

HUMBOLDT STATE UNIVERSITY

Parking & Commuter Services

Parking & Transportation Committee Meeting January 6, 2016

Members Present

T. Ferdolage, D. Nakamura, M. King, K. O'Brien, T. Fleming, D. Peterson, T. Fleming, Y. Madhak, M. Ramirez, B. Mitchell

Staff Present

K. Chalker, C. Ferreira

Review & Approve Meeting Notes

Approved meeting notes from December 18, 2016.

Update on Enforcement Regulation Implementation

Traci reported that the President read and commented on the revised Enforcement Regulations. Traci will make the edits suggested by the President and finalize the document. Parking & Commuter Services staff will post a notice on the Parking & Commuter website with a link to the updated document. The notice will also be posted on the portal, weekly announcements and signs will be posted throughout campus regarding the updated regulations.

Review Parking and Commuter Services Business Plan

The group reviewed the Business plan distributed by Traci. It was agreed that the business plan should be updated on an annual basis with additions to the Key Performance Indicators. Traci mentioned the section "Enforcement Statistics" under Statistical Data and said that she would move forward with ending the practice of dismissing one citation every three years. It was also mentioned that more time needs to be spent analyzing permit pricing.

Traci reported that she reworked the Goals, Outcomes & Objectives section under Recommended Plan. She asked the group to review the changes and give comments back to her.