

# HUMBOLDT STATE UNIVERSITY

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## Parking & Commuter Services

### Parking & Transportation Committee Meeting

November 17, 2015

**Members Present:** Traci Ferdolage, Michael Ramirez, Brian Mitchell, Dave Nakamura, Morgan King, Brian Post

**Staff Present:** Krista Chalker

#### Review & Approve Meeting Notes

- October 9, 2015 meeting notes approved as written.

#### Discussion Topic

- The group reviewed a letter from Jay Davis which included a couple of proposed solutions to the parking problem on campus. The group agreed to hold off on brainstorming further solutions until more statistical data is gathered. The data to be collected includes the parking inventory, permit sales (including breakdown by permit type and buyer classification), and daily permit sales (including sales by timeframe between 7:00 a.m.- 7:00 p.m. in two hour increments).

#### Review & Consider DRAFT Parking & Commuter Services Standards & Procedures

- The group reviewed and approved the following Standards as written
  - Emeritus Faculty Parking Waiver Eligibility
  - Parking fee Waiver for Students with Disabilities
  - Parking Fee Waiver for Those Transacting Business with the Campus
  - Reserved Parking
  - Start of Business Enforcement Schedule
- Due to limited time, the group agreed to review the Signature Authority Standard at the next meeting

#### Review Outline of Parking & Commuter Services Business Plan

- Traci distributed the outline of the Parking & Commuter Services Business Plan. She asked that the group review and comment for the next meeting.