

HUMBOLDT STATE UNIVERSITY CENTER
BOARD OF DIRECTORS

Regular Meeting on Tuesday, September 16, 2025

Zoom Meeting ID: 927 738 9659

Zoom Link: <https://humboldtstate.zoom.us/j/9277389659>

5:15 p.m. PST

The Humboldt State University Center Board of Directors met on the above date online via Zoom. UC Board Chair, Ryen Price, called the meeting to order at 5:17 p.m.

Directors Present: Ryen Price, Chrissy Holliday, Sarah Long, Deidre Pike

Directors Absent: None

Others Present: My Sou, Wendy Sotomayor, Riley Hemenover, Brandon McMillin, Grace Huff, Alise Horsley, Amanda Moore

MINUTES

SUBJECT: **Approval of Agenda**

MOTION: It was moved by (Long) and seconded (Holliday) to approve the Agenda.

ACTION: The motion was approved.

SUBJECT: **Approval of Minutes**

MOTION: It was moved (Holliday) and seconded (Long) to approve the Minutes of the Board Meeting on [April 15, 2025](#).

ACTION: The motion was approved.

SUBJECT: **Seating of New Board Members**

A motion was called from the floor to seat the following incoming Board members:

- A. Ryen Price, SAC Advisory Committee Representative, 1-year term
- B. Riley Hemenover, AS President's designee, 1-year term
- C. Brandon McMillin, Community Representative, 2-year term
- D. Grace Huff, RHA President's designee, 1-year term

MOTION: It was moved (Long) and seconded (Deidre) to appoint the incoming Board members.

ACTION: The motion to appoint the new board members was approved.

SUBJECT: **Election of Officers**

The Board Chair, Ryen Price, opened the floor to nominations or self-nominations for the position of Board Chair.

MOTION: It was moved (Long) and seconded (Holliday) to nominate Riley Hemenover for Board Chair.

ACTION: The appointment of Riley Hemenover as Board Chair was approved.

MOTION: It was moved (Pike) and seconded (Holliday) to open the floor for nominations or self-nominations for the position of Vice Chair.

MOTION: It was moved (Long) and seconded (Pike) to nominate Ryen Price as Vice Chair.

ACTION: The appointment of Ryen Price as Vice Chair was approved.

Secretary-Treasurer - University Center Bylaws stipulate the University Controller shall hold the Office of Secretary/Treasurer. University Controller, Sarah Long, will continue to serve in this capacity, ex-officio.

SUBJECT: **Public Comment**

There was no public comment at this time.

SUBJECT: **Special Presentation**

[2024-2025 Independent Audit Report](#)

Amanda Moore presented the 2024-2025 Independent Audit Report, summarizing the nature of the service provided by Baker Tilly (formerly Moss Adams), and identified areas of audit emphasis. There were not any internal control deficiencies that rose to the level of significant deficiency, material weakness, or instances of noncompliance.

[Communication with Those Charged with Governance During Planning in Accordance with AU-C 260 \(AU 380\)](#)

Alise Horsley presented slides that summarized the Letter to Those Charged With Governance and described the new standards for future audits, GASB 101 (*Compensated Absences*) and GASB 102 (*Certain Risk Disclosures*). There were no significant unusual transactions, difficulties, disagreements, misstatements, or issues arising from the audit report.

MOTION: It was moved (Pike) and seconded (Holliday) to accept the 2024-2025 Independent

Audit Report.

ACTION: The 2024-2025 Independent Audit Report was accepted.

SUBJECT: **Chair's Report**

Board Chair, Riley Hemenover, relayed their search for a board member who may be interested to serve on the Finance Committee for 2025-2026 year. Chaired by Sarah Long, Board Secretary/Treasurer, with Wendy serving in advisory capacity, the Finance Committee holds specific responsibilities such as recommending investment goals and objectives for approval by the Board of Directors and monitoring investment performance, etc.

Brandon McMillan, Community Representative for the Board, expressed interest in the Finance Committee and was appointed as such.

SUBJECT: **Executive Director's Report**

[Conflict of Interest Statement for Board Members - \(disclosure\)](#)

The Conflict of Interest Statement will be routed via AdobeSign for Board Members to review and sign.

[Legal Orientation](#)

Board Member Orientation will take place during the next board meeting. The slideshow provides an overview of what will be discussed.

[2025-2026 Board Meeting Calendar](#)

Executive Director, Wendy Sotomayor, reminded the Board of the agreed UC Board dates for the 2025-2026 year.

SUBJECT: **Old Business - none**

SUBJECT: **New Business**

SUBJECT: [Voluntary Employees' Beneficiary Association \(VEBA\) Trust Update](#)

Executive Director, Wendy Sotomayor, provided an update on the VEBA Trust.

The VEBA Trust is money from a protected trust, set aside by the University Center Board to fund retirees' medical benefits. There was one withdrawal made to cover the health premiums that were paid each month. With a year end market value of \$4.5 million and an actuary valuation, it shows that we are potentially 132% funded, a great situation to be in.

SUBJECT: [2026 Employer Health Insurance Contribution: CalPERS Resolution #69 - Fixing the Employer Contribution at an Equal Amount for Employees & Annuitants Under the Public Employees' Medical and Hospital Care Act](#)

Historically, the University Center Board has matched what Cal Poly Humboldt has paid for their employees. Based on expected premiums, it is recommended that the Board continues to match Cal Poly Humboldt for the upcoming year.

MOTION: It was moved (Holliday) and seconded (Pike) to accept 2026 Employer Health Insurance Contribution: CalPERS Resolution #69.

ACTION: The motion was approved.

SUBJECT: [CalPERS Annual Valuation Report as of June 30, 2024 - Discussion](#)

Executive Director, Wendy Sotomayor, gave an overview of the CalPERS Annual Valuation Report, describing retirees' pension. The Finance Committee will be reviewing the report closely and will report back to the Board.

SUBJECT: **Comments and Announcements**

The next UC Board meeting will be the Legal Orientation on October 7th.

SUBJECT: **Adjournment**

MOTION: It was moved (Long) and seconded (Holliday) to adjourn the meeting.

ACTION: The meeting was adjourned at 6:07pm.

Minutes Submitted by:

My Sou, Recording Secretary