

HUMBOLDT STATE UNIVERSITY

Parking & Commuter Services

Parking & Transportation Committee Meeting

February 17, 2017

Members Present:

T. Ferdolage, D. Peterson, C. Anderson, T. Fleming, J. Schineller, D. Nakamura

Staff Members Present

K. Paddock, Celina Ferreira

Review & Approve Meeting Notes

December 6, 2016 meeting notes approved as written.

Reports & Updates

- a) **Update on New Carpool Program:** Krista reported that so far the program has been a success. All seven carpool spaces fill up every day. Parking & Commuter Services will add an additional seven spaces if there is demand for them.
- b) **Update on G14/15 Parking lot:** Traci reported that proposals have been received for a site survey and the contract has successfully been awarded. The site survey and geotechnical documents have just been received. An RFP has been published, proposals received and a contract awarded to GHD, which is a design firm out of Eureka. GHD has mobilized and started the project. We have also established the project advisory team. Traci reported that we will not be entering into construction this summer. She said that we need to be thoughtful about smart parking technology and Electric Vehicle Charging stations. This project is now scheduled for summer 2018.
- c) **Update on Major Transportation Improvement Grant:** Updated draft layouts have been received which captured the comments from the last meeting. An initial cost estimate has also been provided and is under review. Traci has also met with the City of Arcata and Humboldt Transit Authority regarding the block that the Annex is located on and the design for those improvements. Traci is also working with the Advancement Foundation who owns the Annex and she has confirmed that probably all of the cost of the acquisition of the building can be included in the grant which that the University has a potential alternative source of funds to pay for the acquisition beyond Parking or some other department on campus, even if it is just a portion of it. Traci has confirmed with the Chancellor's Office that they will assist us through the CEQA process needed to be able to submit the grant.
- d) **Update on Parking & Commuter Services Feasibility/Demand Study:** The RFP for this study is published on the Contracts and Procurement website and proposals are due February 17, 2017. Traci reminded the group that we have not just asked them to look at parking design in

terms of how many parking spaces we can build, we've also asked them to look at how we can better run our Parking organization from the business services prospective.

Review Parking Inventory Report

Traci distributed and reviewed the parking inventory report with the group.

Review Parking Permit Sales Report

Traci distributed and reviewed permit sales for the last year. She pointed out that they are not significantly different from previous years with exception of Resident parking permits, which has grown. The group reviewed the daily and complimentary permits as well. Parking & Commuter Services will provide more in depth reports at future meetings.

Discuss Homeward Bound Bus Charter Program

This is a program that was first piloted in January as a one way back from Los Angeles and San Francisco to campus after winter break. Parking & Commuter Services chartered one 50 seat Greyhound bus and subsidized the cost to provide a lower cost ticket for students. The bus sold out in five days. Traci will be talking to Associated Students about the fee structure possibly changing if this isn't sustainable long term. The group agreed to support a secondary pilot for Spring Break, provided that we continue to investigate manners in which this program can be sustainable long term that doesn't overextend Parking & Commuter Services.