stalking and specify that this violence occurred while you or the perpetrator were an HSU student, federal and state laws require that I, in my capacity as a “responsible employee,” must notify HSU’s Title IX Coordinator.

The Title IX Coordinator will contact you to inform you of your rights and options as a survivor and connect you with support resources, including possibilities for holding accountable the person who harmed you. Please be advised that you will not be forced to share information and your level of involvement will be your choice.

#### **Title IX Coordinator:**

David Hickcox  
Title IX Coordinator and Discrimination, Harassment, &  
Retaliation Prevention Administrator  
David.Hickcox@humboldt.edu  
Office: (707) 826-5177  
<https://titleix.humboldt.edu/>

#### **Questions may also be addressed to:**

Office for Civil Rights  
San Francisco Office  
U.S. Department of Education  
50 United Nations Plaza  
San Francisco, CA 94102  
Telephone: (415) 486-5555  
Facsimile: (415) 486-5570  
Email: [OCR.SanFrancisco@ed.gov](mailto:OCR.SanFrancisco@ed.gov)

If you do not want the Title IX Coordinator notified, instead of disclosing this information to your instructor, you can speak confidentially with the following people on campus and in the community. They can connect you with support services and discuss options for holding the perpetrator accountable.

| <b>Confidential Reporting Options</b>                                  | <b>Number</b>  |
|--|--|
| Campus Advocate Team<br><i>staffed by North Coast Rape Crisis Team</i> | 24-hour hotline: (707) 445-2881                            |
| Humboldt Domestic Violence Services                                    | 24-hour hotline: (707) 443-6042                            |
| Counseling and Psychological Services*                                 | 24-hour hotline: (707) 826-3236                            |
| Womxyn’s Resource Center*  | <a href="mailto:hsuwomen@gmail.com">hsuwomen@gmail.com</a> |

\*If it's determined that a perpetrator poses an imminent threat to the broader campus community or if person(s) under 18 years of age is involved, these campus employees are required to notify the Title IX & DHR Prevention Office and/or the University Police Department.

If you want to learn more about options on your own, you can visit the Title IX & DHR Prevention website:  
<https://titleix.humboldt.edu>.

## **Option 2**

Faculty and staff are committed to supporting students and fostering a campus environment free of sexual misconduct and gender-based discrimination. If a student chooses to disclose to a faculty or staff member an experience related to sexual misconduct which includes sexual assault, dating or domestic violence, sexual harassment, sexual exploitation, or stalking, all faculty and staff are obligated to report this disclosure to the university's Title IX Coordinator.

### **Cal Poly Humboldt's Title IX Coordinator is:**

David Hickcox

Title IX Coordinator and Discrimination, Harassment, & Retaliation Prevention Administrator

David.Hickcox@humboldt.edu

Office: (707) 826-5177

<https://titleix.humboldt.edu/>

Upon receipt of the report, someone from the Title IX & DHR Prevention Office will contact you to inform you of your rights and options as a survivor and connect you with support resources, including resolution options for holding accountable the person who harmed you. Students who elect not to discuss their experience with the Title IX Coordinator can speak confidentially to the following confidential resources:

| <b>Confidential Reporting Options</b>                                  | <b>Number</b>  |
|--|--|
| Campus Advocate Team<br><i>staffed by North Coast Rape Crisis Team</i> | 24-hour hotline: (707) 445-2881                            |
| Humboldt Domestic Violence Services                                    | 24-hour hotline: (707) 443-6042                            |
| Counseling and Psychological Services* (CAPS)                          | 24-hour hotline: (707) 826-3236                            |
| Womxyn's Resource Center*  | <a href="mailto:hsuwomen@gmail.com">hsuwomen@gmail.com</a> |

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### **Option 3**

In this class, sexual topics may emerge in readings, assignments, and class discussions. Making a personal connection with the topics addressed in this class can be meaningful. However, please be advised that the University requires that faculty report any personal disclosures of sexual misconduct including rape, dating/domestic violence and stalking to the Title IX Coordinator.

#### **HSU's Title IX Coordinator is:**

Allan Ford

Interim Title IX Coordinator and Discrimination, Harassment, & Retaliation Prevention Administrator

[allan.ford@humboldt.edu](mailto:allan.ford@humboldt.edu)

Office: (707) 826-3385

Cell: (707) 296-4032

<https://titleix.humboldt.edu/>

Students who have experienced sexual violence may wish to disclose their experience confidentially to the following resources:

| <b>Confidential Reporting Options</b>                                  | <b>Number</b>  |
|--|--|
| Campus Advocate Team<br><i>staffed by North Coast Rape Crisis Team</i> | 24-hour hotline: (707) 445-2881                            |
| Humboldt Domestic Violence Services                                    | 24-hour hotline: (707) 443-6042                            |
| Counseling and Psychological Services* (CAPS)                          | 24-hour hotline: (707) 826-3236                            |
| Womxyn's Resource Center*  | <a href="mailto:hsuwomen@gmail.com">hsuwomen@gmail.com</a> |

\*If it's determined that a perpetrator poses an imminent threat to the broader campus community or if person(s) under 18 years of age are involved, these HSU employees are required to notify the Title IX & DHR Prevention Office and/or the University Police Department.

If you want to learn more about options on your own, you can visit the Title IX & DHR Prevention website:

<https://titleix.humboldt.edu>.

## **Option 4**

As an instructor, one of my primary responsibilities is to help foster a safe learning environment in the classroom and throughout our campus. In my role as a Responsible Employee, I also have a mandatory reporting obligation to report incidents of sexual misconduct to the Title IX Coordinator when I learn of them.

It is my goal that you feel able to share information related to your life experiences in classroom discussions, in your written work, and in our one-on-one meetings. However, in fulfilling my mandated reporting responsibilities, I am required to share any information regarding sexual misconduct, relationship violence, and stalking with HSU's Title IX Coordinator so that you may be connected with resources you may need.

### **HSU's Title IX Coordinator is:**

Allan Ford

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Students who do not wish to report their experience to me or the Title IX Coordinator may speak to someone confidentially by contacting the following confidential resources:

| <b>Confidential Reporting Options</b>                                  | <b>Number</b>  |
|--|--|
| Campus Advocate Team<br><i>staffed by North Coast Rape Crisis Team</i> | 24-hour hotline: (707) 445-2881                            |
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If you want to learn more about options on your own, you can visit the Title IX & DHR Prevention website:

<https://titleix.humboldt.edu>.